

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE
MEETING MINUTES
April 14, 2016**

A meeting of the Enfield High School Building Committee was held at Enfield High School located at 1264 Enfield Street, Enfield, Connecticut on April 14, 2016.

1. **CALL TO ORDER** The meeting was called to order at 6:31 pm by Randy Daigle
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **FIRE EVACUATION ANNOUNCEMENT**

5. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Virginia Austin, Walter Kruzel, Doug Maxellon, Joe Muller, Tim Neville, Wendy Osada, George Rypysc, Lynn Scull, Greg Strich, Laura Vella

MEMBERS ABSENT

Gina Cekala, Jim Nasuta, Gina Sullivan, Donna Szewczak

ALSO PRESENT

Jim Giuliano, Dean Petrucelli, Amar Shamas

6. **APPROVAL OF MINUTES:**

Wendy states when I did the analysis of the accidents between 2009 and 2012, the way it is typed it says 12 accidents right there, that doesn't sound right, I think it was 12 accidents within close proximity. I don't want it to sound like there was 12 right at the entrance of the school. It was a certain distance between and I think I went further than that.

Motion made by Joe Muller to Approve the Regular Minutes dated March 24, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

Abstained by Lynn Scull, Laura Vella

7. **COMMITTEE GUESTS**

Dean states you had asked that MMI, the Civil Engineers come to tonight's meeting. We have Dave Dickson and Van Kacoyannakis who will talk traffic. They are the authors of the original study and report. They went through STC and it was denied in terms of putting the light. I know you wanted to ask questions. The concern is the amount of traffic that is going to be imposed at the intersection and the committee would like to go back and revisit that STC submittal and try to encourage STC to allow us to put in a light.

Wendy states to try to have them put a light in themselves, then as a last resort then allow us to do it on our penny. I understand the warrants, is there ever any exceptions. I understand we only meet one of the warrants consistently. We know there are exceptions. There has to be an exception process, I would think.

Dave states Van is the traffic engineer, and I am the project manager. Typically, they are not going to pay for it. We still have to go through the process. If the Town puts up the money they would accept and put up the signal. They are not in the business of putting up signals where they are not warranted. It is a fairly expensive proposition. Back three years ago, ballpark it was \$250,000.00. We have seen prices go up to \$300,000.00 – \$350,000.00. Prices may be coming back down again and we may be in the ballpark of \$250,000.00 - \$300,000.00.

Van states it depends on the area and what is underneath the ground for utilities. The average price in Connecticut is between \$250,000.00 and \$300,000.00.

Lynn asks when you're talking prices, are you talking the structures of the poles, the light and the electrical hook ups? Or are you talking of a structure of a light system where you have the ground sensor units?

Van states everything.

Tim asks about the timeframe for doing this?

Dave states let's pretend that you have the money and we could get going by the middle of May. If everything goes well, we could have a signal in the ground and running by August, 2017. It's about 16 months. That's realistic.

Greg asks if the warrants changed since today and when the original study was done?

Van states warrants can't change unless we did new traffic counts. The warrants are based on the study that we did previously. The warrants are the same, they have not changed.

Laura asks is that cost all in? or, is that just the equipment?

Dave states there is survey design and construction administration costs on top of that.

Dave states ballpark \$40,000 to \$45,000.00.

Doug states so about \$300,000.00 to \$350,000.00.

Randy states based on the report that you did, they said no. Our concern is that a true reflection of what it is going to be like once we combine? Based on what we're doing if we were to do a study once we combine do you think we'd hit enough warrants to justify the State saying yes go and yes we'll pay for it?

Van states typically you have to meet warrant number 1.

Randy states if we do another study with the new traffic count do you think there would be enough warrants to say we need one.

Dave states our best guess would be what we projected in our original study. We factored in a projection.

Dave states our suggestion would be to wait because we'd like to do traffic counts again, but you can't do traffic counts again prior to going back for an administrative decision.

Wendy states she talked to Andy and he is working on this with Officer Meier and Gary Harrison. They are not comfortable with putting one of the SRO's up there. Their plan is to alter traffic plans on the premises.

Laura states she talked to the SRO and he has done some timings. It clears out quickly, but his concern is safety. If we want the State to pay for the light, we need a traffic study. If a decision is made that the Town pays for the light do we need a traffic study?

Randy states yes, you still need a new traffic study.

Wendy states we should push on David Alexander. Make them aware.

Randy states we still need the State's approval whether we pay for it or not.

Doug states on the original study you took the traffic counts on both schools combined them to one and that's how you came with your results?

Dave states yes, it also includes buses.

Doug asks does it take into account that there are 16 year olds?

Van yes, it takes into account that it's a school.

Wendy states she will talk to David.

8. ARCHITECTS REPORT

Dean states we are going for our C.O. on the gym so Gilbane is close to finishing that area. I continue to have a weekly dialog with Jenise to go over outstanding items. Two RFI's are outstanding and one shop drawing.

