



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING**

**Monday, August 4, 2014
7:00 p.m. – Council Chambers**

6:15 – Public Hearing, ROADS 2015

1. PRAYER – Gina Cekala
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL.
4. FIRE EVACUATION ANNOUNCEMENT.
5. MINUTES OF PRECEDING MEETINGS.
 - Special Meeting – May 28, 2014
 - Special Meeting – June 23, 2014
 - Special Meeting – June 30, 2014
 - Special Meeting – July 7, 2014
 - Regular Meeting – July 7, 2014
 - Special Meeting – July 17, 2014
6. SPECIAL GUESTS.
 - Zachary Boyer, Eagle Scout Project
7. PUBLIC COMMUNICATIONS AND PETITIONS.
8. COUNCILMEN COMMUNICATIONS AND PETITIONS.
9. TOWN MANAGER REPORT AND COMMUNICATIONS.
 - Orlando Drive Bridge Grant
 - DPW Recommendation on Revising Fees for Tipper Barrels
 - Oliver Road and Old King Street
10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.
11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.
 - Enfield High School Renovation Building Committee
12. OLD BUSINESS.
 - A. Appointment(s) - Town Council Appointed.
 1. **Ethics Commission (Alternate)** – A Vacancy Exist for a Regular Member (R). Replacement Would be Until 10/31//2014.(Tabled 12/06/2010)

2. **Ethics Commission (Alternate)** – A Vacancy Exist Due to the Regular Appointment of Ben Ide (U). Replacement Would be Until 10/31/2015.(Tabled 12/06/2010)
3. **Loan Review Committee (Alternate)** - The Term of Office of Brandon Messenger (U), Expires on 12/31/2010. Replacement Would be Until 12/31/2014. (Tabled 01/03/2011)
4. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2016. (Tabled 04/16/2012)
5. **Connecticut River Assembly** – The Term of Office of William Garner, Regular (D) Expired on 01/12/2013. Reappointment or Replacement Would be Until 01/12/2016. (Tabled 02/04/2012)
6. **Area 25 Cable Television Advisory Committee** - The Term of Office of William St. George (I) Expired 06/30/2012. Reappointment or Replacement Would be Until 06/30/14. (Tabled 04/15/2013)
7. **Ethics Committee-** A Vacancy Exists Due to the Three Consecutive Terms of Kenneth Varriale (U). Replacement Would Be Until 10/31/2015.(Tabled 10/21/13)
8. **North Central District Health Department Board of Directors, Enfield Representative** – A Vacancy Exists Due to the Resignation of David Wawer (R), Replacement Would Be Until 06/30/2016. (Tabled 01/06/14)
9. **Prison Town Liaison Committee** – A Vacancy Exists Due to the Resignation of Roger Lavallo. Replacement Would be Until 02/28/2016. (Tabled 02/18/14)
10. **Enfield Revitalization Committee-** The Term of Office of Joseph Cimino (U) Expires 04/30/2014. Reappointment or Replacement Would be Until 04/30/2017.(Tabled 04/21/14)
11. **Enfield Revitalization Committee-** The Term of Office of Kelly Davis (D) Expires 04/30/2014. Reappointment or Replacement Would be Until 04/30/2017. (Tabled 04/21/14)
12. **Enfield Revitalization Committee-** The Term of Office of Robert LeMay (D) Expires 04/30/2014. Reappointment or Replacement Would be Until 04/30/2017. (Tabled 04/21/14)
13. **Zoning Board of Appeals-** A Vacancy Exists Due to the Resignation of Jake Keller (R). Replacement Would be Until 12/31/2015. (Tabled 04/21/14)

B. Appointment(s) - Town Manager Appointed/Council Approved.

1. **Housing Code Appeals Board (Alternate)** - The Term of Office of Constance P. Harmon (R) Expired on 05/01/2001. Replacement Would be Until 05/01/2016. (Tabled 05/07/2001)

2. **Housing Code Appeals Board (Alternate)** - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2006. Replacement Would be Until 05/01/2016. (Tabled 05/01/2006)
 3. **Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2016. (Tabled 11/25/2004)
 4. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2016. (Tabled 10/16/2006)
 5. **Fair Rent Commission** – The Term of Office of Samuel McGill (D), Expired 06/30/2008. Replacement Would be Until 06/30/2014.
 6. **Fair Rent Commission**- The Term of Office for Landlord, Expired 06/30/2010. Replacement Would be Until 06/30/2014. (Tabled 06/21/2010)
 7. **Fair Rent Commission** – The Term of Office of William Fausel, (D), Tenant Expired 06/30/2011. Reappointment or Replacement Would be Until 06/30/2015. (Tabled 01/17/2012)
 8. **Fair Rent Commission** – The Term of Office of Louise Halle, Tenant, Expired 06/30/2011. Reappointment or Replacement Would be Until 06/30/2015. (Tabled 01/17/2012)
 9. **Fair Rent Commission** – A Vacancy Exist for a Homeowner. Replacement Would be Until 06/30/2014. (Tabled 01/17/2012)
 10. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 02/04/2013)
 11. **Fair Rent Commission** – The Term of Office of Robert Stefanik (D), Homeowner Expired 06/30/2013. Reappointment or Replacement Would be Until 06/30/2015. (Tabled 07/01/2013)
 12. **Housing Code Appeals Board** - The Term of Office of Roger Russell (D) Expired 05/01/2014. Reappointment or Replacement Would be Until 05/01/2019. (Tabled 05/28/2014)
- C. **Discussion:** Establish Community Center Study Committee. (Develop Charge and Appoint Members) (Tabled 01/05/2009)
 - D. **Discussion:** Disposition of Town-Owned Surplus Personal Property.
 - E. **Discussion:** Discussion of Acquisition of 350 Enfield Street, Connecticut Water. (Tabled 05/28/2014)
13. **NEW BUSINESS.**
- A. **Consent Agenda – Action.**
 - B. **Appointment(s)–Town Council Appointed.**
 - C. **Appointment(s) – Town Manager Appointed/Council Approved.**

14. ITEMS FOR DISCUSSION.

- A. **Consent Agenda – Review.**
- B. Appointment(s) - Town Council Appointed.**
 - 1. ***Historic District Commission-** The Term of Office of Sonja Dean (D) Expires 08/31/14. Reappointment or Replacement Would Be Until 08/31/2019.
- C. Appointment(s) – Town Manager Appointed/Council Approved**
- D. **Discussion/Resolution:** Request for Transfer of Funds for last Fiscal Year Legal Fees \$2,803.
- E. **Discussion/Resolution:** Resolution Authorizing Development Services to Establish a Revenue Account and Utilize Funds for the Community and Farmer’s Market.
- F. **Discussion/Resolution:** Resolution Authorizing the Town Manager to enter into a contract with State Department of Education for Early Childhood Bond Fund Grant Program.
- G. **Discussion /Resolution:** Resolution Authorizing the Town manger to Enter into Agreement with the Connecticut State Library for Historic Preservation Grant.
- H. **Discussion/Resolution:** Resolution for ERFC assumption of YWCA Lease for Before and After School Program.
- I. **Discussion/Resolution:** Resolution Accepting the Charter Revision Commission’s Final Report.
- J. **Discussion/Resolution:** Resolution to Appropriate \$60,000,000, for Reconstruction and repair of Various Town Roads.
- K. **Discussion/Resolution:** Resolution to Submit to Referendum the Appropriation and Bonding Resolution for Road Reconstruction.
- L. **Discussion/Resolution:** Resolution to Authorize the Town to Prepare Explanatory Text and Materials for the Referendum Question.

15. MISCELLANEOUS.

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

17. COUNCILMEN COMMUNICATIONS.

18. ADJOURNMENT.

* REMOVE FROM AGENDA
 ** MOVE TO MISCELLANEOUS
 *** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
WEDNESDAY, MAY 28, 2014**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Wednesday, May 28, 2014. The meeting was called to order at 6:45 p.m.

ROLL-CALL – Present were Councilmen Arnone, Cekala, Deni, Edgar, Kaupin, Lee, Mangini, Stokes and Szewczak. Councilmen Bosco and Hall were absent. Also present were Town Manager, Matthew Coppler; Town Clerk, Suzanne Olechnicki; Director of Public Works, Jonathan Bilmes; Assistant Director of Public Works, Billy Taylor; Roads Engineer, Donald Nunes; Assistant Town Engineer, John Cabibbo; Assistant Town Planner, Rachel Blatt; Director of Finance, Lynn Nenni

ROADS 2015

Present from Vanasse Hangen Brustlin, Inc. was Gordon Daring, CT Managing Director.

Director of Public Works, Jonathan Bilmes gave a power point presentation, which included several illustrative graphs and photographs.

Mr. Bilmes explained PCI stands for Pavement Condition Index, which is an industry standard term. He noted 93-100 means the road doesn't need work. As an example, he noted Rocket Run has a PCI of 33, which requires base rehabilitation; Pilgrim Circle has a PCI of 65, which requires structural improvement; Pinewood Lane has a PCI of 88, which requires routine maintenance; Burnham Street has a PCI of 100, which requires no maintenance because it was just re-done.

He displayed a chart illustrating a typical pavement deterioration curve and the associated costs at different points of the deterioration process.

He briefly highlighted the Roads 2000, 2005 and 2010 road programs and noted the total program cost for these three programs amounted to \$73.1 million dollars for about 50 miles of reconstruction and 43 miles of preservation.

He displayed a map showing roads that have been, or are in the process of being totally rebuilt or reconstructed. He noted they have 48 streets coming up that are part of the pavement preservation program.

Mr. Bilmes stated it would cost \$107 million dollars to get all the roads in excellent condition within a short amount of time. He noted it would cost \$55 million dollars just to address those streets that the Town committed to or talked about in previous referendums. He stated neither of the above is being recommended.

Assistant Town Planner, Rachel Blatt spoke about a concept called, “complete streets”. She explained complete streets means a town builds streets that are safe for everyone, no matter who they are or how they travel. She noted such a street could include a dedicated bike lane, crosswalks, clear markings for vehicles, transit stops and ADA provisions. She noted this is a movement to make streets safe, comfortable and convenient for everyone.

She referred to a national survey with the following results:

- 66% of Americans want more transportation options
- 73% currently feel they have no choice but to drive as much as they do
- 57% would like to spend less time in the car

She spoke about a study regarding the distance people were willing to walk to certain destinations.

Ms. Blatt stated there is the potential for traffic reduction.

She pointed out that complete streets are safer streets, and she referred to statistics on pedestrian deaths and motor vehicle deaths. She noted Enfield had 50 total traffic fatalities since 1996, and 234 pedestrian-vehicle accidents since 1996. She stated national statistics show 40% of pedestrian deaths occurred where there were no crosswalks.

Ms. Blatt stated complete streets is about designing a street in such a way that they can predict everyone’s behavior.

She stated these topics are tied to public health. She noted when there are good walking conditions and destinations, more people choose to walk.

Ms. Blatt showed photographs of examples of complete streets, i.e., roads with pedestrian count-down signals, transit stop/sidewalk connections, roundabouts, on-street parking, wider sidewalks, bike lanes, paved shoulders.

She stated if they were to go forward with a complete streets concept, the four steps the Council would need to be involved in are as follows:

1. Adopt a resolution (State DOT created a model resolution)
2. Create a committee, which is a core group of people who will be doing this work, i.e., Engineering and DPW and also opportunities for public involvement
3. Adopt design guidelines or policy
4. Adopt a pedestrian/bicycle master plan

Ms. Blatt stated complete streets are already being utilized throughout Enfield as part of the roads program, i.e., DPW is looking at a reduction to 11 ft travel lanes on South Road with potential for bike lanes in shoulders; Route 5 bridge reconstruction-the state is

looking at a four to three lane conversion; Rte. 5 resurfacing from the East Windsor line up to Post Office Road-the state is open to the idea of a bike lane.

Ms. Blatt stated adopting a complete streets policy means making complete streets concepts a part of the discussion for every roads project during the design phase.

Chairman Kaupin invited questions from the Council.

Councilman Stokes requested a copy of the presentation from Mark Fenton. Ms. Blatt indicated that will be provided.

Councilman Arnone expressed his support of the complete streets concept. He stated Enfield may have some places where roundabouts could be incorporated. He noted bike lanes are a total necessity. He referred to those streets that have sidewalks on both sides of the street and questioned the possibility of removing sidewalks on one side of the road so they don't have the expense of taking property, and he was informed that's a possibility.

Councilman Mangini questioned how they can implement the complete streets concept and at the same time go back and repair bad roads while going forward to create better roads. Mr. Coppler stated at this time they're not making any assumptions about what a complete street is for any individual road, but they know there could be cost implications. He noted they are bringing up the complete streets concept at this time because they want the Council to decide whether they wish to implement such a concept because five years from now when they build out all the roads, they can't go back and re-do them.

Councilman Arnone stated he'd rather see the Post Office/Town Farm Road multiuse path extended toward Thompsonville to pick up the Suffield bike path rather than extending toward Collins Creamery.

Roads Engineer, Donald Nunes, stated they have calculated \$300 per linear foot for reconstruction cost. He noted there are other costs for micro surfacing, milling, overlaying, etc. He noted the per linear foot cost covers design, inspection, drainage, pavement, sidewalks and curbing where applicable.

Mr. Nunes stated the current PCI of all the roads is 77. He noted DPW is making the following recommendations:

- Develop and maintain a different PCI goal for arterials/collectors versus local residential streets
- Incorporate a complete streets concept where appropriate
- Utilize a wide range of pavement management techniques, i.e., crack sealing, micro surfacing, milling, thin overlays and mill and fills and complete reconstruction
- Maintain the gains in PCI that have been realized through the past several years

He stated DPW recommends arterials and collectors have a goal PCI of 82, which is slightly more than the current average for the following reasons:

- More people utilize the town's arterial and collector streets than local residential streets.
- Insure the greatest number of people benefit from every dollar spent.
- Driving on deteriorated roads costs \$400 per year in extra vehicle operating costs to each roadway user according to the Massachusetts Infrastructure Investment Coalition.
- A PCI of 82 maintains the gains throughout the past several years.

As to how a road is chosen, Mr. Nunes highlighted the following factors:

- Actual or estimated average daily traffic
- Estimated life of pavement
- Pavement condition index
- Estimated unit cost of treatment

He noted the intent is to prioritize the cost effective projects on high use road over less cost effective projects on lower use roads, thereby positively impacting the greatest number of people utilizing the road network system.

Mr. Nunes stated they're looking at approximately \$2 million dollars per year for five years for a total of \$10 million dollars on arterials and collectors to attain the PCI of 82. He noted about 67% of the \$10 million dollars would go toward reconstruction while other dollars would go toward mill and fill.

Mr. Nunes stated for local residential streets, DPW is recommending a PCI of 75, which is a little lower than average. He explained the reasoning for this as follows:

- Local streets provide a high level of access to abutting land but limited mobility.
- Local streets function primarily to serve local traffic circulation and land access.
- Local streets customarily accommodate shorter trips, have lower traffic volumes and lower speeds than collectors and arterials.
- A PCI of 75 maintains the gains throughout the past several years for these roadway classifications.

He noted in a typical five-year scenario, they're recommending \$8 million dollars per year for a total of \$40 million dollars to maintain the PCI of 75, and that would be incorporating the different techniques such as crack sealing, thin overlays, structural improvements, mill and fill and base rehab. He noted \$33 million dollars out of the \$40 million dollars would be used for base rehabilitation, which means they're funneling a lot of money towards the bad roads.

