

THESE MINUTES ARE PRESENTED IN DRAFT FORM AND HAVE NOT BEEN FORMALLY APPROVED BY THE ENFIELD INLAND WETLANDS AND WATERCOURSE AGENCY. OFFICIAL COPIES OF MINUTES, WHEN APPROVED, CAN BE OBTAINED FROM THE TOWN CLERK OR PLANNING OFFICE.

MINUTES

ENFIELD INLAND WETLANDS AND WATERCOURSES AGENCY

TUESDAY, MARCH 1, 2016 – 7:00 p.m.

REGULAR MEETING

ENFIELD TOWN HALL – COUNCIL CHAMBERS (first floor)

820 Enfield Street, Enfield, CT 06082

REGULAR MEETING

1. Call to Order

Chairman Donna Corbin-Sobinski called the meeting to order at 7:00 p.m. and she introduced Carrie-Anne Howe and welcomed her into the IWWA Agency.

2. Roll Call

Vice Chairman Elizabeth Davis called the roll.

Members Present: Chairman Donna Corbin-Sobinski, Vice Chairman Elizabeth Davis, Secretary Jane Smith, Carrie-Anne Howe and Alternate Kevin Zorda

Also Present: Roger J. O'Brien, Director of Planning, Rick Rachele, Town Inspector and Kim Holden, Interim Assistant Town Planner

Absent: John Hayes, Joseph Albert, Robert Chagnon and Alternate Joseph Porrello

Chairman Corbin-Sobinski said they will need to seat Kevin Zorda as a voting member.

3. Fire Evacuation Procedures

Chairman Corbin-Sobinski read the Fire Evacuation Notice.

4. Pledge of Allegiance

The Pledge of Allegiance was recited.

Chairman Corbin-Sobinski introduced Kim Holden, Interim Assistant Town Planner, and stated that she will be with us for the next few months.

5. **Public Participation** - Issues of concern not on the agenda - None
6. **Correspondence** – Chairman Corbin-Sobinski listed the documents:
 - Memo from Mr. O’Brien dated February 24, 2016.
 - Updated members list for all the Commissions.
 - Letter addressed to Jonathan Bilmes, Town of Enfield Director of Public Works, from CT DEEP Dam Safety Program and dated January 8, 2016. Letter is regarding Freshwater Pond Dam no. 4902 – Enfield Class C – repairs requested by CT DEEP.
 - Updated list of our inspection assignments for IWWA Agency members.
 - An e-mail sent from the Town Attorney stating that on March 31, 2016 there is a FRI meeting in the Town Council Chambers.
 - Information regarding the Aquatic Pesticide Permit Applications.
 - An e-mail regarding the annual conference of the CT Federation of Planning and Zoning Agencies, to be held on March 17, 2016 at the Aqua Turf.
7. **Commissioner’s Correspondence** (Site Visit Updates – if any) – None
8. **Approval of Minutes** – January 19, 2016 – Regular Meeting

Secretary Smith made a motion, seconded by Vice Chairman Davis, to approve the minutes. The motion carried with a 5-0-0 vote.

9. **Reports of Officers, Committees and Staff**

Chairman Corbin-Sobinski asked Mr. O’Brien if he had any comments. Mr. O’Brien told the Agency that he is no longer the Acting Town Planner – now he is the Director of Planning.

10. **Report of Director of Planning**

11. **Old Business:**

a. One Corporate Way Enforcement:

Mr. Mark Fontaine, owner, was present to address the IWWA Agency and he stated he owns 1699 King Street with three other partners. Mr. Fontaine said that pertaining to the materials that were dumped/placed on the property at 1699 King Street – none of the wetlands are impacted because all the materials are at least 25 ft. away from wetlands. Mr. Fontaine said they will

have all the materials removed from the property – they have not done so yet because it’s winter now.

Mr. O’Brien suggested to the Agency that they can make a motion to the effect of: make it subject to a Town site inspection and verification of the facts, the Agency will be able to stabilize this violation.

Mr. O’Brien asked the Agency if they would like to decide on a date by which all materials must be completely removed from the property.

Mr. Fontaine and the Agency decided on a date: May 15, 2016.

Chairman Corbin-Sobinski asked Mr. Fontaine if the Agency may reach out to him and make an appointment for the Town to do an inspection at One Corporate Way, 1699 King Street. Mr. Fontaine said yes and said he will have a discussion with his three partners.

Secretary Smith made a motion, seconded by Vice Chairman Davis, to stabilize enforcement of One Corporate Way, subject to a Town site inspection and verification of the facts, with conditions set forth by the Agency to be met by May 15, 2016. Conditions are as follows:

1. Install a silt fence on the wetlands side of existing stock piles.
2. Re-seed all open areas after removal of stock piles.
3. Provide a copy of the inspection report from the ecological services firm to the IWWA Agency.
4. Have a deadline of May 15, 2016 for removing stock piles from the property.
5. Call the Planning Department to schedule an appointment with Mr. Richele to perform an inspection of the property.