Greg asks the wireless connection between the projectors and the internet, there was an issue with that. Has that been resolved?

Dean states it has not been resolved.

Randy states what we're going to end up doing is, Paul Russell is going with the HDMI cables. He feels he went through all the other methods and tried it, going with the wireless, the adapters and there is one or two things not working. With the HDMI everything works, the audio, the video, intercoms.

Amar states Paul feels the way to go is the hard cabling.

Dean states he did a variety of tests. He felt it wouldn't be successful, so he chose to go with the cable.

Greg states there was a design concern on the exhaust fan for the shop, on the laser table with seals and leaking.

Dean states in the end it was concluded there was never a seal where the shaft exits the device where the belt drive. The manufacturer told us that part would be shipped to the job site. It is not yet installed but should be on its way.

Greg asks if it was spec'd in the application that it should have been there?

Dean states there was a substitution from the original specified fan. The manufacturer that ended up supplying the fan did not install the seal, but sent the seal out to be installed in the field.

Greg asks the supplier is going to pay for the seal but we're stuck with the labor?

Doug states so the substitute didn't meet the specified unit.

Dean states we feel that the specified unit had provisions for sealing.

Doug asked who supplied? Shouldn't that contractor take care of it?

Dean states you have two issues. You have Ferguson installing it and you have the manufacturer supplying the seal.

Doug asked who bought the unit, Ferguson?

Dean states yes.

Doug states we shouldn't get a change order for something we paid for.

Dean states we haven't seen the change so I don't know what I'm fighting yet.

Wendy asks Dean if he can provide Andy a traffic pattern drawing?

Dean states yes. I will PDF it to you and to Andy.

Tim states we are supposed to be able to use the gym right after vacation correct? Is there anything brought up that will get in the way of us getting a C.O.?

Dean states we are still hashing through them.

9. PROGRAM MANAGERS REPORT

Jim states he has had quite a few meetings with John Wilcox to get a compilation and reconciliation of the project budget making sure the Town has all their purchase orders that I am aware of and have been issued, as well as reconciliation of the architect's and Gilbane's contracts. I am 95% complete with that. The last item is the review of Silver Petrucelli's amendments relative to what has been approved by the building committee and what the Town Finance department has. I'm much more comfortable with the overall budget. I've had conversations with the State regarding the sole source approval and still have not received anything on that. I've also had emails with the State regarding change orders 1 through 3. Back in December myself and Ed Arum had a meeting with the School Construction Grants unit in which

they said they acknowledged the receipt of change orders 1 through 3 and they would have them reviewed by April. I sent an email 2 weeks ago asking for status update and if the change orders would be reviewed by the end of this month and I heard nothing, I sent another one today and still have not received a response. I've completed review of HAKS invoices and passed my findings on to Randy. We are still trying to set up a meeting with HAKS. Also, I am going to be handling the invoice/purchase order process.

Tim states I know Mr. Russell has been working on getting the phones and things like that, I'm waiting to hear that they have been ordered and there is a P.O. and they arrive on time.

Randy states we had our meeting with Paul Russell today. The Town didn't want to purchase early on and have them not have a warranty. We are putting the order in for 278 phones, they are going to be Unify manufacturer. They are going to be stationary phones. They will be able to call the main office, inter-school, 911 and P.A. Paul said the worst case scenario It is \$130,000.00. He is going to work with Deb and Cathy at the Town Hall to issue a P.O. next week. It takes four weeks to get them. After vacation we are having another meeting to finalize the radios.

10. PROGRAM CONSULTANT REPORT

George states everything is centered on the move and I'm trying to get find out where stuff is and where it has been put. I went with Jim O'Neil to look what is stored down in the field building. Fermi staff is excited about the move. A neighbor on Nutmeg complained about dust. Amar states he will take care of it.

11. CMR REPORT

Amar states we are at 561 safe work days. Everyone is doing a wonderful job in terms of safety. In the gymnasium area we had a preliminary CO walk through. We are looking for a final CO next week. Right now we are addressing the issues that the building official brought up. We will be going to final cleaning next Thursday and Friday. Site work around the gym, sidewalks and curbs is getting developed. We are also in the final stages of balancing the air in that space as well. In the A wing we have completed all the ceiling tile in level 3. We are in the process of re-flash patching the floors. We had an issue on the 3rd floor, north of the elevator. There are areas of multiple layers of flash patching and when we put our self leveling process on it soaked up through and started pulling it all out. We have to re-do about 10-12 classrooms, rip out all the floors and reinstall new flash patching. Some of them were about 4 layers. We have to scarify all the floors. There is multiple areas of flash patching, there is paint before the floors were put on. As far as level 2 is concerned all the classroom ceiling tiles are installed and fully signed off. Tomorrow we get the corridor on the 2nd floor signed off, all the lights are installed. Mill work is on site for level 3. Lockers will arrive in about a week and a half for the entire building. On level 1 we are starting ceilings next week. The new stair tower is getting developed. The mason will be there for another week. We are starting the glass next week. During April break we will back in the Fermi wing, we have some door operations to install. The CO we contingent upon some corrective issues. We will address dust control tomorrow. Hopefully we will get 3 bids on the move management. Keri has done a tremendous job coordinating that. Things are looking good and we are still on target.