Mr. Nunes summarized DPW's recommendations as follows:

- \$2 million dollars per year for collectors and arterials = \$10 million dollars
- \$8 million dollars per year for local residential streets = \$40 million dollars
- Goal based approach maintains the gains that have been realized through the past several years of improvements as well as the completed and planned improvements during 2014
- Insures that the greatest number of people possible benefit from every dollar spent on town roads

A street list was distributed to the Council. Mr. Nunes pointed out this street list was generated by a computer through a purely scientific data approach.

Mr. Coppler stated there are 40 roads that were part of the 2000, 2005, 2010 road projects that would fall within this recommendation.

Councilman Lee questioned how budgets run dry in all the different referendums. Mr. Coppler stated his understanding the way referendum projects were put together in the past is an important difference to what's being done today. He explained in the past they looked at a maintenance or construction cost that didn't include all the different things they actually do to the roads, i.e., those figures didn't include sidewalks, drainage, design or inspection, and those things drive up the cost. He stated one of the changes they committed to in this process was that they'd come up with a construction estimate that reflected all the different components. He noted they went with the higher value for all the roads, rather than the lower value. He stated in theory, if everything holds true as it is today, they should deliver more roads at the end of the program, rather than less.

Councilman Lee stated his assumption this street listing doesn't take into account anything concerning utility work, and he was informed that DPW does send out road project information to the utilities to learn what plans the utility companies might have, and the utility companies supply their future plans as well.

Councilman Arnone questioned what road work can be done in house, i.e., patches and crack sealing, and he was informed DPW does routine maintenance, but there's obviously more than routine maintenance required on roads that are in the lowest condition range.

Councilman Arnone stated he would like to see the list of leftover roads in the PCI 33 range along with a comprehensive plan as to what can be done in house to address those roads so they're not totally falling apart or becoming a dangerous situation.

Councilman Mangini questioned what numbers are being used in the formula to come up with the appropriate numbers. Mr. Daring stated for every single road in the database, there's an estimated average daily traffic figure.

Councilman Cekala stated she understands the concept of "getting the most bang for your buck" by addressing the most traveled roads, but that doesn't necessarily take into account those people paying taxes in Enfield. Mr. Coppler stated their goal was that they didn't want to lose the average they are at today. He noted if they address the roads that

haven't been done, they'll be spending more money and they'll be losing the gains they have today.

Councilman Deni stated he does like this plan, but questioned how much it would cost to address Buckhorn and Crescent Lake. Mr. Coppler stated they're working on what the impact would be on the PCI goal if they did Buckhorn and Crescent Lake. He noted before the next discussion on this topic, they should have more information.

Chairman Kaupin stated his belief part of their focus has to be on arterial and collector roads, but in the end they want to put together a referendum that residents will support. He stated in 2000, they had overwhelming support, but it's his impression that support was whittled away as time went on because people aren't seeing their roads getting done. He went on to note Buckhorn and Crescent Lake aren't the only two neighborhoods with deplorable roads. He stated there needs to be a mix of the technology approach and political approach, or the Council will be back a year from now trying to come up with a "Roads 2015A" because they didn't do the right work to get it passed in November. He stated the difficulty is finding a balance.

Councilman Szewczak stated she doesn't like the list being alphabetical because she wants to know where the roads are located and how they rank. She noted she's more concerned about PCI 30 roads not getting done.

Councilman Stokes stated his belief they've lost some good will in the community with these road programs, and he feels they have one referendum left to prove what the Town can do. He noted if they don't do the referendum correctly this time, they will lose any type of faith for future road projects.

Councilman Lee questioned when the Town will see the shift from capital improvement to operational investment. Mr. Coppler stated this Council has the ability to set the Town on the course to get them there. He noted the Council has to make that political decision as to whether it's worth it to get there in 20 years or in 40 years.

Councilman Arnone voiced his support of the staff that put this plan together, but he feels they do have to play some catch up with the list while it's still small.

Chairman Kaupin questioned the average PCI for other communities. Mr. Daring stated the average PCI for over 30 communities in Southern New England is 77.

Mr. Coppler stated historically Enfield has been a pay-as-you-go community, therefore, Enfield's debt load compared to most towns is very low. He noted because of that the impact of debt service has been a low number versus the rest of the budget.

Ms. Nenni shared with the Council what the debt service costs would be over the next several years. She noted over the last ten years, it's been between 2% and 4%, and right now, it's at about 2% which amounts to about \$3.4 million dollars.

Mr. Coppler stated because of the high school project and what's being recommended by DPW, there is an impact. He noted the more debt they bring on will result in tax increases.

Ms. Nenni referred to the handout and noted in 2014 the annual debt service payments are \$3.4 million and the current impact of their debt service payments on the mill rate is \$1.21, next year it's \$1.29, and in 2016 it's \$1.25. She noted this does not include the bonding cost of the Roads 2010 project or the cost of the high school consolidation project. She stated they're proposing they are going to bond the Roads 2010 project in August of this year, which is next fiscal year. She noted the first payment for that will be in 2016, therefore, they increase their annual debt service payments to \$4.6 million dollars when they bond for the Roads 2010 project. She stated in 2016, they will bond \$25 million dollars for the high school consolidation project. She noted they break that out into two pieces because of the construction period. She stated the first part of the bonding will be \$25 million in 2016, and the first payments for that will begin in 2018, therefore, their annual debt service cost will go up to \$5.8 million dollars. She noted in 2019, they would plan on bonding for the balance of the high school consolidation project, which is \$10 million plus \$47 million for what's been proposed this evening. She noted the first payment will be in 2021. She stated in 2022, the impact of the debt service payments will be \$3.62 compared to what it is right now at \$1.21. She stated at that time, the cost of the debt service will be about 7% compared to what it is now, which is 2%. She pointed out the rating agencies consider below 8% a low debt service. She noted although that is low, it's more than what Enfield is use to paying.

Councilman Arnone questioned if they should be preparing for that 2022 debt service instead of dropping it on whoever is here during that year. Ms. Nenni noted that's a possibility. Mr. Coppler stated they will have to develop a longer term strategy every time they do a budget.

There was no Executive Session.

ADJOURNMENT

MOTION #2739 by Councilman Mangini, seconded by Councilman Arnone to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2739** adopted 9-0-0, and the meeting stood adjourned at 8:50 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, JUNE 23, 2014**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, June 23, 2014. The meeting was called to order at 6:31 p.m.

Present were Councilmen Bosco, Cekala, Deni, Edgar, Kaupin, Lee, Mangini and Stokes. Councilman Bosco entered at 5:38 p.m. Councilmen Arnone, Hall and Szewczak were absent. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Derrik Kennedy; Town Clerk, Suzanne Olechnicki; Town Attorney, Kevin Deneen; Director of Finance, Lynn Nenni; Director of Public Safety, Christopher Bromson

DISCUSSION: CHARTER REVISION AMENDMENTS

Present from the Charter Revision Commission were Thomas Froment, Jeffrey Gentes, Thomas Joaquim, Judith Kilty, Debbi Kruzal, Michael Lally, Edward McGuire, Earl Provencher, and Jack Sheridan.

Mr. Provencher stated they did research referendum costs. It was noted it could cost a minimum of \$5,000 for one polling place, no telephone lines and hand-counting ballots, however, it can exceed \$50,000 per polling place, which would amount to \$200,000 if they used all four voting locations and used all the poll workers, telephone lines, machines, printing of ballots and whatever legal aspects might be involved. It was noted these figures were provided by David Wawer, the Registrar of Voters.

Mr. Provencher briefly highlighted the “housekeeping” changes to the Town Charter.

Councilman Deni stated he would like to hear more about the power of initiative wording.

Councilman Edgar stated his belief they should consider changing the title of “Councilperson” to “Councilman/Councilwoman” to address the gender issue.

Chairman Kaupin suggested going through the Charter section-by-section and the Council can raise any questions they might have on a section-by-section basis.

Councilman Cekala questioned when they added “as required by law”, are they saying that’s really the only time that they’d be able to alter the district boundaries. Mr. Provencher stated his belief that was the advice of the Town Attorney. Mr. Coppler stated the reason behind this is that State Statute dictates when that is suppose to happen.

As concerns Section 6 – Public Hearing and Publications of Ordinances, Councilman Lee questioned whether they should add a clause that they publish an ordinance electronically once it’s adopted as well as within a newspaper with circulation in town. Attorney

Deneen stated there have been a number of attempts through the legislative process to eliminate the requirement of publication in a newspaper, but the Charter Revision Committee believes there are still a significant number of people who get their information directly from the newspaper. Mr. Provencher added they also wanted to allow for the electronic portion, which will probably pass sooner or later.

Councilman Lee stated if they're mandating within the Charter to publish electronically on the front end of this process, they should at least go the same on the back end upon adoption or passage of an ordinance.

Discussion followed regarding the Power of Initiative.

Attorney Deneen stated the question being presented through the power of initiative has to be within the scope and power of the Council to act upon.

Attorney Deneen stated the role of the Town Attorney is to protect and represent the Town as a town. He noted a Town Attorney's office can't be in the business of helping one faction or another put its work together. He stated there are examples in other towns where prior to collecting petition signatures, the question is submitted to a town clerk for review and approval ahead of time, however, Enfield doesn't have that provision and that may be one way of addressing this issue. He noted even then, it would be a yes or no and not advice on how to word a petition because that's a function of the individuals or groups that are putting the petition together. He stated the language that the Charter Revision Committee and the Council has to work with has to cover a myriad of potential areas that someone might wish to bring a petition on. He stated the Town Attorney's office should not be in the business of drafting a petition on behalf of a group or single individual because that's not the role of the Town Attorney within the Town Charter in terms of representing the Town Council.

Councilman Stokes stated he would like to see some mechanism whereby the language of the petition question is approved by a neutral body. He noted when someone has a petition, they should know from the start that the language is correct.

Councilman Cekala agreed with submitting the petition prior to circulation. She noted there may be specific language in other town charters that they could use. She stated it should be easier to do a petition. She noted she would like "other measures" better defined in this section since it seems rather broad.

Councilman Mangini agreed with Councilmen Cekala and Stokes. She stated her belief people have rights, but the current language is very confusing. She stated the Town Attorney should have a role in the wordsmithing so this can assist electors through the process. She noted there has to be more transparency in this process.

Councilman Edgar stated he doesn't believe this is fair to the people because it provides no direction, and he feels this section should be completely rewritten. He stated his belief there has to be someone at the Town to assist these people. He suggested the percentage

should relate to the Council election. He noted this is a two-fold issue, one being language and the other is percentages.

It was pointed out by a commission member that the percentages related to the electors eligible to vote. He noted by going with the people who actually went to the polls for the Presidential election, which is a lower number, they lowered the percentage.

Councilman Edgar stated as concerns at least 10% of the electors voting at the last Presidential election, he prefers this be changed to the municipal election otherwise it's too restrictive.

Mr. Sheridan stated during their deliberations he suggested using the last election, not necessarily the Presidential election. He noted people were concerned they'd make it too easy to have a petition drawn. He stated his stand was different because Enfield never had a successful petition, therefore, he doesn't understand why people would be concerned about having it at 10% of the last election. He stated his opinion if people weren't willing to get out and vote, why should they be included in a petition. He noted the compromise was making it 10% of the people in a Presidential election. He agreed a lot of other things need to be changed to make this easier for the public.

Councilman Bosco agreed with previous speakers and stated his belief this has to be clarified and the percentage should be dropped down. He feels something should be included to make it easier for the people.

Attorney Deneen stated one of the provisions that's currently in the Charter is that if something is adopted with the power of initiative, it can only be changed by a similar power of initiative referendum vote. He noted there was discussion concerning the purpose of making it difficult is tied to the inability to make the adjustments to that in the future, therefore, it's a balance between the two. He stated one of the things discussed by the Commission was if they're going to change one in terms of making it easier, should they also make it easier to make adjustments to that in the future.

Councilman Lee stated his belief there should be an expectation of consistent and predictable. He stated he'd rather see lowering the general threshold based on electors rather than a subjective target that's going to change with every presidential cycle. He noted they could look at ratios in other towns.

Councilman Lee suggested perhaps they could break up this big paragraph into subsections such as follows:

- defining a question
- circulating a petition
- a single point of contact regarding the petition

Chairman Kaupin agreed with Councilman Lee regarding going back to the registered voters, but lowering the percentage. He noted there seems to be a constant in that number, and that has a general reflection of the population.

Chairman Kaupin stated just because a petition question wasn't right doesn't make this section wrong, but it doesn't necessarily mean they leave this section as it is. He stated he also would like to see a step process, i.e., a review of the question ahead of time. He noted people should understand that if they're going to circulate a petition, they're taking on some responsibilities for legal representation on their end as well.

Chairman Kaupin stated his belief thought should be given regarding the 20% of the electors entitled to vote on the question. He feels there should be a ground swell of support regarding any issue that comes from the power of initiative.

As concerns Section 11 and the Audit Report, Chairman Kaupin questioned whether staff has any issue with changing five years to three years as the amount of time an auditor serves the Town. Ms. Nenni stated she originally proposed five years, but she stated her belief the Committee was uncomfortable with five years. She noted right now the Charter doesn't have any qualification on the number of years. Chairman Kaupin questioned whether three years is reasonable, and Mr. Coppler stated three years is customary. He noted an argument could be made for five years because having the auditor for a period of years allows for better audits. He added they've benefited from both three and five years.

As concerns appointments to boards and commissions, Councilman Lee questioned whether there was anything specific regarding identifying appointees as electors. Ms. Kruzel pointed out in some areas of the Charter it reads, "electors" and other areas it reads "members". She noted this was an attempt to be consistent.

Councilman Lee questioned whether there's a situation where an elector would not be a resident. Mr. Provencher stated the Committee raised that question and the Town Attorney responded no.

Referring to Section 9, Department of Public Works, Councilman Mangini requested the Committee explain why they're striking out "qualified for registration in the State of Connecticut". Mr. Provencher stated they added "professionally qualified by education/experience". Mr. Coppler explained there's a small pool of candidates if they include the requirement for a licensed engineer within the State of Connecticut. He noted he recommended eliminating that requirement, which would allow them to select people not only based upon their education but their experience, and this would enlarge the pool of candidates. He stated his belief there's no license or credentialing for public works directors in the State of Connecticut.

Councilman Lee questioned if the Town maintains a professional engineer on staff in other areas of the DPW organization, and Mr. Copper responded yes and noted at this time the Town has four licensed engineers. Councilman Lee questioned if elsewhere in the Charter or

organization there's a requirement to have a professional engineer on staff. Mr. Coppler stated there's nothing in the Charter requiring that. He stated his belief an assistant town engineer would cover that requirement. Councilman Lee questioned whether the Town has job descriptions on file that have the PE requirement, and Mr. Coppler responded yes.

Referring to Section 10, Councilman Mangini requested clarification concerning an appointment of a fire chief by the Public Safety Director, and Mr. Provencher stated the language was included in the event it's required in the future.

Referring to Section 8 and the transfers of funds, Councilman Mangini questioned why the time frame is being changed. Ms. Nenni noted this change was at the request of her office and the Town Manager's office. She explained this allows departments to directly make needed changes rather than waiting until the last three months of the year.

Chairman Kaupin questioned whether the Committee talked about changing the .0002 or two one-hundredths of a percent of the current grand list. Mr. Sheridan stated the two one-hundredths of a percent, based on the current grand list, came out to about \$570,000. He noted they talked about changing that figure to \$500,000 to make it a round, even number and easier to deal with. He stated they were unable to get a consensus, therefore, they went back to the two one-hundredths figure. He noted there was some input by the Town Manager and Director of Finance to make it a million, but they didn't get a consensus on that.

After all the sections were highlighted, Chairman Kaupin opened the floor for questions and comments.

