

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE
MEETING MINUTES
May 12, 2016**

A meeting of the Enfield High School Building Committee was held at Enfield High School located at 1264 Enfield Street, Enfield, Connecticut on May 12, 2016.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **FIRE EVACUATION ANNOUNCEMENT**

5. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Virginia Austin, Walter Kruzel, Joe Muller, Tim Neville, Wendy Osada, George Rypysc, Lynn Scull, Gina Sullivan, Donna Szewczak

MEMBERS ABSENT

Gina Cekala, Doug Maxellon, Jim Nasuta, Greg Strich, Laura Vella

ALSO PRESENT

Jim Giuliano, Dean Petrucelli, Glen – Gilbane Building Company

6. **APPROVAL OF MINUTES:**

Motion made by Joe Muller to Approve the Regular Minutes dated April 28, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

Abstained by Lynn Scull

7. **COMMITTEE GUESTS**

Randy introduces Betsy and Frank Pillitteri. Betsy states she is in the Garden Club and there is a State-wide theme of planting oak trees. I was told that there is a tree for Enfield High School. It is the grand-daughter of the Charter Oak tree. We are hoping you will find a spot for it. Betsy states planting oak trees is the best thing for the environment. Betsy states she is giving Randy documentation to prove it is the real thing.

Randy asks what does it need for clearance? There are other plaques and we need to plant new trees.

Frank states the original tree that fell down, furniture was made for the State.

Randy asks how many others are there?

Betsy states none. The daughter is at the Bushnell. But there are no others besides that one. The Garden club will plant it. We will maintain it. We will buy fencing to protect it.

Randy states we will work with you guys. We will get a plaque made up.

Lynn states now we need to know where.

Dean states we will have the landscape architect's recommendation.

Randy suggests the landscape architect call Betsy.

Betsy states it can't stay in the pot very long, it has to get planted.

Randy states I want to thank you for thinking of us. It is an honor. I thank you very much.

Motion made by Wendy Osada to accept this offer of the oak tree and plant it on the grounds of the High School

Seconded by Joe Muller

Motion passes by a show of hands

8. ARCHITECTS REPORT

Dean states I have no shop drawings in my possession and I have one RFI. We are winding down with the submittals which is an indication that we're getting close to the end. We continue to have our Thursday Owner/Architect/CM meetings, our Wednesday BIM meetings. Yesterday was a very production meeting with the building official, fire marshal, new town manager. Coming in to yesterday's meeting there was 34 building and fire code items, we closed 12 of them at the meeting yesterday and the other 22 we left with an agreement of how they would be rectified. We will close this list within 2 weeks. There is a lot of coordination coming off the gymnasium that we are still shaking out. The main thrust right now is problem solving in the A wing and you see the steel going up in the music wing, that is going to be our next area of concentration. Things are moving forward without incident.

Tim asks what is the status of the gas situation?

Dean states there was a meeting with our engineer, John Dague, Gilbane and the Head Custodian of the school. What was decided is that they will continue to run the gas in the labs to try to burn off as much gas because the more gas you run through the lines the more pickling, which is the term used when you pickle the line you actually coat the line, the more gas you run through the line the quicker that line gets pickled which creates the odor. In the meantime, we are going to put gas sensors in the room locations. John Dague had wanted them anyway. He had devices in his old labs. It seemed to be a cost conscious solution, as short term solution as we burn off the gas. We are going to have gas indicators in the labs, there is also going to be gas indicators at the boiler and the water heater that are gas driven. Virtually, where there is any source of gas there will be gas detectors.

Tim asks is there any sense that this is not getting resolved easily?

Dean states no. John Dague who was the most concerned about it was satisfied with the direction we were headed in. John will take advantage of the summer and burn gas.

Randy states the lines have to get used. There is 3 miles of gas lines. This is normal.

Wendy states on social media there were two posts. One was that there was no flag in the gymnasium and the other was that there was an announcement made at a game that the bleachers were too big and they could not open the bleachers during a basketball game. Things get distorted. I understand

that the flags are not within the building committee purview. They did rectify it, there is one tacked up on the wall.

Randy states the banners that are at the two high schools and the flag is all part of the Board of Education's work.

Dean states the banners and the flag were removed during construction and stored and will be turned back over. The hanging of the flag and banners will be turned over at the end of the project. This project never purchased new flags. You may remember at early design it was decided they weren't going to be purchased when there is two high schools of flags.