Wendy states she was in the cafeteria last week and I know we talked about the leaks and I'm assuming they are fixed but the tiles are stained.

Amar states they will change them.

Doug asks when you come in this building next week are you going to do punch list and paint touch up?

Amar states no. Most of the work we will be doing is door operators, AV collaboration, code clearance issues. When we do the move over the summer we will send a couple of painters.

Laura asks if there is a policy about hanging things up?

Tim states we told them.

Tim asks about the area where people are crossing over the grass, I see the grass is starting to grow and when I came in I saw where the spot is worn out.

Amar states that because it's a temporary main office entrance. The foot traffic should diminish.

Randy states he noticed on the zinc panels, underneath each caulk joint the caulk is popping and it looks rusted. And, where every zinc panel folds into each other each of them has rust and a white line.

Amar has Lockheed looking at it tomorrow.

Dean states zinc doesn't rust, it has to be something from behind.

Dean will look at it.

Doug asks about the roof and the water.

Amar states we received a PR from the design team for snow guards and a diverter.

12. WORKFORCE DEVELOPMENT REPORT

None

13. COMMUNICATION SUB-COMMITTEE REPORT

Wendy states she was the liaison to the Opening Ceremony Committee. We talked about having something at the beginning of the year to focus on the students and wait until the entire building is open and have a grand opening for the Town. The word that came back is that if there is anything in September it would be very small and it would be just for the students. We will be meeting again soon. Also, Gina asked me to secure any newsletter feedback. She has the newsletter started.

Ginny asks about the uniforms. Is that part of this committee?

Wendy states the picture of the uniforms is in the newsletter.

Doug states he received an email that the Bond Council turned down the uniforms and they approved the traffic and the radios.

Randy states they turned down the funds coming out of FF&E. Donna asked if the funds could come out of FF&E to cover the uniforms, the traffic and the other. The attorney said the uniforms are not eligible to come out of FF&E but the other 2 items are. It specifically said FF&E. It's being looked at again by the Bond to see if it can come out of the general funds.

Doug asks isn't it all the same money for the school.

Wendy states FF&E is reimburseable, general funds is not. We have a dollar figure of \$103 million. We are getting 75% back. That would be anything the State would consider eligible for reimbursement. That's why the Town itself would only have to bond, bond equals borrow, the remaining. It has been ruled out that the uniforms are not reimburseable amount. It means we're waiting for the final decision anything the State is not reimbursing, is money that we have to bond.

Laura states then we still don't have a final answer.

Randy states he has not ruled a final answer.

14. OLD BUSINESS:

None

15. NEW BUSINESS:

Randy states the following were discussed, reviewed and approved at the budget sub-committee meeting.

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-032, dated December 22, 2015, in the amount of \$9,046.54

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-031, dated December 16, 2015, in the amount of \$262.24

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-25, dated March 25, 2016, in the amount of \$6,298.58

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table Penn Equipment and Tool Corporation Invoice Application 1, dated January 1, 2016, in the amount of \$52,378.02

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve Gilbane Building Company Requisition Number 35, dated March 31, 2016, in the amount of \$3,427,679.86

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ECS Invoice 273173, dated April 7, 2016, in the amount of \$350.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve CSG Invoice 4, dated April 11, 2016, in the amount of \$10,858.66
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0131 – Final – Chemical Storage Rooms and Additional Revisions, in the amount of \$34,808.00
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0133 – Final – Pier and Lintel at Area B, in the amount of \$14,560.00
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0134 – Final – Costs Associated with Winterizing Cooling Tower per Response to RFI796, in the amount of \$16,025.00
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0153 – Final – Demo Existing Slab and Provide Slab Infill, in the amount of \$19,195.00
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0178 – Final – Curtainwall and Storefront Revision, in the amount of \$6,476.00
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Add to the Agenda New England Fitness Invoice Number IN27592, dated April 5, 2016, in the amount of \$15,121.95
Seconded by Ginny Austin
Motion passes by a show of hands

Motion made by Joe Muller to Approve New England Fitness Invoice Number IN27592, dated April 5, 2016, in the amount of \$15,121.95
Seconded by Ginny Austin
Motion passes by a show of hands

18. EXECUTIVE SESSION
None

19. COMMITTEE COMMENTS
Liaison Comments:

Committee Comments:

Motion made by Greg Strich to Cancel the Regular Meeting of April 21, 2016

Seconded by Joe Muller

Motion passes by a show of hands

Next meeting will be April 28, 2016

20. ADJOURNMENT

Motion to Adjourn by Greg Strich

Seconded by Joe Muller

Motion passes by a show of hand

Adjourned at 8:00 P.M.