Councilman Bosco stated as a resident he feels they should be voting on their own budgets because it's the only way people will have a say. He noted as a Council member, he feels they need a stop gap because eventually they'll need a tax increase. He suggested a 2% or cost of living stop gap to prevent a budget referendum every year. He noted when they have to go above the stop gap figure, it's up to the Council to explain the reasoning for the increase.

Mr. Coppler stated if there's going to be a change concerning a vote on the budget, the budget process needs to be clarified.

Councilman Mangini stated she will never support putting the budget to a referendum because Town Councils do their homework on the budget. She noted the Council is prepared and provided documentation, research and education concerning the budget. She stated the elector doesn't have that same advantage, knowledge or background that's provided to the Town Council from March through May. She noted they meet two or more nights per week plus Saturdays, and it's a lot of work.

Councilman Edgar stated his belief people should have a right to vote on their budgets, but there has to be some limits.

Councilman Lee stated he's against putting the budget to a referendum vote because it's in contrast to what they have set up as a representative form of government. He feels the referendum strips away a lot of the goal setting that a Council attempts to do. He believes having a municipal election never more than a year and a half away from any budget keeps everything in check. He stated having a trigger of a certain percentage, i.e., 3% would mean that they'd be staring down the barrel of 2.99% increases indefinitely. He stated his belief if Enfield were looking at a referendum, they'd be seeing taxes increase forever. He noted a referendum doesn't replace running good people for office who have a vision that can be communicated and who act on it. He feels that the last five to ten years shows they raised taxes when they needed to, and they've trimmed taxes when they could.

Councilman Stokes stated he's against a referendum vote on the budget. He noted sometimes a budget can be held hostage by one strong, special interest group in a community. He noted the Council does its due diligence, they raise taxes when needed, and they try to hold taxes down when they can.

Chairman Kaupin stated from the beginning he sat firmly on the side of no referendum on the budget, however, he does understand some reasoning as to why. He noted he sees communities around Enfield that do have referendum budgets, and they're not moving forward, i.e., East Windsor. He noted Enfield has an 11 member Council, a Town staff, community conversations and public hearings. He stated his belief that Councils in Enfield feel they're held accountable every two years, and he believes Councils deliver responsible budgets, and often they're bi-partisan budgets. He noted Enfield has professionalized government by saying they trust their Town Manager to put together a budget, and the Council goes through the budget with a fine-tooth comb. He stated in his experience, Councils don't really drastically change the budget as proposed by the Manager. He noted they usually rely on any adjustments from the State of Connecticut, and this is the area where the Council tends to tweak. He went on to note that he doesn't want Enfield to be governed by special interest groups because it could open up Enfield for more turmoil in a budget process. He pointed out this does not say he doesn't trust the public to have a say on the budget, but rather he believes Enfield manages itself well with its current process. He stated his belief there's no driving need or want for a vote on the budget.

Mr. Gentes stated they trust voters know that Council members understand the intricacies of the budget. He noted he lived in a community that voted on their budget, and it was a debacle.

Chairman Kaupin stated the Council has two weeks to make a decision. He noted they can either adopt everything presented by the Committee or forward changes to the Committee, and the Committee has 30 days to react to those changes.

DISCUSSION RE: RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO AGREEMENT WITH TRAVELERS

This item will be addressed on Monday, June 30, 2014 in the Enfield Room at 5:30 p.m. Included on that agenda will be a discussion on the Charter revisions and a discussion on roads.

There was no executive session this evening.

ADJOURNMENT

MOTION #2785 by Councilman Mangini, seconded by Councilman Stokes to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2785** adopted 8-0-0, and the meeting stood adjourned at 8:45 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, JUNE 30, 2014**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, June 30, 2014. The meeting was called to order at 5:30 p.m.

ROLL-CALL – Present were Councilmen Arnone, Cekala, Deni, Edgar, Kaupin, Lee, Mangini and Stokes. Councilmen Bosco and Szewczak were absent. Councilman Hall entered at 6:15 pm. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Derrik Kennedy; Town Attorney, Kevin Deneen; Director of Public Works, Jonathan Bilmes; Deputy Director of Public Works, Billy Taylor (phone); Assistant Director/Business Operations Manager, Clayton Northgraves; Town Engineer, John Cabibbo

DISCUSSION/RESOLUTION: RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO AGREEMENT WITH TRAVELERS

Mr. Coppler stated at the last meeting a presentation was given regarding the recommendations from staff to go with Travelers Insurance. He noted they need to make a decision by the end of the day because the new policy would begin at midnight tonight.

Councilman Edgar stated although he doesn't know the specifics, he's very concerned about certain cases that have dragged on for a long time.

Mr. Coppler stated they should separate out immediate claim handling versus those claims that go into the court system. He noted CIRMA doesn't drive the court part until their attorneys tell them they may have reached a settlement. He stated the leadership of CIRMA is less active in court cases because they rely on attorneys at that point, therefore, CIRMA's management is not involved in the court cases as much as other claims.

Councilman Edgar stated he blames CIRMA because they are CIRMA's attorneys. He noted they had Travelers at one time, and they didn't drag things out. He stated his understanding the Town has some major cases which CIRMA will continue to handle, but he's concerned how CIRMA will handle those cases if the Town makes a change.

Mr. Coppler stated he doesn't know how to bring those cases to conclusion quickly. He noted sometimes there's not a willingness on the other side to come to a conclusion. He stated he was told Travelers has their own in-house attorneys that they will be using unless there's a conflict or there's a specialty law that they do not have the ability to deal with.

Councilman Edgar questioned how much feedback the Town Manager is getting concerning the claims currently in court. Attorney Deneen stated things ended up in

court either because the two sides disagree about who is responsible, or there's a disagreement on the level of damages. He noted very few of the claims that CIRMA handles end up in court. He pointed out he has had a very good relationship with those attorneys, and they're very good lawyers.

Councilman Edgar questioned why the Town is changing from CIRMA to Travelers. Mr. Coppler responded Travelers has more personnel, more claim adjusters and more policies in place. He noted the main driving force has been the workers' compensation piece. He stated there are a lot of issues in terms of how CIRMA deals with Town employees.

Mr. Coppler stated the only other company expressing interest in the Town of Enfield was Triton, however, they didn't feel they could provide the level of service required.

Councilman Mangini stated she can't support this resolution because if there are communication or response issues, they should be handled immediately. She noted she's not convinced Travelers or any other single carrier will be able to handle workers' compensation claims. She stated she's not comfortable with Travelers or any other carriers because with CIRMA, they are in a large pool, which means they won't be dropped.

Mr. Coppler stated they very quickly try to address any issues that come up, but they can't say the same for CIRMA. He pointed out dealing with this on a day-to-day basis is very different. He noted CIRMA doesn't have the level of staff that Travelers does, and CIRMA doesn't invest in staff. He stated he doesn't see substantial changes at CIRMA to resolve issues. He noted every year, CIRMA says they could drop the Town, and if they wanted to get rid of Enfield, they could, and they have done so according to the proposal that they put forth.

Councilman Lee stated they've heard that CIRMA is an exclusive pool and Travelers is supposed to be the same. He questioned if they aren't better insulated being in a larger pool. Mr. Coppler stated you can't classify what CIRMA or Travelers presents as a pool. He stated his belief CIRMA doesn't operate as a true risk pool, and he feels there's a big difference between CIRMA and Travelers being a pool. He noted if the Town's goal is to be self-insured, there has to be a certain criteria to be met.

Mr. Coppler stated CIRMA has failed with training, and based upon the process that Travelers has presented, they will have better results in savings on the workers' compensation side and getting employees back to work.

Councilman Lee stated the Council received correspondence this week from CIRMA, and they were informed that Heart & Hypertension services would not be available to Enfield if they go with Travelers. Mr. Coppler stated the Town does have a short-term and possibly a long-term plan in place regarding this.

Councilman Lee stated he is satisfied with the amount of work done by staff to go with this recommendation. He questioned the length of the contract, and Mr. Coppler

responded one year. He added their next set of goals is to get the committee together to look at the long term plan.

Councilman Arnone questioned what is the appeal process on the liability side, and Mr. Coppler responded any insurance company would handle it similar to CIRMA, but in the end it's all about the dollars.

Councilman Arnone stated his hope the Town will go to self-insurance. He noted he has heard nothing but good things about Travelers regarding claims.

Mr. Coppler stated Travelers has not been a big player in the Connecticut marketplace for awhile, but they are making an effort to get back into the Connecticut marketplace. He pointed out Travelers is a triple A rated company, and they have an employee base that dwarfs CIRMA's.

Councilman Arnone questioned how much of a savings will be put away every year, and Mr. Coppler responded they have to start building toward that self-insured concept. He noted with the life/auto piece, they are going to a guaranteed cost, and self insurance would only be with workers' compensation. He stated they'd set up a fund and apply the industry standard for that fund, and what is seen on an annual basis is what should be put away for that budget. He noted they will work toward building up a certain amount of money, and any savings within the first year stays within that fund. He stated in the end, it will be a Council decision as to what stays in that fund.

Councilman Deni stated in the beginning he was not in favor of this. He noted he did some research, and there were problems. He stated his belief CIRMA has a financial problem. He concluded stating he is in favor of going with Travelers.

Chairman Kaupin stated Enfield has been with CIRMA a long time, and it's known what the issues are. He noted they can try Travelers for a year, and they could make a good transition to a self-insured fund. He stated his belief they should go with the Town Manager and staff's recommendation. He noted they also need to dog this company if there's a problem.

RESOLUTION #2786 by Councilman Stokes, seconded by Councilman Hall.

RESOLVED, that the Town Manager, Matthew W. Coppler, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with Travelers Insurance Company for workers' compensation, employers' liability loss insurance and property liability insurance subject to review and approval by the Town Attorney.

Councilman Mangini stated because the CIRMA issue was never brought to her knowledge earlier, she requests the Council be briefed about on-going serious workers' compensation claims on a regular basis, rather than at the last minute when a decision has to be made to go forward with another carrier.

Mr. Coppler stated these are not last minute things, but rather they are coming from the carrier last minute, i.e., they had an adjustment on a claim from \$75,000 to over \$380,000 that the Town was never told about. He pointed out they found out through a monthly report showing that increase.

Councilman Stokes questioned Councilman Mangini's position with CIRMA, and Councilman Mangini stated she's a board member on CIRMA and she gets briefings, which include financial information. She pointed out CIRMA is not in financial trouble as people are alluding to. She noted they have discussions about how to make the product better. She stated she checked with the Town Attorney, and she's not making any money regarding this issue. Councilman Stokes stated if he were in Councilman Mangini's position, he would recuse himself just for appearances.

Councilman Mangini stated as an example, Councilman Hall's husband is a Captain on the Enfield Police Department.

She requested the Town Attorney clarify that she did contact him regarding this, and Attorney Deneen stated Councilman Mangini called regarding the Ethics Ordinance, and he advised her that according to the Ethics Code there's no conflict for her participating in this discussion.

Responding to Councilman Mangini's comment about her husband being a Captain in the Police Department, Councilman Hall stated she does not vote on any financial issues that relate to her or the Police Department or that might benefit her. She stated she recalls in the past Councilman Mangini being present at a meeting where the Town Manager spoke specifically to her because Councilman Mangini stated she can advocate because she's on the Board. She noted at that time the Town Manager had stated that the Town has repeatedly tried to deal with CIRMA. She stated the Town has had many years of issues with CIRMA. She feels this is a great move, and she trusts the judgment of staff.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #2786** adopted 8-1-0, with Councilman Mangini voting against the resolution.

DISCUSSION: ROADS 2015

Mr. Bilmes stated they want to spend money efficiently and effectively, and they want to keep the roads in good condition. He stated one technique they will be using this summer is a microsurfacing treatment, and this will be a new technique to Enfield. He noted they will use this method on nine roads, which will be completed in one week.

He stated the cost is \$300 per linear foot to reconstruct a road at this time.

Mr. Bilmes stated their goal is to attain a PCI average of 77 throughout all the roads in Enfield. He noted they have a PCI goal of 82 for heavily traveled roads. He stated they propose \$2 million dollars per year for five years to address arterial and collector roads and attain a PCI of 82. He noted they're recommending \$8 million dollars per year for

five years to address local streets. He stated the total for all roads over five years would be \$40 million dollars, and optimal funding dollars would amount to \$50 million dollars over five years. He noted for this amount of money, they would maintain the gains they made over the last several years.

Discussion followed about the inclusion of Buckhorn and Crescent Lake.

Councilman Cekala stated her only concern is that there will still be roads from the Roads 2000 Program not included.

Mr. Bilmes stated in order to address roads that were not done from the 2000-2005 road programs, the cost would be another \$10 million dollars.

Councilman Hall stated her belief they made commitments to those people who voted “yes” on past referendums. She stated she’d prefer finishing what they took on and complete their obligations.

Councilman Hall questioned whether anything has been done to those roads not addressed in previous roads programs, and Mr. Taylor stated his belief nothing has been done other than the normal pothole patching.

Mr. Bilmes stated those roads that didn’t get done fell out of this formula because other roads rated more poorly.

Mr. Coppler noted a lot of those roads are local roads, and he is concerned about arterial and collector roads getting lower rankings.

Councilman Hall expressed concern about children riding or playing on side roads that are in poor condition. She stated her belief it’s more important to address neighborhood roads.

Mr. Bilmes stated one positive thing is that for a relatively small amount of money, the Town can keep its main roads in good shape for \$2 million dollars per year.

Councilman Mangini stated there are people who are angry because the roads in their area were not done as they expected. She feels they need to come up with a mix to make good on where the Town failed previously.

Councilman Cekala questioned how much it would cost to include Crescent Lake and Buckhorn on top of doing catch-up work. Mr. Coppler estimated \$10 to \$11 million dollars.

Councilman Lee stated everyone doesn’t feel big promises were made. He questioned how a referendum could be packaged whereby they’re making a pledge that roads would be guaranteed to be put out to bid at some point in time. Mr. Coppler stated as soon as

something is guaranteed, costs go up. He noted he doesn't want to be held accountable for something that is totally out of the Town's control.

Mr. Coppler stated with this referendum, they are saying they want to put aside \$2 million dollars per year for arterial and collector roads.

Chairman Kaupin stated they have to include catch up work if they hope to sell this referendum.

Councilman Hall agreed with Chairman Kaupin.

Councilman Arnone voiced his concern that by diluting this further, nothing will get done.

Councilman Stokes agreed DPW is correct in its recommendation. He stated his belief the road projects were well intended, but because certain roads were not done, some trust was lost. He stated his belief they need to restore the people's trust.

Chairman Kaupin questioned whether everyone is in favor of having arterial and collector roads as part of the total amount of money. Everyone agreed.

Chairman Kaupin questioned whether North and South River Streets can be incorporated into the transit center improvements and the river access project. Mr. Coppler stated part of North River Street could be incorporated, as well as a small portion of South River Street. He noted South River Street has the bridge project.

Mr. Coppler stated his understanding the Council wants information on the "Heinz 57" plus Buckhorn and Crescent Lake plus the arterial and collector roads.

DISCUSSION/RESOLUTION: RESOLUTION ADOPTING AMENDMENTS TO THE ENFIELD TOWN CHARTER

Present for this discussion was Judy Kilty of the Charter Revision Committee.

Mr. Coppler stated the two main things to work on are the Power of Initiative and Budget Referendums.

The Town Council then reviewed the Charter page by page. It was agreed Councilmen would be referred to as "Councilor".

As concerns Section 1. **GENERAL**, Councilman Lee noted elsewhere in the document it was his impression "constable" was removed entirely. Attorney Deneen explained this is just referring to the original election in 1969.