Wendy states Andy said he was going to buy new flags for classrooms. There is something up there right now. Walter said he would talk to the Board of Education whether that will be the permanent solution or between the two schools.

Tim states it's a temporary solution right now. I think they are going to re-use the flags. We will take care of it.

Randy states the bleachers on the east side go out nine rows and that gives 4 feet 3 inches to the border. If we are having an assembly, they go out sixteen rows which will cover the court. It's not that it is broken, it is how it is designed.

Dean states the gymnasium shape has a notch on each side where there is an auxiliary gym. The auxiliary gym is not as wide as the main gym. The court doesn't fit in that auxiliary. The court had to start at the corner of where the gym is wider. We couldn't place the court in any other location than where it was but the goal of this committee was to fit the student population in. The east side bleachers are bigger than they can accommodate for the court, but that's not why they are that big. They are intended to be that big for the assembly.

Wendy states my concern is not the design, my concern is there was an announcement made at a game that the bleachers were too big and you can't open them all the way. I don't know if there are any conversations that can occur about things that are shared with the public and how they're worded before we have an opportunity to provide the true explanation behind it. I know we didn't screw up and build bleachers too big.

Tim states he will talk to Andy.

Randy states the way the bleachers are designed, they have a stop. If it's for a game the bleachers will only go out nine rows.

Walter asks how is that operated? Is there two buttons?

Dean states in simple terms, there is a chain in the back of the bleacher. The default is for the game set up, it comes out nine rows. When they hit the button it will go out nine rows and stop. If there is going to be an assembly they have to disconnect the chain before they hit the button. Maybe they recognized that there were more bleachers to come out.

Wendy states it is a training issue.

Walter states the custodial staff is the only ones who will disconnect it and set up for an assembly.

Randy states there are nets that go on the side so no one goes underneath.

Wendy asks if the nets are on site?

Randy states the nets aren't. They can use them without the nets, they just have to have a monitor.

Dean states the building official deemed that if there is someone monitoring, they can be used.

Randy states that Andy is aware of all of that.

9. PROGRAM MANAGERS REPORT

Jim states he and Amar have a meeting with the State on May 16th to review change orders 1 through 3. At that meeting I will also ask the status of the review of the sole source for the phone system. Hopefully, we will have some direction after that meeting. I am going to get back into the high performance building standards. We need to find out where we are as far as our status. I asked Dean if we could get together next week to review the limited eligible cost in relation to the auditorium seating to see if there is any way we could reduce that with the State.

10. PROGRAM CONSULTANT REPORT

George states I toured the entire building and I am very impressed with the progress. George asks Dean what is the status of the 3rd server in the cafeteria?

Dean states he is waiting for a response from his consultant. It will be resolved by this summer.

George continues I am impressed with the move going on a Fermi. When a teacher packs the books, they have to pack them in one box labeled with their period and their name for accountability purposes if they are turned in later. I have been in contact with Kerri from Gilbane and we're going to try to talk to clear up a few things. A reading teacher wanted to know if her area was going to have shelving. I will double check on my master plan. Everything is going great and it's going to be a busy summer.

Tim asks about the rusted weight lifting equipment

George states he contacted Mark Gahr and instructed him to put it on a pallet per Walter's request so they can have it done. It's in the works.

11. CMR REPORT

Glen states we have doors coming next week for the A building. The lower level, the ceilings are all done on the south side. The above ceiling in the lobby is going for tomorrow. The corridor on the south is also going tomorrow with the fire marshal and the building official. In the administration area the soffits are all built. The plaster patching is going on, the painters are in there. A week from this Monday, I have the above ceiling scheduled. In the lower level the toilet rooms are built. The balancer has been working. We are at 572 safe work days. Hand rails on the stair will be going in next week. Work is going on in the D building. The inspector was here today for the radius. Progress is in full swing. The band area the deck is on. The electricians are getting set up in the auditorium. We rough graded. The deck that is not on site is over the stage.

Randy states we are still on track for August occupancy.

12. WORKFORCE DEVELOPMENT REPORT

None

13. COMMUNICATION SUB-COMMITTEE REPORT

None

14. OLD BUSINESS:

Motion made by Joe Muller to Table Review and Approval of HAKS Engineers, P.C., Invoice CT0283-032, dated December 22, 2015, in the amount of \$9,046.54 (Tabled on January 7, 2016)

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table Review and Approval of HAKS Engineers, P.C., Invoice CT0283-031, dated December 16, 2015, in the amount of \$262.24 (Tabled on January 21, 2016)

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-035, dated March 31, 2016 in the amount of \$6,298.59 (Tabled on April 14, 2016)

Seconded by Ginny Austin

Motion passes by a show of hands

15. NEW BUSINESS:

Randy states the following were discussed, reviewed and approved at the budget sub-committee meeting.

