

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE
MEETING MINUTES
May 26, 2016**

A meeting of the Enfield High School Building Committee was held at Enfield High School located at 1264 Enfield Street, Enfield, Connecticut on May 26, 2016.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **FIRE EVACUATION ANNOUNCEMENT**

5. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Virginia Austin, Joe Muller, Wendy Osada, George Rypysc, Greg Strich, Donna Szewczak

MEMBERS ABSENT

Gina Cekala, Walter Kruzel, Doug Maxellon, Jim Nasuta, Tim Neville, Lynn Scull, Gina Sullivan, Laura Vella

ALSO PRESENT

Jim Giuliano, Dean Petrucelli, Amar Shamas

6. **APPROVAL OF MINUTES:**

Motion made by Joe Muller to Approve the Regular Minutes dated May 12, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

Abstained by Greg Strich

7. **COMMITTEE GUESTS**

None

8. **ARCHITECTS REPORT**

Dean states we had a good building official, fire marshal meeting this week. There was no new issues brought up by building or fire. Amar and I are trying to look ahead and we are bringing building and fire into items that we are foreseeing or trying to project that they may have an issue with. Our BIM coordination meeting happened yesterday. Gilbane informed us that there are probably only one or two left. With the D wing, music and auditorium being constructed the final mechanical, electrical, plumbing architectural interface drawings are being resolved and we're virtually done with that. We continue to have our owner/architect/CM meetings on Thursday, and that will continue through the end of the project. Last week, Randy asked me to look at our contract, our contract was through August, 2016. The project will continue through January of 2017. It looks like there will be five additional months of CA. We are working on that proposal and hope to have it at our next meeting. Also, you will recall our CA fee was never adjusted for the GMP, so that loss will be brought up at the same time. Another milestone, we have zero RFI's in our office and one shop drawing in our office as of today. We continue to maintain the same presence on site.

9. PROGRAM MANAGERS REPORT

Jim states we had a meeting scheduled with the State to review change orders 1-3. Amar and myself met with the State on May 16th. When we got there the State did inform us that they had lost change order number 2, however we did review some other change orders that were submitted subsequent to change order number 3. We reviewed change orders 1, 3, 5 and 6. Change order 4 was quite substantial and the State didn't have the time to review that one while we were there at that meeting. We did ask that we set some time aside in the near future to review that one as well as change order 2 that I submitted yesterday. As a result of our meeting we did receive a formal response from the State on change order number 1. The initial submission was \$189,062.00. The State deemed \$9,450.00 of that ineligible, which is great. In my opinion we accept that. I am also working on updating the budget, tracking expenditures. I am working on updating the cash flow. On Tuesday, Gilbane, Silver Petrucelli and myself met to review the limited eligible costs for the auditorium seating. I'll make a request to the State to see if we can get that reduced. I'm not hopeful that we will be able to do that, but there is no harm in trying. We also reviewed the status of the high performance building standards. We seem to be in very good shape with that. Everything that Silver Petrucelli was responsible for has been taken care of. There are some items on the owners end that need to be addressed and that will be with the Board of Education. We have to get curriculum and statements of policy. I will work with the Superintendent's office on getting that. We also have a meeting with HAKS next Thursday to review the status of their invoices.

Randy thanks Jim, everyone is doing a lot of leg work to get this through the State.

10. PROGRAM CONSULTANT REPORT

George states I was at Fermi this past Wednesday and they were packing. They were filling trash barrels. Physics teachers were asking what type of tables were going in their rooms, and I had that information. Cafeteria staff requested to see the cafeteria. They were enthusiastic. An abutter had asked me if I would bring up the question why the lighting going up the hill moved from the left side to the right side (south) closer to his property.

Randy states the email was brought to my attention, I forwarded to Dean. Dean replied back giving the reasons why.

Dean states there are a few reasons why and a few benefits of this being moved to his side as opposed to where it was. Right now as you enter into the site the light poles are on the right hand side. They were all moved to the left side because we realigned the driveway. Right before the four way intersection, on the right hand side the embankment is pretty steep, the grades are pretty steep. We widened the drive aisle out onto route 5 but because we realigned the road the embankment got steep there so from a design stand point we didn't want to have five light fixtures on one side and then they flip to the other side of the road for the rest of the site. As you come down, all the light poles were intended to be on one side. The two residences that they moved closer to should actually benefit from that because the light poles are different from the originals. The originals were incandescent, goose neck poles that hung over the street and they shine everywhere. The new ones are LED that sit right on top of the pole and the fact that they are on the south side now facing away from the resident means that the light is going to be thrown away from their house. They also have shields designed into them that are intended to 100% block off the light. They are unique to any other light fixture on the property. There are photo metrics which is a calculation level which hits the ground that is approved by P&Z. We had proved to P&Z when they approved the plan that there is no spillage over the property line. There will be no spillage over our property line onto the neighbors home. We know for sure there is spillage

today the way the light fixture is designed. While the fixture gets closer to him, the design of the fixture is to throw away light from his house. Bottom line is we needed to move it because of the grade, P&Z did approve it and the fact that it is a LED fixture and we have a shield that is going to be throwing the light away.