Section 2. **MUNICIPAL ELECTIONS** – Section (a) – agreement to state "Enfield Town Council" and change of "councilperson" to "councilor".

Section 2 (b) – agreement to insert “the Enfield Board of Education”.

Section 3 - **ELIGIBILITY** – agreement to change “councilperson” to “councilor”.

Section 5 – **ALTERING DISTRICT BOUNDARIES** – Section (a) – agreement to change first sentence to read: “The council shall, from time to time, or as required by law, alter the boundaries...”

Section 2. **CHAIRPERSON** – an agreement to change “chairperson” to “chair”

Section 3. **TOWN CLERK** – an agreement to change “chairperson” to “chair”

Section 4. **PROCEDURE** – an agreement to change “chairperson” to “chair”

Section 7. **POWER OF INITIATIVE.**

Chairman Kaupin stated the Council has before them the suggestion of the Town Attorney.

Attorney Deneen stated the Charter Review Commission reviewed a number of towns that had charters containing initiative provisions. He noted after listening to comments at the public hearings and the Town Council meeting, it was evident there was a big push to provide more clarity as to the process and the means of going through this process. He noted he broke this section into sub paragraphs to provide more clarity.

Councilman Lee questioned if submittals are subject to Freedom of Information, and Attorney Deneen responded yes.

Councilman Cekala questioned how specific a town attorney must be if a petition is in violation of the charter or general statutes. Attorney Deneen stated his intent would be to provide some guidance.

Councilman Hall voiced her support of the Town Attorney’s recommendation although she doesn’t believe it’s the Town Attorney’s job to provide petitioners with legal help.

Councilman Deni voiced his support of the Town Attorney’s recommendation, however, he doesn’t want 200 or 300 people coming with a petition and telling him, as an elected official, he has to change something. He stated his belief he wants to see a number showing they worked for it. Chairman Kaupin stated according to the last bi-annual municipal election, the total eligible voters were 21,698, therefore, they would need 2,170 signatures for a petition.

Councilman Lee questioned if the Charter needs to mandate that an election is going to be at any point in time within 90 days, or do they want the Charter to say that these items are only going to be taken up at a scheduled election each November. Ms. Kilty stated

the Committee never discussed that. Councilman Lee stated his belief they need to include some language to clarify this. He added before he agrees to this clause, he would like to understand the fiscal impact on the school system.

Attorney Deneen stated schools were in session during the primary. He agreed there would be a cost to do an election, but it would not be on the school side.

It was agreed to go with Attorney Deneen's proposed language for the Power of Initiative.

Section 9 – **RELATION TO ADMINISTRATIVE SERVICE** - agreement to change "councilperson" to "councilor".

Section 5. **LIBRARY, BOARD OF LIBRARY TRUSTEES** – agreement to change 6 electors to five electors with one person being elected for a three year term.

Section 10 (b) **DEPARTMENT OF PUBLIC SAFETY** – Councilman Arnone stated his belief they should re-read this section to be sure the Town isn't tying its hands. Mr. Coppler stated his belief this doesn't tie their hands. Councilman Lee requested the Town Attorney provide the quote of the general statutes which relates to this section.

Attorney Deneen stated there's no prohibition in the Charter regarding the Town creating a fire department.

Section 15 – **INLAND WETLANDS AND WATER COURSES AGENCY** – Councilman Hall stated her belief it makes sense that the Town Council should make all the appointments to the land use boards.

Councilman Arnone stated his belief that by the Town Manager making these appointments, he is looking for the best person rather than a political appointment.

Mr. Coppler stated he's not sure how the appointment was set up statutorily.

It was the consensus to make this a Council appointment.

Section 8. (f) **EXPENDITURES AND ACCOUNTING** – Councilman Lee stated it appears they're losing a trail of whether certain accounts were budgeted well in the first place. He stated his belief the Town Council or Board needs to see every transfer. Ms. Nenni questioned how the Council feels about a threshold for transfers. Councilman Lee stated he wouldn't entertain a threshold.

Section 9. **REFERENDUM ON CAPITAL EXPENDITURE** – Agreement to change 0.0002 (2/100's of one percent) to .0004 (4/100's of one percent)

Section 10. **BORROWING** - Agreement to change 0.0002 (2/100's of one percent) to .0004 (4/100's of one percent)

Section 11. **CONTRIBUTIONS** – Agreement to raise \$500.00 to \$5,000.

Discussion followed regarding allowing electors a vote on the budget.

Councilman Mangini stated she can't imagine putting the budget out for referendum. She questioned how any elector can make an educational decision on the budget without having come through the budget process. She stated her belief it's the Town Council's responsibility to set the budget.

Councilman Deni stated his assumption a lot of people want to vote on the budget because of the School Board's budget. He stated his belief the responsibility lies with the Council. He questioned why people would vote on the budget when they've elected the Council to do this. He stated his understanding a lot of people may not be in agreement with his opinion. He concluded stating he's leaning in the direction of allowing people to vote on their budget and see what happens.

Chairman Kaupin stated the Town of Manchester has a power of initiative on a budget. He noted if people don't like a budget adopted by the Council, they have ten days to get signatures to petition to have a vote on a budget. He stated the people are then asked to vote on three things so that they're giving the Council a sense of direction as to why they voted no on the budget.

Councilman Arnone stated they are a representative government, but he would consider a petition through the power of initiative.

Mr. Coppler stated if the Town Council goes with a referendum, it should be done before the tax bills go out, and it should be done in mid-April so the Council has four weeks to act upon the budget.

Councilman Arnone stated he's not in favor of putting the budget out for a vote because he feels it would cause instability.

The Council agreed to leave things as they are.

Ms. Kilty stated the Charter Revision Committee did not support this either.

There was no Executive Session.

MOTION #2787 by Councilman Stokes, seconded by Councilman Deni to submit these recommendations to the Charter Revision Committee.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2787** adopted 9-0-0.

ADJOURNMENT

MOTION #2788 by Councilman Stokes, seconded by Councilman Hall to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2788** adopted 9-0-0, and the meeting stood adjourned at 10:20 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, JULY 7, 2014**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, July 7, 2014. The meeting was called to order at 7:00 p.m.

PRAYER – The Prayer was given by Councilman Bosco.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilmen Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin Lee, Mangini, Stokes and Szewczak. Also present were Town Manager, Matthew Coppler; Town Attorney, Kevin Deneen; Director of Finance, Lynn Nenni; Director of Public Works, Jonathan Bilmes; Deputy Director of Public Works, Billy Taylor

FIRE EVACUATION ANNOUNCEMENT

Chairman Kaupin made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #2791 by Councilman Mangini, seconded by Councilman Stokes to accept the minutes of the June 16, 2014 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2791** adopted 9-0-2, with Councilmen Edgar and Hall abstaining.

MOTION #2792 by Councilman Lee, seconded by Councilman Mangini to accept the minutes of the June 16, 2014 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2792** adopted 9-0-2, with Councilmen Edgar and Hall abstaining.

SPECIAL GUESTS

Chairman Kaupin recognized Nicholas Margolfo for his successful representation of Enfield and the State of Connecticut in a swimming competition at the Special Olympics event in New Jersey.

Chairman Kaupin read a proclamation designating Saturday, July 12th as Nicholas Margolfo Day in Enfield.

PUBLIC COMMUNICATIONS

Ronald Jones, 37 Douglas Drive

Questioned how the Town knows how much water goes into the sewer system. He pointed out he had to refill his in ground pool due to maintenance issues. He noted a good portion of his water usage at this time is due to the pool filling and watering his lawn.

Dennis Lessard, 7 Moody Road

Noted he owns a commercial property and questioned who is responsible for the sewer use bill - the tenant or the owner of the property.

Charles Woods, 11 Westerly Drive

Requested clarification on two agenda items – “Request for Transfer of Funds for Community Development Housing Rehabilitation” and “Resolution Authorizing Social Services to Establish a Revenue Account and to Utilize Funds for the Senior Minor Home Repair Program”.

Mr. Woods expressed concern about how the Blight Ordinance is being used. He noted his neighbor temporarily moved his boat to the front yard while he cleaned his back yard, and a complaint was issued concerning blight.

Maureen Mullen, 1625 King Street

Stated there's a weekly prayer vigil on the Town Green and everyone is welcome.

Ms. Mullen requested an update on the CREC building. She noted the berm is still there, and they've planted trees along the berm. She voiced concern that the building be constructed safely for the sake of the students attending that school.

Elizabeth Davis, 201 North Maple Street

As concerns sewer use billing, Ms. Davis stated her impression the Town wasn't using water usage for the summer because people water their lawns.

She questioned why CREC has been allowed to plant trees on the berm when they were supposed to remove the berm. She feels the Town should be addressing concerns of surrounding neighbors.

Robert Tkacz, 5 Enfield Terrace

Referring to the educational cost sharing formula, Mr. Tkacz noted he did research on what Enfield has been getting for the last 30 years. He pointed out there's never been a decrease in the cost sharing formula. He stated it started at about \$15 million dollars and it's now at \$28 million dollars.

Mr. Tkacz stated the school budget was at \$70 million dollars in Fiscal Year 2009, and then the Town decided to take over \$11 million dollars in school expenses, which brought the School Budget down to \$62 million dollars. He noted in Fiscal Year 2012,

two schools were closed with a \$2 million dollar expense decrease. He referred to the \$1.7 million dollars in staff and \$62,000 in non-certified and \$185,000 in Other. He noted they increased benefits at \$389,000. He stated overall it was a zero. He pointed out between those two years, there was a \$3 million dollar windfall, and then the budget is up to \$64 million dollars.

Mr. Tkacz spoke about enrollments and capacities. He shared the following figures:

K through Grade 2 has a capacity of 1,642 students, but there are only 1,120 students, which means they are at 69% capacity.

He pointed out Glastonbury schools are at 92% capacity, and they're talking about eventually closing two schools.

Grade 3 through Grade 5 is at 81% capacity.

He stated cost sharing funds only 45.3% of the schools. He noted the Chairman of the School Board says it's supposed to fund 60%, but that has never happened.

COUNCILMEN COMMUNICATIONS & PETITIONS

Councilman Mangini thanked Loaves and Fishes for honoring volunteers at a luncheon on June 22nd.

She requested speed monitoring be set up for Donna Street where there's a speeding problem. She pointed out many children live on this street.

Councilman Edgar stated he received a complaint from someone whose motor home was assessed at \$10,000 while it was assessed for only \$4,200 previously. He noted another complaint was received from someone who owned an antique vehicle, and that assessment doubled. He questioned the reasoning behind these assessments.

Councilman Deni stated people are calling him about the overlay for Brainard Road going only as far as Sharren Lane. He noted people were under the impression the overlay would extend to George Washington Road. He went on to note a person on Brainard Road is concerned about the utility company leaving a cone near her driveway, and there's a bump in this area.

Councilman Hall stated the Scantic River Park requires more "no parking" signs and trash bins. She noted trash cans are overflowing.

Referring to the Blight Ordinance, Councilman Hall questioned how high grass is currently being handled.

Councilman Hall questioned why CREC is planting trees on a berm that was supposed to be removed.

Councilman Bosco questioned why some streets are marked as they are for paving. He noted in some instances the roads are marked up to, but not beyond deteriorating conditions, i.e., potholes.

Councilman Bosco requested clarification concerning the sewer and water insurance information that Enfield residents are being sent.

Referring to home improvement signs left on people's lawns, Councilman Szewczak questioned the acceptable length of time such signs should be left behind.

She questioned whether the South Road bike lane can be connected to the Powder Hollow area.

Councilman Stokes stated more volunteers are needed for the Town of Enfield Fourth of July Celebration. He noted people can sign up and register as a volunteer on the day of the event.

Councilman Arnone requested an update on the Control Module building.

He stated it's wise to have water and sewer lines insured.

Referring to complaints from taxpayers about their taxes, Councilman Hall pointed out the Town of Enfield actually lowered the mill rate for the first time in a long time. She noted taxes were not raised this year.

MOTION #2793 by Councilman Hall, seconded by Councilman Mangini to suspend the rules to address under Miscellaneous Items 14 D, E, F, G and H.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2793** adopted 8-0-0, with Councilmen Bosco, Deni and Lee absent at the vote.

Chairman Kaupin referred to the agenda item concerning the "Request for Transfer of Funds for Community Development Housing Rehabilitation" and explained this relates to rehabilitation work done through Peter Bryanton's office. He noted this allows people to apply for loans for things such as emergency roof or furnace repairs.

He noted the Senior Minor Home Repair Program is a new program through the Commission on Aging and the Senior Center where volunteers perform light maintenance work at the homes of seniors.

Chairman Kaupin congratulated the Enfield Dog Park Association for a successful Puppy Pride Day on June 21st.

He stated this weekend's celebration will be the 30th year for the Fourth of July Celebration on the Town Green.

Chairman Kaupin stated Mt. Carmel will hold its festival from July 31st to August 3rd.

As concerns problems at the Scantic River Park, Chairman Kaupin stated he recently emailed the Town Manager's Office and Public Works. He noted there's a volunteer group of residents that adopted the park, and they go into the park to clean up. He expressed his appreciation for the work done by these volunteers. He stated the police have been ticketing cars illegally parked in this area. He noted last Saturday there was a DEEP officer at the park. He stated his understanding State Reps for Enfield have been putting pressure on DEEP to help resolve issues at this park.

Chairman Kaupin stated there's a lot of interest regarding the time capsule from Enfield High School. He noted they will have to decide how to handle the capsule.

Councilman Lee stated he spoke to Representative Kiner this evening concerning Scantic River Park, and Rep. Kiner will be speaking to DEEP tomorrow.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Coppler stated he will have the Police Department look at Donna Street concerning speeding problems.

He noted he will look into complaints about increased assessment on vehicles.

Referring to Councilman Hall's comments about blight and tall grass, Mr. Coppler stated the Town started erecting signs on areas blighted by tall grass so that neighbors know the Town is addressing the issue. He stated his belief the Town is still cleaning and liening such properties.

As concerns the Control Module building, he noted this is still being followed up. He noted they're waiting to hear that the owner has pulled the demolition permit. Councilman Arnone stated it appears all work stopped on that building, and Mr. Coppler indicated he'd check into this.

Mr. Coppler invited Mr. Lessard to contact him with more details concerning his question about the sewer use billing for his property.

As concerns Mr. Jones questions about water usage, Mr. Coppler stated a meter is the only way the Town can know what's going into the sewer system. He noted there is the ability to get a credit when someone has to fill a swimming pool. He added a deduct meter can be installed for irrigation systems.

As concerns who pays the sewer use bill, Councilman Hall noted it is the homeowner or property owner. Mr. Coppler stated ultimately, the ordinance holds the owner of the property responsible for the bill.

Mr. Kennedy spoke about the sewer and water insurance. He noted these warranties are through Service Line Warrantees of America. He stated residents can look up frequently asked questions and testimonials and other information at www.slwofa.com

He noted this is a program offered by the National League of Cities (NLC). He explained this optional insurance is a warrantee that residents can obtain for either water or sewer lines or both. He stated the cost for the water line is \$5.75/month or \$64.00 per year, and this is very close to the amount charged by Connecticut Water Company for their Linebacker insurance program. He noted the cost for the sewer line is \$7.75/month or \$88.00 per year. He noted the difference with using Service Line Warrantees of America is that they use local contractors.

Discussion followed about the time capsule unearthed at Enfield High School. Chairman Kaupin suggested getting more information for the August meeting and look into whether they wish to display the capsule at the Fourth of July Celebration.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Deneen stated the Council's concerns and comments were passed onto the Charter Revision Committee, and they scheduled a meeting for July 17th to review the Council's concerns and comments.