Motion made by Joe Muller to Approve Gilbane Building Company Requisition 36, dated April 30, 2016, in the amount of \$2,813,663.37

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve Midwest Technology Products Statement, dated May 2, 2016, in the amount of \$3,236.85

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve CSG Invoice 5, dated May 6, 2016, in the amount of \$9,246.56

Seconded by Ginny Austin

Motion passes by a show of hands

Randy states we have been reconciling with the Town and with Dean and Gilbane on where we are with our cash flow. We were able to pull out of separate line items money that we had allocated for different things, we weren't spending it all. We were able to move about \$700,000.00 into our coffer from items that we pre-assigned numbers to, not touching the contingency money. With that being said, there is stuff that we're going to have to vote on to move ahead, line the phone lines, some computer

equipment for the language lab and for CAD that Paul Russell has numbers for. The language lab is at \$108,000.00 and the computers was about \$140,000.00. There is also custodial items for approximately under \$38,000.00. Instead of bringing one or two pieces of equipment all the way around the building so that wing would have its own. It's stuff we took out early during value engineering that we'd like to put it back in. The computer systems that we took money out of, I'd like to put the million dollars back in, which would include the CAD programs for the classes and the language lab. I'd like to send everyone an email of what we're looking to move on. The phones for the building and radios. Some of the radios will be reimburseable, but not the phones.

Jim states the radios should be reimburseable if bought off the State contract.

Randy states I'd like to get a consensus after I email you so they can order them. Some of the items will take some time. Dollar wise to reassure you, we have the funds without hitting the contingency. We still have over 2 million dollars in construction contingency. We are looking well.

Lynn states you want the committee to get the information from you within the week and you're going to go ahead with the purchase orders? And, then you will bring it to the committee in two weeks? Lynn reminds the committee to respond to Randy individually, not reply all, otherwise it is an FOI meeting.

Randy states exactly.

Randy asks Dean about the smoke, exhaust.

Dean states we are 95% improved and we are still talking with the manufacturer.

Wendy states the traffic signal is outside of our charge. I have not heard back from Kissel, Kiner or Alexander. I have some very unscientific research, this is me looking things up on google and making phone calls. 173 public high schools in Connecticut, 49 are located on a State road. Out of those 49, 21 do have a stop light. Three (3) either have a divided highway or it's a one way road only. Twenty five (25) high schools are in the same position that we are, on a State road that don't appear to have a light. I looked up their enrollments for everyone and for those over 1,000 population or more there are 8. Seven (7) out of those 8 either have their police come in the morning and the afternoon and monitor the entrance to their school or they pay, the SRO goes up there. If you bump the population up to 1,300 every single one of them either have their town police or pays for traffic or security person to go sit and monitor. It is ridiculous that the towns/municipalities are taking on the cost of having to put protection out there when it's a State road. Danbury High has 2 main entrances and years ago a pregnant woman was killed coming out from dropping her child off at school so the State said they better put a light there. Instead of being proactive and putting it in the other entrance as well, they didn't and several years later someone else was killed at the other entrance.

Randy states you should bring this up at a Board of Education meeting. It's good.

Wendy states we need to get Kiner, Kissel and Alexander on the wagon. I don't know if we want to have Kiner, Kissel and Alexander get a light for just us, or change the legislation. We can have them change the warrants to one of the warrants is actually that it is an entrance to a high school. I will go back to them and show them the additional research that I did.

Tim states we have 2 schools in town we have lights at and it is because someone was killed.

16. EXECUTIVE SESSION - None

17. SCHEDULE NEXT MEETING

Motion made by Joe Muller to Cancel the Regular Meeting Scheduled for May 19, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

18. COMMITTEE COMMENTS

a. Liaison Comments

b. Committee Member Comments

Tim states look at Cory O'Connell's on-line DECA store. They are taking pre-orders.

c. Good to the Order

i. Any Happy News

19. ADJOURNMENT

Motion to Adjourn the meeting made by Joe Muller

Seconded by Ginny Austin

Motion passes by a show of hands

Adjourned: 7:30 pm