George asks when are the lights projected to go in?

Amar states after school. We have to block the driveway to mount them and we don't want to disrupt the traffic, sometime in July.

11. CMR REPORT

Amar states we are at 596 safe work days. Things are progressing per schedule. We are doing very well for occupancy in August and definitely for the move in mid-July as well as the move in mid-August to complete the entire move package. Inspections are going well. We are into finishes and trying to wrap up the lower level. In the D wing we are installing masonry walls, inspecting the 2nd levelization for steel in mid June and on target for a January completion.

Wendy asks do you have any idea who is smoking in the pedestrian walkway? I had to walk down that hallway the other day and it is full.

Amar states it is the students.

Wendy asks if it is in our purview to ask them to clean it up?

Amar states as of the 21st, I'm getting rid of it.

Wendy states she heard they haven't turned the air conditioning on. I went into the building, walked around, did 1st, 2nd, and 3rd floor. It does get a little bit warmer as you go up. I was looking for classroom to pop into that wasn't occupied. There was an assistant principal's office open so I popped in and chatted for a minute. She said she can't get her control down under 68 degrees. When it's a really hot day, it's just not enough. I agree with her, it wasn't comfortable in there. Is there a learning curve where or is there a limitation?

Amar states the thermostat they have a plus or minus 2 degrees. The building management system, which is down stairs, which is a desk top, they have the ability to adjust every single room.

Wendy states then it's an issue for them to talk to the people that run the building. They have it set at 70, she can only get it down to 68, then that's something for her to take up with them.

Amar states we set it for what the documents call for and that's the standard setting. Beyond that it's operational task if they want to adjust. I mentioned this before, the gymnasium area doesn't have air conditioning currently, it's coming.

Randy states it would be the owner.

Wendy asks if there will be graduation in the gymnasium?

Randy states we are verifying that this week. If they are definitely doing it in there, we are looking at alternative a/c. The unit that runs that area is part of the last phase. That is something we want to put out socially.

Dean states corridors and circulation are not air conditioned to same level as occupied spaces are. We provide minimal air conditioning in the corridors. It's unfair to walk through just the circulation areas. You need to enter the occupied spaces.

12. WORKFORCE DEVELOPMENT REPORT

None

13. COMMUNICATION SUB-COMMITTEE REPORT

Wendy states Gina's one question she asked to be brought to the committee since she isn't here tonight is timing on the next newsletter. I told her I thought it would be a good idea to do the next one right before school opens because Andy will have a lot of information he will want to communicate. She wanted me to do a survey.

Committee agrees.

Randy states he'd like to do a table again at the 4th of July event. We can bring some newsletters.

Wendy states she went to opening ceremony committee meeting. Dr. Schumann doesn't think it's necessary to do a big opening at the beginning of the school year and again when the building is complete. He said something for the students at the beginning of the year was fine, and a big ceremony when the whole building is done. They are planning on offering tours of the building to the public from August 29 through September 2nd. I don't know what the scheduling of that is.

Amar states it all hinges on C of O.

Wendy states she said that. Freshman orientation is supposed to be 9/1. They wanted to know what is a safe date to start planning the grand opening ceremony? I gave them the end of January timeframe for planned completion but we want to leave a little wiggle room in there. They want the band to play, so they are planning on using the auditorium.

Randy states he will get you that.

Wendy continues they want to schedule a tour for Town Council members and Board of Education members. They want to see it before the school year starts. Maybe sometime between moving day and first day of school. They were thinking August. They want to see what the students are walking into. We want to avoid Monday's because it's Town Council meetings and Tuesday is Board of Education meetings. They were throwing out ideas about the opening ceremony and want Gilbane and Silver Petrucelli there. They'd like Randy to speak. The band will perform and they' were talking about getting a sponsor to get tee shirts for the whole school system, not just the Enfield High School kids. Then maybe sell them at football games. I thought maybe DECA. For the first day of school they are going to have balloons for the kids and they want the tee shirts for that, too.

Randy states they are already selling shirts.

Wendy states in regards to the traffic light, all the data that I shared with you I shared with Kiner, Alexander and Kissel and haven't heard back. I may move on to a more pro-active form of communication. I will continue to pursue.

14. OLD BUSINESS:

Motion made by Joe Muller to Table Review and Approval of HAKS Engineers, P.C., Invoice CT0283-032, dated December 22, 2015, in the amount of \$9,046.54 (Tabled on January 7, 2016)

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table Review and Approval of HAKS Engineers, P.C., Invoice CT0283-031, dated December 16, 2015, in the amount of \$262.24 (Tabled on January 21, 2016)

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-035, dated March 31, 2016 in the amount of \$6,298.59 (Tabled on April 14, 2016)

Seconded by Ginny Austin

Motion passes by a show of hands

15. NEW BUSINESS:

Randy states the following were discussed, reviewed and approved at the budget sub-committee meeting.