As concerns CREC, he noted the Town's plan and CREC's plan shows a tree line. He noted CREC's plan was to try to bring things into line, but they understand everything is subject to the court's jurisdiction as to whether the berm/trees have to come down. He stated CREC did follow through on a filing with the ZBA regarding a ten foot fence for a vernal pool area and that's pending. He noted he's meeting every Wednesday morning with Town staff on zoning compliance issues and the on-going CO process. He stated procedures are being done by the book and in the same way they'd do with any other project of this size or magnitude. He pointed out CREC must meet the conditions for a CO before the CO is issued. He stated they do not yet have a date for the hearing, but he hopes to have a date before the next Council meeting.

Councilman Hall questioned why CREC planted trees when they had a cease and desist order. Attorney Deneen noted this does not mean CREC can't perform any work on the site. He noted the line that shows the trees is the same on both maps, but the elevation is different as to where they're being offset from the road. He stated CREC is trying to bring things into conformity at least with the landscape lines.

Councilman Hall questioned what would a violation of the cease and desist order consist of, and Attorney Deneen stated if there hadn't been a pending appeal and someone violated a cease and desist order, they'd go into court seeking an injunction from the court.

Councilman Cekala agreed with Councilman Hall and stated she also doesn't understand why CREC was allowed to plant those trees.

REPORTS OF SPECIAL COMMITTEES OF THE COUNCIL

Enfield High School Renovation Building Committee

Councilman Szewczak requested clarification about new staff that was hired. Mr. Coppler stated his belief the misunderstanding is that members of the Building Committee were under the impression that when the Town hired additional staffing for the Building Department, they were going to be handling the state code reviews. He explained when they brought it to the Council's attention to add an additional full-time building official, they knew they currently had a lot of work going on outside of the high school project, and they were concerned if they didn't have additional full-time staff, they would not be able to keep up with the local review, permitting and inspection program that has to be in place during the different phases of the high school project.

Councilman Mangini stated everything is on track for the Fourth of July Celebration. She noted volunteers are desperately needed.

Councilman Mangini stated CCM recently had a board meeting. She noted they intend to look for more new and innovative ways to market CCM. She stated if they can gain more strength in numbers, perhaps they can make more progress with legislation.

Councilman Lee stated there will be dates forthcoming for the Town Council/Board of Education IT Strategy Committee.

OLD BUSINESS

MOTION #2794 by Councilman Arnone, seconded by Councilman Deni to remove Item #13 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2794** adopted 11-0-0.

NOMINATION #2795 by Councilman Arnone to appoint Brent Ciszek (D) to the Enfield Revitalization Committee for a term which expires 4/30/17.

MOTION #2796 by Councilman Lee, seconded by Councilman Hall to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2796** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Brent Ciszek appointed to the Enfield Revitalization Committee by an 11-0-0 vote.

MOTION #2797 by Councilman Lee, seconded by Councilman Arnone to remove Item #15 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2797** adopted 11-0-0.

NOMINATION #2798 by Councilman Lee to reappoint Michael Waterhouse (U) to the Cultural Arts Commission for a term which expires 5/31/2016.

MOTION #2799 by Councilman Lee, seconded by Councilman Mangini to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2799** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Michael Waterhouse reappointed to the Cultural Arts Commission by an 11-0-0 vote.

Items C, D, and E remained tabled.

NEW BUSINESS

There were no New Business items on this evening's agenda.

ITEMS FOR DISCUSSION

All items were moved to Miscellaneous.

MISCELLANEOUS

RESOLUTION #2800 by Councilman Mangini, seconded by Councilman Hall.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Housing Rehabilitation Loan Construction 23336003 545000	\$76,700.00
FROM:	Community Development Fund Balance Appropriations Control 23334000 499000	\$76,700.00

CERTIFICATION: I hereby certify that the above-stated funds are available.

/s/ A. Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #2800** adopted 11-0-0.

RESOLUTION #2801 by Councilman Mangini, seconded by Councilman Deni.

WHEREAS, certain roads within the Town of Enfield are in need of maintenance, repair or reconstruction; and

WHEREAS, the Enfield Town Council wishes to provide funding for this maintenance, repair or reconstruction; and

WHEREAS, the Enfield Town Council wishes to seek input on this project from the public.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a Public Hearing to be held on August 4, 2014 at 6:15 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow public comment on the proposed "Reconstruction and Repair of Various Town Roads and Roadside Elements."

Deputy Director of Public Works, Billy Taylor, stated his understanding there was a consensus at a previous meeting that Public Works was to go back and combine the \$10 million dollar arterial list with the list of leftover roads. He noted that was done. He stated they were also to cull any repeats off the list since there was some overlap between the arterial and leftover list. He noted they were to add any of the roads missing from the resulting list in the Buckhorn and Crescent Lake areas. He stated the Council has been given the resulting list. He stated one last direction they were given was not to exceed \$60 million dollars, however, the final list amounts to an extra \$1,750,000. He stated pending the receipt of bids on two outstanding projects, they believe there will be more than enough money leftover in the 2010 program to cover the additional \$1,750,000. He noted if the Council wishes, they can start the design process this year and start some of the leftover roads next spring or summer.

Councilman Deni questioned the total amount, and Mr. Taylor responded plus or minus \$61,752,000.

Councilman Deni questioned why the Brainard Road project is stopping at Sharren Lane, while it was initially designed to go all the way from Route 5 to George Washington Road, and Mr. Taylor stated his belief that wasn't originally recommended on their program. Mr. Coppler indicated that can be checked into.

Councilman Bosco stated he has a problem with the company marking the roads. He noted it's obvious someone needs to go over what's currently marked. He noted Prior Road was cut right at Raffia Road and within ten feet the pavement is cracked. He questioned why that area isn't included. He stated his belief they need to send someone from the Town to look at all the roads the consultant marked out. He feels there's no accountability. Mr. Taylor stated they gave direction to the consultant, and the consultant understood the limits of the work. He acknowledged more judgment should have been

applied in a lot of cases. He stated to the extent that they can, they'll have staff review the cut lines.

Councilman Hall questioned whether the cuts are pre-marked before the actual cut. Mr. Taylor stated the cuts are marked with a paint line by the consultant. Councilman Hall questioned whether anyone from the Town checks this, and Mr. Taylor stated it would be almost impossible for staff to check everything, but they do check things when they're brought to their attention.

Councilman Hall questioned who's doing the physical oversight of the subcontractors, and Mr. Taylor stated the day-to-day oversight is done by the hired consultant.

Mr. Coppler questioned if all the marking are complete, and Mr. Taylor responded yes.

Chairman Kaupin questioned if reclamation local on rural roads is the same as reclamation local on traditional neighborhood roads. He questioned if they do something different on these roads to control costs. Mr. Coppler stated they've changed the methodology for the estimation. He noted in previous projects the estimates were a lot lower than what they actually did. He stated when they began this process, they wanted to be sure they had the money to complete the project. He noted once the referendum is approved, they would bring in engineers to do the design. He stated the actual cost of the roads could be less than the estimate.

Mr. Taylor stated rural roads may need total reconstruction, however, they may not need curbing, drainage or sidewalks.

Councilman Arnone questioned how smart roads factors in, and Mr. Coppler stated the first step is the Town Council needs to do a resolution to request the staff to put together a plan and bring that back to Council for the August 4th meeting.

Councilman Hall questioned what part of Elm Street would be done for \$1.4 million dollars, and Mr. Taylor responded about 600 feet north of Hazard Avenue to just south of Moody Road. Mr. Coppler stated there have been a number of requests to the federal government for an earmark to do this road work.

Councilman Lee encouraged them to look through the list and consider the strategy that they're trying to tack toward, which involves being a little more methodical about how they select roads and when to apply different treatments, and not necessarily the dollar figures that are attached to the street based on the forecast. He stated his belief once they have projects out to bid and see how they shape up in reality, they'll be able to forecast whether they can add streets to this list.

Councilman Lee referred to North Street from Elm Street to North Maple Street and stated a few residents in this area are very interested in knowing where they stand on the list.

Chairman Kaupin questioned what part of Raffia Road is targeted for mill and overlay and routine maintenance. Mr. Taylor responded the routine maintenance section extends from Bright Street to David Street, and south to Bright Street involves a thin overlay.

Councilman Bosco questioned whether they can pursue state monies for the collector roads. Mr. Taylor stated they actively pursue funding.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #2801** adopted 11-0-0.

RESOLUTION #2802 by Councilman Mangini, seconded by Councilman Edgar.

WHEREAS, the Enfield Town Council has authorized Social Services to establish Revenue Account 23406127 for Social Services to allow citizens and businesses to submit donations to the Senior Minor Home Repair Fund;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council specifies that any donations received by Enfield Social Services through the Senior Minor Home Repair program will be committed to the purchase of tools, equipment materials and supplies to be used by the Senior Minor Home Repair Program and may be paid from Account 23406127.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #2802** adopted 11-0-0.

RESOLUTION #2803 by Councilman Hall, seconded by Councilman Arnone.

RESOLVED, that the Town Manger, Matthew W. Coppler, is authorized to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with State of Connecticut Department of Economic and Community Development and to affix the Corporate Seal.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #2803** adopted 11-0-0.

RESOLUTION #2804 by Councilman Arnone, seconded by Councilman Mangini.

WHEREAS, the Enfield Town Council wishes to amend Chapter 86, Utilities to update necessary language and provide for charging an appropriate fee for new connections to the Town of Enfield sewer collection and treatment system; and

WHEREAS, a Public Hearing was held on July 7, 2014 for Enfield residents to comment on the proposed amendments to the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby adopt the amended Ordinance for Chapter 86, Utilities, attached as "Attachment A".

Councilman Cekala questioned whether there will be a grace period so people have time to get the permit before the new fee goes into effect. Mr. Coppler stated the WPCA is in control as to when that goes into effect. He noted if the Town Council doesn't do anything and just adopts what's before them, it would go into effect 15 days after publication. He noted this would only make the changes listed on the ordinance. He stated the actual changing of the fee would be a separate action that the WPCA would have to act upon.

Councilman Bosco questioned if this passes, he'd like to see anyone within the pipeline getting some kind of notification so that no one is surprised. Mr. Coppler questioned how Councilman Bosco envisions that being done. Councilman Bosco suggested people be notified when they go to pull a permit. He suggested notifying the contractor who recently came before Planning & Zoning to do a 92 unit complex.

Councilman Edgar stated his belief builders who went through the procedure and were approved by Planning & Zoning should be grandfathered. He stated tonight's newspaper stated it's the same as what was voted on before.

Mr. Coppler explained if the Council adopts this resolution, it does not change the charge because that will be an action of the WPCA. He noted if the Council doesn't meet as the WPCA to do the Public Hearing and adopt the changes, it would be at the rate for what it's currently approved for, which is the old rate. He went on to explain 15 days after publication the process would have changed, and people would technically be getting a sewer permit through the WPCA rather than going through the Building Department, but the rate that would be charged will not change until the WPCA changes that rate.

Councilman Edgar stated the problem he has with this is that people who have gone through all of that procedure are not actually grandfathered in at this time. Mr. Coppler stated he agrees that the changes do not grandfather in anyone who has a valid zoning permit.

Councilman Arnone stated he likes separating this into two phases with the first phase establishing the permitting process, and in the future the Council can look at the rate. He pointed out the rates Enfield has today are the lowest anywhere.

Mr. Coppler stated his understanding they'll schedule a WPCA meeting on August 4th, and that agenda will include a resolution to start the process.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #2804** adopted 9-1-1, with Councilman Edgar voting against, and Councilman Bosco abstaining.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILMEN COMMUNICATIONS

There were no comments from the Council.

ADJOURNMENT

MOTION #2805 by Councilman Stokes, seconded by Councilman Mangini.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2805** adopted 11-0-0, and the meeting stood adjourned at 9:50 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

Appended to minutes
Of July 7, 2014
Regular Town Council
Meeting See Page 11

BE IT ORDAINED by the Town Council of Enfield, Connecticut that the following Ordinance be amended as follows:

Sec. 86-81. Definitions.

Equivalent Dwelling Unit: A unit in which the sewage ~~use~~ **discharge** is comparable in quantity and content to the sewage use of a single-family dwelling unit, **estimated at 200 gallons per day**. Such usage may include toilets and rest rooms, kitchen facilities for the preparation of food for employees only, laundry facilities for clothes or uniforms of employees only, shower and bath facilities for employees only and other facilities for the personal hygiene of employees.

Sewer Connection - the physical attachment of a dedicated private sanitary sewer disposal line from each independent building on a property to the Enfield Sanitary Sewer System. The building sewer shall be at an elevation to allow the basement floor to be served by gravity whenever feasible, and if gravity is not feasible, through alternative means as approved by the WPCA. A connection to public sewer will be made only after inspected, accepted and approved by the WPCA or its agents.

Sec. 86-181. Established.

The water pollution control authority shall establish a one-time **sewer** connection charge for recovering a portion of the cost of the sanitary sewer system constructed since 1965 including trunk sewers, lateral sewers, pump stations and force mains. Persons seeking sewer service shall be liable for such charge which shall be payable in full upon the issuance of a ~~building permit~~ **sewer connection permit from the WPCA or its agents** for the property to be served. **The sewer connection permit shall be valid for a period of twenty-four (24) months from the date of issuance by the WPCA. Any sewer connections not completed within that twenty-four (24) month period shall require reapplication for a new permit.** That portion of properties already assessed shall not be liable for a connection charge. This charge is intended to recover the portion of capital costs not recovered from benefit assessments. The revenues from this charge shall be placed into the WPCA capital reserve fund and used for system-wide expansion, rehabilitation and replacement. No benefit assessment shall be levied for sewers constructed prior to September 27, 1983.

Sec. 86-182. Amount of charge.

(a) The amount of the connection charge shall be in accordance with current Sewer Service Fee Schedule **adopted annually by the WPCA** ~~determined as follows:~~ .

(b) Houses, commercial and industrial buildings constructed prior to January 1, 2014 but are not connected to the Town Sanitary System as of January 1, 2014 the following assessments will apply:

(1) *Residential property:*

a. On residential property serviced by sanitary sewers installed by the town after 1965, \$13.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances

reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

b. On residential property serviced by sanitary sewers installed by a developer after 1965, \$3.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

c. In addition to the foregoing charge, \$350.00 per unit for apartment or condominium complexes.

(2) Commercial property:

a. On commercial property serviced by sanitary sewers installed by the town after 1965, the greater of \$500.00 per acre or \$13.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

b. On commercial property serviced by sanitary sewers installed by a developer after 1965, the greater of \$500.00 per acre or \$3.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

c. In addition to the foregoing charge, \$200.00 per unit for hotels or motels.

(3) Industrial property:

a. On industrial property serviced by sanitary sewers installed by the town after 1965, the greater of \$700.00 per acre or \$13.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

b. On industrial property serviced by sanitary sewers installed by a developer after 1965, the greater of \$700.00 per acre or \$3.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

Additions

~~Deletions~~

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, JULY 7, 2014**

The Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, July 7, 2014 at 5:32 p.m.

ROLL-CALL - Present were Councilmen Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin, Lee, Mangini, Stokes and Szewczak. Also present were Town Manager Matthew Coppler, Town Attorney Kevin Deneen, Assistant Town Manager Derrik Kennedy, Director of Public Safety Christopher Bromson, Chief of Police Carl Sferrazza, Captain of Police Fred Hall

MOTION #2789 by Councilman Cekala, seconded by Councilman Mangini to go into Executive Session to discuss Personnel Matters, Pending or Threatened Litigation and Real Estate Negotiations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2789** adopted 11-0-0 and the meeting stood recessed at 5:33 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Kaupin at 5:34 p.m.

