



**AGENDA
ENFIELD TOWN COUNCIL
SPECIAL MEETING**

**Monday, October 24, 2016
6:30 p.m. – Enfield Room**

1. ROLL CALL

2. ITEMS FOR DISCUSSION

A. Insurance Discussion

B. Discussion/Resolution: Request for Transfer of Funds for Performing a School Infrastructure and Educational Needs Assessment Study on John F. Kennedy Middle School \$65,000.

3. ADJOURNMENT

A Quorum of the Board of Education may be present

*****WPCA Special Meeting Immediately following**



TOWN OF ENFIELD

October 20, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Performing a School Infrastructure and Educational Needs Assessment Study on John F. Kennedy Middle School \$65,000

Highlights:

- The JFK Pre-Referendum Committee has been established to review, evaluate, and recommend the necessary improvements and modifications to the current JFK Middle School.
- The Committee wishes to engage a professional firm to assist them in their charge.
- The Town solicited RFPs from firms for support services and the Committee has reviewed the responses for such services.
- It is the opinion of the Committee that the engineering firm of Silver Petrucelli submitted a proposal for services which best meets the RFP requirements and the needs of the Committee.
- The timeliness of this project is important if a ballot question involving the future of JFK Middle School is to be presented to the electorate in November 2017.

Budget Impact:

This legislative action will reduce the Unallocated Expenses/Contingency Account (General Fund) from \$197,000 to \$132,000.

Recommendation:

It is my recommendation that Council approve the transfer as requested.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bryan R.H. Chodkowski".

Bryan R.H. Chodkowski
Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Unallocated - Contingency		TO: Unallocated-Transfers to Capital	
10800092-584000	\$65,000	10800092-593010	\$65,000

FROM: CIP Revenue 2017 -Trf from General Fund		TO: Arch & Engineering-Other Prof Fees	
31042017-480001	\$65,000	31008153-533900	\$65,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of October 20, 2016.



John A. Wilcox, Director of Finance

APPROVED BY:  _____ **Town Manager** **Date:** 10/20/16