Also, the motion shall include that Mr. Richele perform an inspection ASAP so that the Agency can confirm what the conditions currently are and also, confirm there is no impact to the wetlands, as stated by the property owner. The motion carried with a 5-0-0 vote.

b. 499 Hazard Avenue Enforcement:

Mr. O’Brien stated this is a case that has already come before the IWWA Agency and Mr. Richele went out and did an inspection of the property. Mr. Richele said that he went to the property on January 26, 2016 to check if there was any impact to the stream or the wetlands; he met with Mr. Higley that day and walked around the site with him and there was mention of putting a culvert into the stream in the future.

Mrs. Virginia Higley and Mr. Robert Higley, owners of 10.5 acres next to 499 Hazard Avenue, were present to address the Agency. Mrs. Higley stated that in the springtime, they would like to remove all the wind-blown tree branches from the stream so that it doesn’t get backed up. Ms. Higley said they would like to put a culvert into the stream sometime in the future.

Secretary Smith stated that the IWWA Agency has reviewed the photos and been to the property and is in agreement that the property owners have

fulfilled all necessary requirements for maintenance of the stream and there are no further actions at this time. Secretary Smith also, stated the following: any wind-blown branches in the stream may be removed by the owners without coming before the IWWA Agency; any work being done on the culvert would have to come before the IWWA Agency.

Secretary Smith made a motion, seconded by Alternate Kevin Zorda, to approve no further actions at this time for 499 Hazard Avenue. The motion carried with a 5-0-0 vote.

Chairman Corbin-Sobinski asked Mr. O'Brien if any letters have gone out yet regarding 312 and 314 North Maple Street and 144 and 146 South Road. Mr. O'Brien replied yes, Mr. Richele sent out the letters thanking them for their cooperation. Mr. O'Brien told the Agency that in the future, they will receive copies of the letters in their packets.

12. **New Business:**

a. XIW# 16-01 Town of Enfield, Mullen Road re-construction project. Mr. Donald Nunes, Town of Enfield Roads Engineer, introduced himself. Mr. Nunes said there is a document in your packets, SK-16, that's an incorrect chart – totals on the chart are before notification from the Army Corp. of Engineers; he handed the Agency a new replacement document to put in their packets that was done after comments from the Army Corp. Mr. Nunes stated the Town hired Fuss and O'Neill to help with the design and the permitting process and Marshall Gaston, P.E., is the senior project manager. Mr. Nunes did a slide show presentation on the Mullen Road Permanent Repair Project and explained all the details of the project. Mr. Nunes stated that last year the entire Mullen Road was done to remove the hazardous driving conditions that existed on that road; it was a temporary solution expected to last one to two years. Mr. Nunes said the permanent repair project is divided into two sections: the commercial section, which is from Rt. 5 to Connecticut Mulch and the residential section, which is from Connecticut Mulch heading easterly to Steele Road. Mr. Nunes said the commercial section will be widened to 30 ft. and the residential section will be widened to 24 ft. Mr. Nunes said one of their goals is to minimize environmental and personal property impacts, improve the sight lines, provide proper drainage by making sure to capture water run-off before it reaches Rt. 5; from the hill to Rt. 5 will be a closed drainage system; from the hill going easterly to Steele Road there will be an open drainage system with new storm drains. Mr. Nunes also, presented the Town wetland map and explained what the various colors on the map area of the project mean. Secretary Smith told Mr. Nunes to make sure that comments from various other permits that you receive be given to the IWWA Agency – this is pertaining to any changes that will impact the wetlands – the Agency wants copies of all updates on this project. Mr. Nunes said he will

make sure the Agency receives copies of all updates. Secretary Smith asked Mr. Nunes if he had a percentage of the total area of wetlands to be impacted by this project – 1600 s.f. will be impacted – what is the percentage? Mr. Nunes said if that’s in the Town Right of Way, then he will need to do some calculations to get the percentage. Mr. Nunes said there’s a document called Program Instrument and it is 41 pages – he will send it to Mr. O’Brien to distribute to the IWWA members. Mr. Zorda added a condition of approval whereas, copies of all updates on the project be given to the IWWA Agency as they come in from all involved agencies.

Alternate Kevin Zorda made a motion, seconded by Vice Chairman Davis, to approve XIW# 16-01 with a condition. The motion carried with a 5-0-0 vote.

13. **New Applications to be Received:** - None

14. **Adjournment:**

Secretary Smith made a motion to adjourn, seconded by Vice Chairman Davis. The meeting adjourned at 8:21 p.m. following a unanimous vote, 5-0-0.

Next regular meeting is Tuesday, March 15, 2016 at 7:00 p.m. in the Council Chambers.

Minutes prepared by – Pamela J. Schweitzer

Approved by Commission:

Jane Smith, Secretary