ROLL-CALL - Present were Councilmen Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin, Lee, Mangini, Stokes and Szewczak. Also present were Town Manager Matthew Coppler, Town Attorney Kevin Deneen, Assistant Town Manager Derrik Kennedy, Director of Public Safety Christopher Bromson, Chief of Police Carl Sferrazza, Captain of Police Fred Hall

Chairman Kaupin recessed the Executive Session at 6:29 p.m., reconvened the Special Meeting at 6:30 p.m. and stated that during Executive Session, Personnel Matters, Pending or Threatened Litigation and Real Estate Negotiations were discussed with no action or votes being taken.

ADJOURNMENT

MOTION #2790 by Councilman Stokes, seconded by Councilman Arnone to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2790** adopted 11-0-0 and the meeting stood adjourned at 6:31 p.m.

Suzanne F. Olechnicki
Town Clerk/Clerk of the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
THURSDAY, JULY 17, 2014**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Thursday, July 17, 2014. The meeting was called to order at 6:35 p.m.

ROLL-CALL – Present were Councilmen Arnone, Deni, Hall, Kaupin, Lee, Stokes and Szewczak. Councilmen Bosco, Cekala, Edgar and Mangini were absent. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Derrik Kennedy; Town Attorney, Kevin Deneen; Chief of Police, Carl Sferrazza; Director of Public Safety, Christopher Bromson; Assistant Town Manager of Development Services, Courtney Hendrickson

DISCUSSION: DIRECTING THE TOWN ATTORNEY/TOWN MANAGER TO ENGAGE AN INDEPENDENT CONSULTANT TO CONDUCT A REVIEW OF THE ARREST OF MARK MAHER

Chairman Kaupin stated as a result of Councilman Hall and himself having to recuse themselves from this discussion, there will not be a quorum.

There was no Executive Session.

ADJOURNMENT

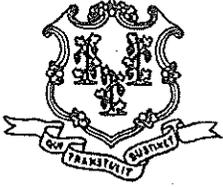
MOTION #2806 by Councilman Arnone, seconded by Councilman Stokes to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #2806** adopted 7-0-0, and the meeting stood adjourned at 6:38 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council



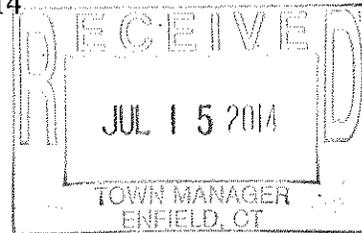
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

July 9, 2014



Mr. Matthew W. Coppler
Town Manager
Town of Enfield
Town Hall
820 Enfield Street
Enfield, CT 06082

Dear Mr. Coppler:

Subject: Local Bridge Program, Fiscal Year 2015
Commitment to Fund
Bridge No. 048012 - Orlando Road over Beemans Brook
Town of Enfield
State Grant Funds: \$132,164.78

The Department of Transportation (Department) has reviewed your Preliminary Application for the replacement or rehabilitation of the bridge at the subject location. The Department is pleased to inform you that the project qualifies for funding under the Local Bridge Program.

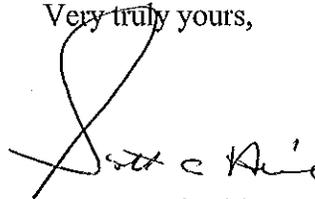
The State of Connecticut (State) hereby commits to fund 49.01 percent of the eligible project costs through a State grant. This commitment is subject to the Program Regulations, in particular as follows:

1. The amount is based upon the information in your Preliminary Application and is subject to later adjustments.
2. This Commitment to Fund will lapse if your Supplemental Application cost estimate exceeds your Preliminary Application and sufficient monies are not available, or if you fail to file a Supplemental Application within one year of the date of this letter. The Supplemental Application form (includes a Resolution Template), program manual, and other relevant items can be retrieved from our webpage at www.ct.gov/dot/localbridge.
3. The Commitment to Fund does not constitute a binding agreement, and the State's obligation is further contingent upon your execution and delivery of a Project Agreement, and your compliance with its terms.

The next step in the grant process, if this Commitment to Fund is acceptable to you, is to sign below and return a copy of this letter within 30 days. Within one year of the date of this letter, the Supplemental Application must be submitted to the Department with all the required documents and certifications. Since some of these items take time to complete, they should be initiated at an early date. So that the project's costs may be accurately tracked, it is recommended that you set up a separate budget line item for this project and make your auditor aware of the project. Also, the Department now relies heavily on electronic communications. Please ensure that we have an up-to-date e-mail address for your designated contact person at all times.

If you have any questions, or need any assistance, please contact Mr. Francisco T. Fadul, Project Engineer for the Local Bridge Program, at (860) 594-2078.

Very truly yours,



Manager of Bridges
Bureau of Engineering and Construction

cc: Mr. Jonathan Bilmes, P.E., Director of Public Works
Mr. Jeffery S. Bord, P.E., Town Engineer

Accepted by: _____ Date: _____

Title: _____



TOWN OF ENFIELD

April 17, 2014

Mr. Francisco T. Fudul
Local Bridge Program, Project Engineer
Connecticut Department of Transportation
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131-7546

Re: 2015 Local Bridge Program Preliminary Application
Bridge No. 048012, Orlando Road over
Beeman's Brook, Town of Enfield

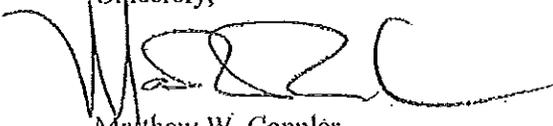
Dear Mr. Fudul

The Town of Enfield requests financial assistance under the 2015 Local Bridge Program for the replacement of the culvert carrying Orlando Road over Beeman's Brook (preliminary application enclosed).

This structure was last inspected by the Connecticut DOT on January 2, 1991 and was found to be in good condition. In the summer of 2011 the town initiated a project to inspect all town owned structures under 20 feet in span length. That inspection effort revealed that the Orlando Road culvert, Bridge No. 048012, was in critical condition. A copy of the inspection report prepared by GM2 is enclosed for your review.

Please review the attached material and advise us of the status of available grant funding under the 2015 Local Bridge Program. If you have any questions please contact John Cabibbo, Assistant Town Engineer at (860) 253-6366.

Sincerely,


Matthew W. Coppler
Town Manager

Enclosures

Department of Public Works
Engineering Office
820 Enfield Street
Enfield, Connecticut 06082

Telephone (860) 253-6366
Fax (860) 253-6310
www.enfield-ct.gov



CONNECTICUT DEPARTMENT OF TRANSPORTATION



LOCAL BRIDGE PROGRAM

PRELIMINARY APPLICATION

Preliminary application is hereby made by the Town/City/Borough of Town of Enfield for possible inclusion in the Local Bridge Program for Fiscal Year **2015** for the following structure:

Bridge Location: Orlando Road over Beemans Brook

Bridge Number: 048012 Structure Length: 10.0 feet Curb-to-Curb Width: 38.7 feet

Sufficiency Rating: 29.99% Priority Rating: 28.44%

Evaluation & Rating Performed by: State Forces Others

If Others, Name of Professional Engineer: Manish Gupta

Connecticut Professional Engineers License Number: 21453

Engineering Firm: GM2

Engineer's Address: 115 Glastonbury Blvd.

Engineer's E-mail Address: _____

Description of Existing Condition of Structure: *(attach description)*

Description of Project Scope: A *(note Bridge Repair Code as per page 66 of the FY 2015 Local Bridge Program Manual; attach narrative/preliminary plans & specifications).*

Name of Municipal Official to Contact: John Cabibbo

Title: Assistant Town Engineer Telephone: (860) 253-6366 Ext: _____ Fax: _____

Mailing Address: Town Hall 820 Enfield Street, Enfield, CT 06082

E-mail: jcabibbo@enfield.org

Anticipated Schedule:

(MM/DD/YYYY)

Public Meeting Conducted: 09/10/2014

Design Completion: 12/10/2014

Property Acquisition Completion: _____

Utilities Coordination Completion: _____

Construction Advertising: 01/30/2015

Supplemental Application Submission: 03/02/2015

Start of Construction: 04/01/2015

Completion of Construction: 06/30/2015

Preliminary Cost Figures:

Preliminary Engineering Fees (Include Breakdown of Fees)	\$ <u>39,951.00</u>
Rights-of-Way Cost (If applicable)	\$ <u>0.00</u>
Municipally Owned Utility Relocation Cost	\$ <u>0.00</u>
Estimated Construction Costs (Include Detailed Estimate)	\$ <u>181,595.00</u>
Construction Engineering (Inspection, Materials Testing)	\$ <u>29,963.00</u>
Contingencies (10% of Construction Costs Only)	\$ <u>18,160.00</u>
Total Estimated Project Cost	\$ <u>269,669.00</u>

Financial Aid Data:

NOTE: Eligibility and type of funding limited to qualifying bridges

Federal Reimbursement:
Total Estimated Project Cost multiplied by 80%:
Federal Aid Request \$ _____

State Local Bridge Project Grant: (Cannot be combined with Federal reimbursement)

Municipal Grant Percentage 49.01% of Total Cost (see Appendix 2 of FY 2015 Local Bridge Program Manual)
Project Grant Request \$ 132,164.78

I hereby certify that the above is accurate and true, to the best of my knowledge and belief. I also certify that this form has not been modified in any way from that distributed by the Department of Transportation for FY 2015,

Signature: [Handwritten Signature] Date: 04/17/2014

Name: Matthew D. Coppola Title: Town Manager
(Must be signed by Chief Elected Official, Town Manager, or other Officer Duly Authorized)

Return original signed applications to: Mr. Francisco T. Fadul
Project Engineer for the Local Bridge Program
Connecticut Department of Transportation
2800 Berlin Turnpike, P.O. Box 317546
Newington, Connecticut 06131-7546



TOWN OF ENFIELD

July 22, 2014

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: DPW Recommendation on Revising Fees for Tipper Barrels

Councilors:

Highlights:

- In June, 2013, Town Council decided to eliminate pick-up of brown leaf bags for regular Friday yard waste collection, WITH THE EXCEPTION OF THE FALL LEAF SEASON, effective in Spring, 2014. In order to facilitate the transition to brown yard waste tipper barrels and away from leaf bags, Town Council authorized sale of brown yard waste tipper barrels at a reduced cost of \$25 per barrel, effective August, 2013 and is still in effect.
- Since the program change was announced in August, 2013, over 4,000 brown tipper barrels have been sold at the subsidized rate of \$25 each.
- With delivery and administration costs included, based on the recent CRCOG bid, it costs DPW \$60 per tipper barrel.
- The Town of Enfield is subsidizing each brown tipper barrel purchase to the tune of \$35 per barrel.
- The Town is subsidizing each gray tipper barrel \$10-\$15 per barrel.
- Because the Friday yard waste program change has been heavily advertised and we have completed 4 months of Friday yard waste collection under the new program, purchases of brown tipper barrels have dropped dramatically from 50-60 per day to less than one per day on average.
- DPW Subcommittee met with staff on July 9, 2014 and discussed cost of tipper barrels compared to current charges.
- DPW Subcommittee agreed with staff's recommendation to revise the fees charged for tipper barrels.

Budget Impact:

All tipper barrels are currently being sold below cost. The Town is "losing" \$35 on each brown tipper barrel sold. The Town is also not recouping the cost of gray refuse tipper barrels. There does not appear a need to continue to offer reduced rates for tipper barrels.

Recommendation:

Raise the cost of brown yard waste and gray refuse tipper barrels to \$60 per barrel, effective September 15. To avoid unnecessary stockpiling, residents will be limited to two (2) brown yard waste tipper barrels at the reduced rate until September 15, at which time all tipper barrels purchased will cost \$60 per barrel.

Respectfully Submitted,

Jonathan Bilmes, PE
Public Works Director

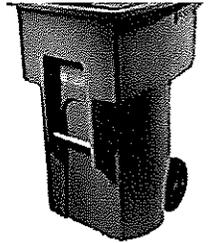
Attachments:

1. Revised Tipper Barrel Order Form

Effective September 15, 2014

Town of Enfield

Tipper Barrel Order Form



Name
Street
Telephone Number
Name

<i>(for office use only)</i>	
Delivery Information: Initials	Delivery Date:
Tipper #, Size, Color	
Tipper #, Size, Color	
Tipper #, Size, Color	

Tipper Sizes				
Tipper Size	Type:	Qty	Price	Total
96 Gallon	Gray for Rubbish	@	\$5060	
	Brown for Yard Waste*	@	\$2560*	
	Blue for Recycling	@	\$0	\$0
48 Gallon	Gray for Rubbish	@	\$4560	
Grey Barrel Yard Waste Tag *see details on website, restrictions apply		@	\$12.50	

****Residents will be limited to two (2) at the reduced rate of \$25 per barrel until September 15.**

Make checks payable to:

The Town of Enfield

Please abide by the weight limit on your Tipper Barrel.

Contents of the container cannot restrict closing of the lid.

Total Amount due

\$ _____

Mail to:

Refuse and Resource Management Division

Public Works Department

40 Moody Road

Enfield, CT 06082

Coppler, Matthew

From: Fabry, David M. <David.Fabry@ct.gov>
Sent: Wednesday, July 30, 2014 7:29 AM
To: Bilmes, Jonathan; Town Manager
Cc: Palmer, Gregory; Sylvestre, Claire C
Subject: FW: U.S. Route 5 at Oliver Road & Old King Street (Enfield)
Attachments: U.S. Route 5 at Oliver Road & Old King Street (Enfield)

Jonathan and Matthew,

This is in response to your June 5, 2014 email to the Department of Transportation (Department) requesting an evaluation for improvements at the intersection of U.S. Route 5, Oliver Road, and Old King Street in the town of Enfield. A subsequent July 9, 2014 meeting was attended by Mr. Gregory Palmer and Ms. Claire Sylvestre, of this office, to discuss this location with Town officials. The content of this meeting is described below.

Signalization

- The subject intersection was previously studied by the Department of Transportation (Department) for consideration of a traffic control signal. At that time the warrants for the installation of a traffic signal were not met and there was no pattern of collisions which could be considered susceptible to correction by signalization.
- As a result, a recommendation not to install a traffic signal was approved by the State Traffic Administration.
- Sergeant Robert Santanella, representing the Local Traffic Authority for the Town of Enfield at that time, concurred with the Department's recommendation.
- A review of the latest available three-year collision data indicated a total of six collisions occurred at the subject intersection. Of these, two could be considered susceptible to correction by a traffic signal. This is not considered a pattern of collisions.
- There is an existing traffic signal on U.S. Route 5 approximately 600 feet to the north, at Orlando Drive, that should provide gaps in traffic for vehicles to egress the side streets when the signal turns red for U.S. Route 5 traffic.
- Based on this information, the installation of a traffic signal remains not recommended.

Signing

A review of this location determined that an upgrade to the existing signing associated with the intersection would be beneficial. The upgrade would include:

- Larger Stop signs for the side street approaches to U.S. Route 5
- An advance intersection warning sign with a distance plaque in each direction on U.S. Route 5 (shown below). This signing should help U.S. Route 5 motorists approaching the intersection by warning them of the potential for vehicles to be entering and crossing at the upcoming intersection.