Motion made by Joe Muller to Approve Silver Petrucelli & Associates Application Number 16-904, dated June 1, 2016, in the amount of \$32,440.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve Unify Invoice Number 10357869, dated April 12, 2016, in the amount of \$660.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Add to the Agenda:

ATP0170 – Breaching Through Foundation Wall, in the amount of \$20,411.00

ATP0172 – New CMU Walls at Bathroom Groups on 2nd and 3rd floors, in the amount of \$18,097.00

ATP0183 – Reduction to GMP, Credit of \$750,000.00

ATP0162 – Rebuild of Penthouse Walls for AHU Access, in the amount of \$41,657

ATP0189 – Wastebaskets and Easels, in the amount of \$13,985.00

ATP0186 – DOAS Sequence of Operations, in the amount of \$5,004.00

ATP0188 – Bleacher Modifications, in the amount of \$12,782.00

ATP0190 – Tele/Data Boxes in Area D Music Room, in the amount of \$ 17,892.00;

ATP0191 – C1 Corridor/Tunnel Pipe Rerouting, in the amount of \$50,149.00;

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0170 – Breaching Through Foundation Wall, in the amount of \$20,411.00

Seconded by Ginny Austin

Randy states these are finals.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0172 – New CMU Walls at Bathroom Groups on 2nd and 3rd floors, in the amount of \$18,097.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0183 – Reduction to GMP, Credit of \$750,000.00

Seconded by Ginny Austin

Randy states there was 13 lines items from the requisition that we are taking some of the money out of, such as temporary A/C at existing building \$35,000.00; Fuel costs for temporary heat \$80,000.00; Additional premium time \$75,000.00; Electric power consumption for the trailer \$50,000.00; Temporary dehumidification \$20,000.00; Temporary propane heat \$150,000.00; Additional temporary partitions needed for phasing \$75,000.00; Additional temporary partitions for exterior walls \$75,000.00; MEP phasing for re-feed \$100,000.00; Traffic man/flag man \$28,000.00; Pest Control \$10,000.00; Snow removal \$52,000.00. Some we zeroed out, some we did not. We are looking at the line items as we go. We will be looking at the construction contingency in the next couple of weeks and pull some out of that now that we're at 80%.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0162 – Opening and Rebuild Penthouse Walls for AHU Access, in the amount of \$41,657.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0189 – Wastebaskets and Easels, in the amount of \$13,985.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0186 – DOAS Sequence of Operations, in the amount of \$5,004.00

Seconded by Ginny Austin

Randy states this is program modifications/new directions to the sequence of operation.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0188 – Bleacher Modifications, in the amount of \$12,782.00

Seconded by Ginny Austin

Randy states when the bleachers are open the code official thought there would be a hazard if someone was walking around and got caught underneath the bleachers. We have to buy custom skirts that go on the outside of them.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0190 – Tele/Data Boxes in Area D Music Room, in the amount of \$ 17,892.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0191 – C1 Corridor/Tunnel Pipe Rerouting, in the amount of \$50,149.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0192 – Replacement of EF-28, Replacement Fan and Providing Power, in the amount of \$18,470.00

Seconded by Ginny Austin

Greg states we should have a good documented claim against the regional fan supplier, as they said their fan should be working and not leaking like it does, and I think they should bear some of the responsibility of the cost of the material and installation of said new fan.

Randy agrees.

Dean will reach out to them.

Motion passes by a show of hands

Randy states we mentioned at one point retrieving the bricks from Fermi and bringing them over here. Is that something Gilbane could do or Public Works?

Amar states we collected all the ones that were here. We can have our site contractor pick them up. I'm not familiar with the location. We need someone to guide us.

Dean asks how many are at Fermi?

Randy will find out.

Randy states I didn't send an email out like I said about moving ahead with the computers and the desks. I talked with Paul Russell, we are going to order the desks and chairs immediately. Paul said to wait on the computers and phones until the middle of summer and get them new, so they don't sit for 4 or 5 months. Next week I'll have the dollar amount.

George asks about the custodial equipment? Ken Kido asked me. He has to come up with a new list and price. I will contact Ken and have by the next meeting.

Randy states we can do that immediately, too. We have to go through the Town.

16. EXECUTIVE SESSION - None

17. SCHEDULE NEXT MEETING

Motion made by Greg Strich to Cancel the Regular Meeting Scheduled for June 2, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

NEXT MEETING WILL BE JUNE 9, 2016

18. COMMITTEE COMMENTS

- a. **Liaison Comments**

- b. **Committee Member Comments**

- c. **Good to the Order**
 - i. **Any Happy News**

19. ADJOURNMENT

Motion to Adjourn the meeting made by Greg Strich

Seconded by Ginny Austin

Motion passes by a show of hands

Adjourned: 7:20 pm