Intersection Sight Lines

- The review revealed that the intersection sight distance looking to the south from Old King Street is slightly less than what is necessary for the prevailing speed on U.S. Route 5. The sightline is limited by vegetation located along the west side of U.S. Route 5.
- All other intersection sight distances are adequate for the prevailing speeds; however, the sight distance looking to the south from Oliver Road could benefit from improved visibility as well.
- Since improvements from local roads intersecting State highways are considered the responsibility of the municipality, it is recommended that the Town of Enfield consider southerly intersection sight distance improvements. The sight distance desired to be attained is 640 feet.
- This sightline clearing appears to be primarily close to the roadway but may involve trees on private property. It would therefore be the responsibility of the town to evaluate field conditions and approach the property owner(s) relative to allowing the town to accomplish any necessary clearing on private property.
- Prior to performing any work within the State's R.O.W., an Encroachment Permit must be obtained from the District 1 Permit Office located at 1107 Cromwell Avenue, Rocky Hill, CT 06067, telephone (860) 258-4540.

Major Roadway Revisions

Regarding potential long range improvements at this intersection, it was recommended that the Town contact the Capital Region Council of Governments (CROG), the regional planning agency that covers the Town of Enfield, for further assessment.

The Department's Office of Maintenance will be requested to complete the aforementioned signing improvements which will be completed as their scheduling permits. Should you have any questions please contact Ms. Claire Sylvestre, the investigating engineer, at (860) 594-2737.

David M. Fabry
Transportation Supervising Engineer
Connecticut DOT
Division of Traffic Engineering
Ph. (860) 594-2724
FAX (860) 594-3376
e-mail David.Fabry@ct.gov

From: Bilmes, Jonathan [<mailto:jbilmes@enfield.org>]
Sent: Thursday, June 05, 2014 5:19 PM
To: Ouellette, Joseph P.
Cc: Taylor, Billy; Cabibbo, John; Nunes, Donald; Northgraves, Clayton; Sferrazza, Carl; Collins, Gary
Subject: Concerns re: Oliver Rd/Old King St/Rte 5 Intersection

Hi Joseph,

Many concerns have been raised recently at our Town Council meetings regarding the above referenced intersection, its safety, sight lines, etc. What can be done?

The Town Manager has requested that a meeting be scheduled with DOT to review and discuss. He will be on vacation from June 17-30 and requests that the meeting take place before he leaves or upon his return.

I have enclosed a packet of information distributed on June 2, 2014 to the Town Council by a concerned resident.

Thank you.

Jonathan Bilmes



TOWN OF ENFIELD

May 19, 2014

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing Town Manager to Enter into and Amend a Purchase Agreement for the Acquisition of 350 Enfield Street.

Councilors:

Highlights:

- Council decision on whether to purchase property
- If yes, Council decision on price option to purchase property
 - Option 1: \$1.00 land transfer, rehabilitation costs borne by Town
 - Option 2: CT Water break-up basins, \$20-50K land transfer, fill cost borne by Town
 - Option 3: CT Water remediate entire site, appraised value land transfer (~\$250K)

Budget Impact:

Depending on Council decision to purchase property and remediation choice.

Recommendation:

Authorize the Town Manager to enter into and amend a purchase agreement with the Connecticut Water Company, subject to review and approval by the Town Attorney, for the property at 350 Enfield Street, identified as Lot 229 on Assessor's Map 33.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "D.M. Kennedy", is written over the printed name.

Derrick M. Kennedy
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Authorizing the Town Manager to Enter Into and Amend a Purchase Agreement for the Acquisition of 350 Enfield Street, a Parcel Currently Owned by The Connecticut Water Company, Identified as Lot 229 on Assessor's Map 33

WHEREAS, the Town Council wishes to acquire land at 350 Enfield Street, identified as Lot 229 on Assessor's Map 33, (property) in order for the Town to address future municipal needs, particularly for open space and passive, recreational use; and

WHEREAS, on March 20, 2014, pursuant to Conn. Gen. Stat. § 8-24, the Planning and Zoning Commission voted to recommend that the Town Council purchase the property from the Connecticut Water Company; and

WHEREAS, on April 25, 2014, the Town Council held a public hearing on the purchase of the property.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby authorize the Town Manager to enter into and amend a purchase agreement with the Connecticut Water Company, subject to review and approval by the Town Attorney, for the property at 350 Enfield Street, identified as Lot 229 on Assessor's Map 33.

Prepared By: Derrick M. Kennedy, Assistant Town Manager
Date Prepared: May 19, 2014
Reviewed By: Enfield Town Attorney's Office

COST ESTIMATES TO BREAK UP AND FILL 3 CONCRETE BASINS - 150 ENFIELD STREET

EST. 1 - Uses fill from transfer station; transported by contractor
 EST. 2 - Uses fill from transfer station; transported by Town trucks
 EST. 3 - Purchases clean fill

DIVISION	ITEM	EST. 1	EST. 2	EST. 3
Pump Water	Pump rental	3,600	3,600	3,600
	Labor (Town)	2,016	2,016	2,016
	Equip (Town)	800	800	800
Sed. Control	Silt Fence	210	210	210
	Labor (Town)	672	672	672
	Equip (Town)	160	160	160
Liner Removal	Labor (Town)	6,720	6,720	6,720
	Equip (Town)	4,800	4,800	4,800
	Disposal	2,034	2,034	2,034
Concrete Demo	Equip (Rented)	6,500	6,500	6,500
	Labor (Town)	8,280	66,030	0
	Equip (Town)	7,360	69,235	0
Fill & Compact	Equip (Rented)	74,060	34,206	34,206
	Material	0	0	137,500
		49,580	49,580	49,580
Loam & Seed				
	SUBTOTAL	166,792	246,563	248,798
Incidentals	10%	16,679	24,656	24,880
Contingency	10%	16,679	24,656	24,880
	TOTAL	\$200,150	\$295,876	\$298,558

CT WATER PROPERTY ESTIMATED STAFF WORK HOURS

1. PUMP WATER-

a. 48 hours x \$42/hr.

2. SED. CONTROL-

a. 16 hours x \$42/hr.

3. LINER REMOVAL-

a. 160 hours x \$42/hr.

4. FILL & COMPACT (Estimate 1)-

a. 184 hours x \$45/hr.

5. FILL & COMPACT (Estimate 2)-

a. 184 hours x \$45/hr.

b. 1,375 hours x \$42/hr.

Cost from RSMeans Site Work & Landscape Cost Date 2013 for the loam and seed so labor costs estimateD separately.

TOTAL HOURS: 1,967

HOURS @ \$42 = 1,599 (\$ 67,158)

HOURS @ \$45 = 368 (\$ 16,560)



August 1, 2014

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for last Fiscal Year Legal Fees \$2,803

Councilors:

Highlights:

- Two invoices from Shipman & Goodwin came in July for services rendered in June of 2014
- One invoice was for environmental review of legal issues surrounding a claim of contaminated property
- One invoice was for Bond Council's work on preparing the necessary resolutions for the Roads 2015 referendum
- In June, money was transferred out of the legal services line item to cover other expenses
- Money is available for transfer in the Contingency line

Budget Impact:

Sufficient money is available in the Contingency line of the FY 2014 Budget.

Recommendation:

It is recommended that this resolution be approved.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "M. Coppler", written over a horizontal line.

Matthew W. Coppler
Town Manager

Attachments:

1. Resolution.

Office of the Town Manager
820 Enfield Street
Enfield, Connecticut 06082

Telephone (860) 253-6350
Fax (860) 253-6310
www.enfield-ct.gov

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Town Attorney

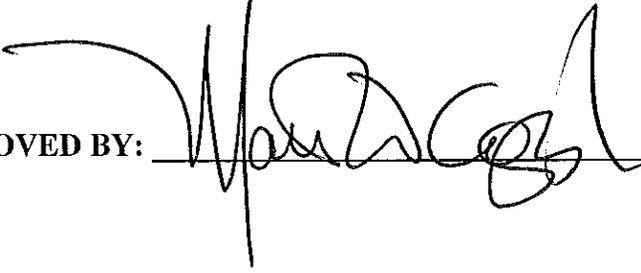
Legal Fees	10130000-533200	\$ 2,803
------------	-----------------	----------

FROM:

Contingency	10800092-584000	\$ 2,803
-------------	-----------------	----------

CERTIFICATION: I hereby certify that the above-stated funds are available as of July 24, 2014.


A. Lynn Nenni, Director of Finance

APPROVED BY:  Town Manager Date: 07/31/2014



TOWN OF ENFIELD

July 25, 2014

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing Development Services to Establish a Revenue Account and to Utilize Funds for the Community & Farmer's Market.

Councilors:

Highlights:

- We will use any funds we receive through donations and sponsorships to purchase any necessary supplies for the Community & Farmer's Market such as signage, tents and tables.
- Since this is the first year of the new market format, we have a small donation leftover from the previous farmer's market program.
- Community & Farmer's Market is our new program that invites vendors to participate and has been moved into the heart of Thompsonville at Freshwater Pond.
- The Community & Farmer's Market has been very well received and well attended by interested vendors (farms, bakeries, crafters, local not-for-profits, etc) and by the public. It has succeeded due to a lot of assistance from Town departments and is helping to engage citizens and businesses in the revitalization efforts in Thompsonville and town-wide.
- The Community & Farmer's Market runs each Wed from 4pm-8pm from mid-June through mid-October.
- The Community & Farmer's Market is intended to be a community building program and is managed and operated by the Town Development Services Department.

Budget Impact:

The creation of this revenue account will have no impact on the overall FY-2015 budget because only revenues collected through donations and sponsorships of the Community & Farmer's Market will be spent for this program.

Recommendation:

It is recommended that this resolution be approved.

Respectfully Submitted,

Courtney Hendricson
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
RESOLUTION NO. _____

**Resolution Authorizing Development Services to Establish a Revenue
Account and to Utilize Funds for the Community & Farmer's Market.**

WHEREAS, the Enfield Town Council has authorized Development Services to Establish Revenue Account 23406117 for the Community & Farmer's Market in order to allow citizens and businesses to make donations to the Market ;

NOW THEREFORE BE IT RESOLVED, the Enfield Town Council specifies that any donations received by Enfield Development Services through the Community & Farmer's Market will be committed to the purchase of supplies for the market and may be paid from account 23406117.



TOWN OF ENFIELD

July 29, 2014

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to enter into a contract with State Department of Education for Early Childhood Bond Fund Grant Program for Minor Capital Improvements

Councilors:

Highlights:

- The State Department of Education is accepting proposals from sponsors of school readiness programs and state-funded child day care centers for facility improvements and minor capital repairs to portions of facilities that house these programs.
- There is \$13,500,000 available statewide and each proposal cannot exceed \$95,000.
- The Enfield Child Development Center would like to apply for approximately \$95,000 to make improvements to the new Early Childhood Center at Stowe School.
- Funds would be used for air-conditioning, playground equipment, fencing, classroom furnishings, storage areas, and other minor improvements allowed by funding and grant restrictions.
- The Enfield Child Development Center programs are offered year round and air-conditioning is needed in a total of 13 classrooms and offices. A few classrooms, the cafeteria and other common spaces are currently air-conditioned.

Budget Impact:

Grant funds would provide for necessary building modifications and improvements and would enhance program quality. The use of the building would be restricted for day care utilization for ten years or be subject to repayment of 10 percent per year for each full year elapsed since the date of the grant.

Recommendation:

That the Town Council approve the application for approximately \$95,000 from the State Department of Education for minor capital improvements for the Enfield Child Development Center programs at the new Early Childhood Center at Stowe School.

Respectfully Submitted,

Pamela Brown
Director of Social Services

Attachments:

1. Resolution.

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

State Department of Education Early Childhood Bond Funds for Minor Capital Improvements Grant

RESOLVED, that the **Town Manager, Matthew W. Coppler**, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the State Department of Education for the Early Childhood Bond Funds Grant Program for Minor Capital Improvements and to affix the Corporate Seal.

Date Submitted:
Submitted by:

7-29-14
Social Services Director



TOWN OF ENFIELD

July 28, 2014

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Historic Documents Preservation Grant Program FY 2015

Councilors:

Background:

The Town of Enfield has been awarded a grant in the amount of \$7,500 by the State of Connecticut. The grant will fund:

- Recreation and microfilming of seven (7) Land Record Grantor/Grantee Indexes – 1918 - 1941
- Provide for the microfilming of large vital event indexes ranging in dates from 1688 to 1985

The town is also applying for a Disaster Recovery Grant to that will fund:

Document recovery expenses incurred after water damage to archived records located at the Public Works facility.

Budget Impact:

There will be no budget impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Respectfully Submitted,

Suzanne F. Olechnicki
Town Clerk

Attachments:

1. Resolution.

**ENFIELD TOWN COUNCIL
RESOLUTION # _____**

**Resolution Authorizing the Town Manager to enter into an Agreement with the
Connecticut State Library for an Historic Documents Preservation Grant**

RESOLVED, That Matthew W. Coppler, Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

Prepared by: Suzanne F. Olechnicki, Town Clerk
Date: 07-11-2014



Educational Resources for Children, Inc.

50 Post Office Road, Enfield, CT 06082
Phone: 860-253-9935 • Email: erfc@erfc.us • Website: www.erfc.us

TO: The Enfield Town Council

DATE: July 25, 2014

RE: Proposal to Assume YWCA Leases for School Buildings

**Board of
Directors**

*Rev. Peter Bushnell
President*

*Marilyn Bertrand
Treasurer*

*Melissa Giambra
Secretary*

Tony Allegro

Barbara Benson

Rebecca Cameron

Heidi DeLisle

Lisa Ellis

Ronald Gregory, Sr.

Brian Jacobson

Patricia Wrice

**Director-
Emeritus**

John Adams, Esq.

**Board of
Advisors**

*Judith Apruzzese-
Desroches*

Michael Helechu

Karen Jarmoc

Edward Sharpless

As we all are now aware, the YWCA has terminated their leases with the Town of Enfield for operation of their Before & After School programs at Nathan Hale, Parkman, and Crandall Schools. All YWCA licenses for the Enfield school buildings have also been surrendered to the State Department of Public Health.

ERfC is proposing the following:

1. To operate a Before & After School-Age Center at **Nathan Hale School**
 - Lease current space vacated by the YWCA for September 2nd opening.
 - Operate Before and After School five days a week from 7:00 AM – 8:45 AM and From 3:00 PM – 6:00 PM.
2. Lease the gym and cafeteria at Edgar H. Parkman, Prudence Crandall, and Eli Whitney Schools for short-term activities.
 - Future expansion is planned for the 2015-2016 school year.

RE: Nathan Hale School

ERfC is proposing to operate a Before & After School-Age Center at Nathan Hale School for students in grades K-2. Currently, Nathan Hale is the only school without access to an ERfC School-Age Center. All other schools have busing available afterschool to an in-district Center.

It is estimated that approximately 50 children will be served. Nathan Hale, a K-2 building, will also serve siblings in grades 3-5 from Crandall, Eli Whitney and Parkman Schools. At the present time, buses travel from these schools to Nathan Hale afterschool. This arrangement will continue.

In order to be open to accommodate the families on the first day of school (September 2nd), the state has recommended that we begin by licensing only the space that was previously used by the YWCA. This includes the all-purpose room (cafeteria), gym, and outdoor play areas. Licenses cannot be transferred. All buildings must go through full inspection from the State and local Board of Health before receiving a license to operate. A Permit for Use of School Facility Form has been signed by Irene Roman, the school principal, and submitted to the town.

RE: Prudence Crandall School and Edgar H. Parkman School

For this new school year, ERfC is proposing to operate short-term activities in Crandall and Parkman Schools. Activities will operate for families up to three days a week for limited hours and sessions.

We will be conducting a family needs assessment/survey to see what specific activities and future Before & After School support is needed in both schools. According to the State DPH, no licensing is required for groups providing short-term activities. We are looking for approval from the town to lease the all-purpose room (cafeteria), gym, and outdoor play area for the school-year 2014-2015.

Currently, Crandall students are bused daily to the ERfC Barnard School-Age Center for afterschool activities and Parkman students are bused to the Enfield Street School-Age Center. This arrangement will continue. However, there will be no AM program for families at Crandall or Parkman schools until we have determined the need.

RE: Additional Changes

The Eli Whitney School-Age Center will merge with the Hazardville School-Age Center this school year. Students from Eli Whitney will be bused to Hazardville for afterschool activities. This school year, we will not operate a Before-School program at Eli Whitney.

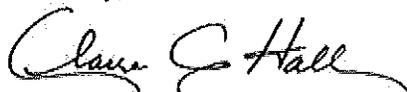
ERfC will maintain our license with DPH. However, short-term activities will decrease the number of days and time we operate decreasing the cost of leased space. The short-term activities will operate similar to the programs we will operate at Crandall and Parkman Schools.

We appreciate this opportunity to work in partnership with Enfield Public Schools and the Town of Enfield to provide quality, best practice out-of-school time programs and activities for Enfield children.

Due to the late notification by the YWCA and the additional expenses to be incurred by ERfC in filling this gap left by the YWCA, we are requesting that lease payments be deferred for Nathan Hale, Parkman and Crandall schools until January 2015. Revamping programs, additional licensing, adding new staff, and new lease arrangements were unable to be foreseen for this academic school year. It will take until January 2015 to ensure new programs are functioning at ERfC standards.

Thank you for this opportunity and your consideration.

Sincerely,



Claire C. Hall, M.Ed.
ERfC Executive Director

Mission Statement

Educational Resources for Children, Inc., teams with kids, communities, schools, and families to grow resilient kids. Through innovative community collaborations, we help kids learn, reach their goals, and contribute to their communities.

7/25/2014

Educational Resources for Children, Inc. (ERfC)
Lease Calculations

<u>School Usage</u>					
	\$6.10 Avg. Cost/Sq.Ft.				39 weeks open 2014-2015
	8760 Total hours in 1 year				
	SqFt	Total Hours Used	% of Yr Hrs	Annual Rent	Days of Operations
CRANDALL	3460	293	3%	\$633	3 days/week -PM
PARKMAN	3760	293	3%	\$688	3 days/week -PM
WHITNEY	3600	293	3%	\$659	3 days/week -PM
BARNARD	3744	701	8%	\$1,827	5 Days/week- AM&PM
ENFIELD ST.	3400	701	8%	\$1,659	5 Days/week- AM&PM
HAZARDVILLE	2616	701	8%	\$1,277	5 Days/week- AM&PM
HALE	2000	701	8%	\$976	5 Days/week- AM&PM
JFK (\$5,20)	6000	683	8%	\$2,496	5 Days/week- PM
Total Annual Rent				\$10,215	
Monthly Rent				\$1,022	

(SqFt x AvgCost) x % of Yearly Hours spent



July 31, 2014
Honorable Members
Town Council
Enfield, Connecticut

Subject: Resolution Accepting the Charter Revision Commission's Final Report Dated July 21, 2014.

Councilors:

Highlights:

- Charter Revision Commission (CRC) completed their final draft of amendments and submitted the report on July 21, 2014
- Town Council must vote by majority of its entire membership to approve the charter amendments or reject the same or separate provisions thereof within 15 days of receipt of final report
- CRC agreed with most of the changes to the draft report suggested by Town Council
- Except:
 - Did not change the appointment authority for the Inland Wetland and Watercourse Agency to Town Council;
 - Reduced the required number of signatures for petitions from 10% to 7%; and
 - Kept the referendum and bonding limits at the current level.

Monday night, Council has the following options Council related to action on the CRC's final report:

- 1). determine that no amendments (as recommended by the CRC) to the Charter be put forward for referendum; or
- 2). determine that all amendments (as recommended by the CRC) to the Charter be put forward for referendum; or
- 3). selectively determine which amendments (recommended by the CRC) should be put forward for referendum. The first two options are straightforward. If Council chooses the third option, then Council would need to go through the CRC recommended amendments and accept or reject each amendment. The resulting document would then be the basis for the referendum for charter amendment.

As stated in the highlight portion of this memo, there are only three substantive areas that the CRC's final draft differs from the Council suggested changes. These areas are:

1. Power of Initiative

Such petition shall contain the full text of the vote, resolution or ordinance proposed to be passed or repealed and shall be signed in ink or indelible pencil by qualified electors of the town equal in number to at least seven (7) percent of the registered voters eligible to vote at the last biennial municipal election. Said petition shall be accompanied by affidavits signed and sworn to by each circulator of such petition certifying to the authenticity of the signatures on such petitions.

Council suggested the required signatures equal ten (10) percent of the registered voters at the last biennial municipal election.

2. Chapter 5, Section 15 Inland Wetland and Watercourse Agency

Composition: Officers; Compensation. The agency shall consist of seven members not more than four (4) of whom shall be of the same political party, and three alternate members not more than two (2) shall be of any one (1) political party, to be appointed by the town manager, subject to the approval of the town council. All members shall be electors who are residents of the town. The initial appointments shall be three (3) members for a term of two (2) years; two (2) members for a term of three (3) years; and two (2) members for a term of four (4) years; one (1) alternate member for a term of two (2) years and two (2) alternate members for a term of four (4) years. The initial appointments made pursuant to this ordinance shall continue until the expiration of their term. Thereafter, any reappointment or new appointment shall be for a term of four (4) years. The town manager, subject to the approval of the town council may remove any member or alternate member for cause and fill any vacancy for the unexpired portion of the term. All members shall be appointed in accordance with the requirements of G.S. § 9-167a, as revised. All members shall serve without compensation. Each member shall hold office until a successor is appointed and qualified.

Council suggested that it be the sole appointing and removal authority for the Agency members

3. Section 9. Referendum on Capital Expenditure.

The council may, by a vote of six (6) or more members, adopt a resolution appropriating money for capital improvements. Any such appropriation that exceeds in any fiscal year 0.0002 (2/100's of one percent) of the current grand list shall not be effective until it shall be submitted to and approved by a referendum.

Section 10. Borrowing.

The town shall have the power to incur indebtedness by issuing its bonds or notes as provided by the General Statutes, as revised, subject to the limitations thereof and the provisions of this section. The issuance of bonds and notes shall be authorized by resolution in the manner provided herein for the adoption of ordinances only insofar as a public hearing is concerned and, if any such bond issue or issuance of notes in any fiscal years shall exceed 0.0002 (2/100's of one percent) of the current grand list, said bond issue or issuance of notes shall be approved by a referendum vote.

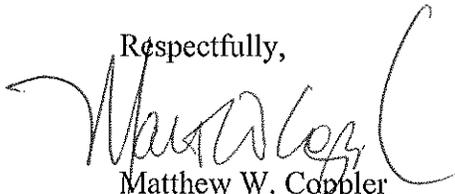
In both of these sections Council suggested the referendum limit be increased to 0.0004 (4/100's of one percent).

Of these three deviations, items 1 and 2 are where Council has a choice. That choice is to put the CRC recommended amendment forward to referendum or remove that section from the referendum. Council cannot make any changes to the CRC's recommendation. For item 3, since the CRC is not recommending any changes, Council does not have the ability to put it forward for referendum or remove it.

Because of the tight time frame for the charter amendment process, Council will need to act on this matter at Monday's meeting.

If you have any questions or need additional information, please let me know.

Respectfully,



Matthew W. Coppler
Town Manager

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Accepting the Charter Revision Commission's Final Report Dated July 21, 2014.

WHEREAS, the Charter Revision Commission submitted its draft report to the Town Council on May 23, 2014; and

WHEREAS, the Town Council conducted two public hearings, on June 16, 2014 and June 23, 2014 to hear public opinion regarding the Charter Revision Commission's Draft Report; and

WHEREAS, the Town Council on June 30, 2014, and a result of its official action on June 30, 2014, forwarded recommendations to the Charter Revision Commission; and

WHEREAS, the Charter Revision Commission reviewed and responded to the Towns Council's recommendation on July 21, 2014;

BE IT THEREFORE RESOLVED, that this Town Council of the Town of Enfield does hereby accept the Charter Revision Commission final report dated July 21, 2014.

Created by: Town Manager's Office

Date Prepared: July 30, 2014

RESOLUTION TO APPROPRIATE \$60,000,000 FOR RECONSTRUCTION AND REPAIR OF VARIOUS TOWN ROADS AND ROADSIDE ELEMENTS, AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$57,500,000, WITH THE BALANCE FUNDED BY GRANTS AND OTHER AVAILABLE FUNDS

BE IT RESOLVED:

SECTION 1. That the Town of Enfield appropriate \$60,000,000 for costs related to the reconstruction and repair of various Town roads and roadside elements, including sidewalks, pedestrian ramps and associated drainage facilities, in accordance with the Enfield Town Council Proposed Roads 2015 Program dated July 14, 2014; provided that, upon the approval of the Town Manager, said roads and/or roadside elements may be added to or deleted from the project if it is deemed to be in the Town's best interest. The appropriation may be expended for site improvements, design and construction costs, equipment, materials, professional fees, and for administrative, printing, legal and financing costs and other costs related to the project. The appropriation shall include any federal or state grants-in-aid received for the project.

SECTION 2. That the Town of Enfield finance the appropriation by (i) issuing the Town's bonds or notes in an amount not to exceed \$57,500,000 (ii) using any federal, state or other grants-in-aid or other funds received for the project, (iii) using monies available in the unappropriated and unencumbered general fund cash balance (in accordance with the procedures in Chapter VI, Section 8(g) of the Town Charter), and (iv) using monies available from other sources as determined by resolution of the Town Council. The bonds or notes shall be issued pursuant to the Connecticut General Statutes, as amended, may be issued in one or more series in the amount necessary to meet the appropriation and shall mature not later than the twentieth year after their date of issuance. The bonds or notes may be sold as a single issue or consolidated with any other authorized issues of bonds or notes of the Town. The Director of Finance shall keep a record of the bonds or notes. The bonds or notes shall be signed in the name and on behalf of the Town by the Town Manager and Director of Finance and shall bear the Town seal or a facsimile thereof. The bonds or notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond or note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The terms, details and particulars of such bonds or notes shall be determined by the Town Manager and Director of Finance. Said bonds or notes shall be sold by the Town Manager and Director of Finance at public sale or by negotiation in their discretion.

SECTION 3. That the Town Manager and Director of Finance are authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds or notes. The notes shall be signed by the Town Manager and Director of Finance and shall bear the Town seal or a facsimile thereof. The notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the

RESOLUTION TO SUBMIT TO REFERENDUM THE APPROPRIATION
AND BONDING RESOLUTION FOR ROAD RECONSTRUCTION

BE IT RESOLVED:

SECTION 1. That the following appropriation and bonding resolution approved by the Town Council heretofore at this meeting shall be submitted to a referendum vote on the voting machines or paper ballots by Town electors and qualified voters for approval or disapproval in conjunction with the election to be held on Tuesday, November 4, 2014 between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.):

Resolution to Appropriate \$60,000,000 for Reconstruction and Repair of Various Town Roads and Roadside Elements, and to Authorize the Issue of Bonds, Notes or Temporary Notes in an Amount Not to Exceed \$57,500,000, With the Balance Funded By Grants and Other Available Funds.

SECTION 2. That the polling places used by the Town for the election shall be utilized by Town electors for purposes of the referendum vote on the voting machines or paper ballots. Voters qualified to vote who are not electors shall vote at the Enfield Town Hall in accordance with the procedures contained in Section 9-369d of the Connecticut General Statutes, which procedures the Town hereby chooses to apply. Absentee ballots will be available from the Town Clerk's Office.

SECTION 3. That the appropriation and bonding resolution approved above shall be placed upon the voting machines under the following heading:

QUESTION 1

"SHALL THE TOWN OF ENFIELD APPROPRIATE \$60,000,000 FOR RECONSTRUCTION AND REPAIR OF VARIOUS TOWN ROADS AND ROADSIDE ELEMENTS, AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$57,500,000, WITH THE BALANCE FUNDED BY GRANTS AND OTHER AVAILABLE FUNDS?

YES

NO"

SECTION 4. That the Warning of the referendum vote shall state that the full text of the resolution adopted by the Town Council heretofore at this meeting is on file and open to public inspection in the Town Clerk's Office.

WARNING
REFERENDUM
NOVEMBER 4, 2014

The electors and persons qualified to vote in the Town of Enfield are hereby warned that a referendum vote will be held in conjunction with the elections on Tuesday, November 4, 2014, between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.). The polling places used by the Town for the election shall be utilized by Town electors for purposes of the referendum vote. Voters qualified to vote who are not electors shall vote at the Enfield Town Hall. The referendum vote shall be on an appropriation and bonding resolution approved by the Town Council on August 4, 2014, which resolution shall be placed upon the voting machines under the following heading:

QUESTION 1

"SHALL THE TOWN OF ENFIELD APPROPRIATE \$60,000,000 FOR RECONSTRUCTION AND REPAIR OF VARIOUS TOWN ROADS AND ROADSIDE ELEMENTS, AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$57,500,000, WITH THE BALANCE FUNDED BY GRANTS AND OTHER AVAILABLE FUNDS?

YES

NO"

The full text of the Town Council resolution is on file and available for public inspection at the Town Clerk's Office. Absentee ballots will be available from the Town Clerk's Office.

Dated at Enfield, Connecticut this ____ day of _____, 2014.

Suzanne F. Olechnicki, Town Clerk

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 07/10/2014
 Name: Michelle Lewandowski
 Address: 13 Glendale Road
 Telephone No. (Home): 860 749 3338 (Work): 860 205 4298
 Occupation: Teacher at ACC & Canine Physical Therapist E-Mail: mlewandowski6797@yahoo.com
 Registered Voter: Yes No Party Affiliation: Republican

Board, Commission or Agency Interested in: Enfield Revitalization Strategy Committee

New Appointment Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

As I am hoping to open my practice in Thompsonville and have lived in Enfield for the majority of my life I want to become part of the solution for an area of the town that I have spent much of my life in. I am currently working on my MBA at Bay Path College and I also teach at ACC, I feel that the life skills, ideas I have and my link to the town will be an asset to the Revitalization of Thompsonville.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? Yes No

If so, please state name of Board, Commission or Agency and time server:

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? Yes No

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 07/27/2014
 Name: Sonja Dean
 Address: 1120 Enfield Street
 Telephone No. (Home): (Work): 860-977-8778
 Occupation: E-Mail: JOP4Equality@gmail.com
 Registered Voter: Yes No Party Affiliation: Democrat

Board, Commission or Agency Interested in: Historic District Commission

New Appointment Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

I am a current member serving on Enfield's Historic District Commission applying for reappointment to the Commission because I am committed to working to preserve the terrific asset our community has in our historic district. I hope that the Council will consider reappointing me to a full position on the Commission, given the years of experience I've accumulated in serving the town, as well as the investment the town has made in me through years of trainings, workshops, and other investments. I am well versed on issues of historic preservation, having been involved in historical preservation for over two decades. I've also amassed a great deal of practical knowledge from working on the restoration and preservation of numerous historical homes, including my own home in the district. I consistently take advantage of the resources available from my position on the commission, including taking classes offered by the Connecticut Trust for Historic Preservation and reading the full range of materials made available through the commission. I take pride in my role on the commission to balance the needs of the district (through the legal standards set by the Department of Interior) with the practical needs and constraints of property owners- especially in these challenging economic times. I am dedicated to helping educate Enfield's residents in the preservation of our rich history; especially in making our district not a burden of regulations, but a valuable resource to help residents save money while enhancing the value of their properties.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? Yes No

If so, please state name of Board, Commission or Agency and time server:

In Enfield: ERSC,HDC.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? Yes No