

John F. Kennedy Pre-Referendum Committee

June 29, 2016

Enfield Room

6:30 pm

Roll Call: Scott Kaupin, Tom Arnone, Scott Ellis, Mary Keller, Chris Rutledge, Trish Neild Barry, April Mattoon, Bryan Chodkowski, Tina Leblanc, Steve Sargalski, Ray Peabody, Walter Kuzel, Joe Muller

Approval of minutes

Would like to see the dialogue added.

How the committee would like the minutes can happen, but they will be pretty general.

Committee is looking for more detail/content around bullet points going forward.

Lighting under the auditorium as missing in the bullet points.

Vote to approve.

One abstain, minutes pass.

Nomination of committee officers-Chair, Vice Chair, Secretary

Nomination of Chair for April by Trish and Scott

Nomination of Chris by Joe and unknown

April has experience and two children going into the school. She is happy to Chair.

Chris would like to be Vice Chair. He has experience in analysis and project management. Logistics in keeping projects moving along.

Chris withdraws his nomination for Chair.

Voice vote for April. Approved.

Vote on Chris being Vice Chair

Voice vote for Chris. Approved.

What would Secretary entail? Responsible for information and recorder to be brought to the meeting.

Vote on Scott being Secretary. Approved.

Discussion of proposed project schedule-to catch April up. Too short a time period to bring this to referendum. What are the options?

Special election or municipals are more realistic.

If there was a two a month meeting can a special can be held in March. The correct amount of time needs to be taken

Set a 'no later than' date. If the work is done and it is ready to move to Council, request can be made for Council to accept and schedule a special election.

Would like to see everything done no later than July for the November 17 ballot

In a conversation with Dean Petrucelli, application for state reimbursement is due in June. The state will rarely reimburse money where funding is not already guaranteed (have to go to referendum prior to the application due date).

How does the referendum get passed?

Once the project scope is done, a professional engineer can sign off on what the reimbursable cost will be to share with the public.

Silver Petrucelli could get their work done in 90-120 days.

A lot will depend on what the reimbursable cost is going to be-that information is not available yet.

There is a sense of urgency because of state of the budget.

Motion of committee to end work by July 17 with a referendum date of November 17.

Approved

Committee Resources review-field study from 1995

Staff was asked to gather previously generated info in regards to JFK. Looking to repurpose the field was 1.1 million. It would now cost between 1.28 and 2.2 million based on escalation factors.

Study was done on all recreation facilities in town 2000/2001. Will find a copy.

Could a track field be added? Field need should be based on projected usage.

Reminder that members can invite special guests to the meetings.

Suggestion that a conversation happens with staff to prioritize the project in relation to the bullet points.

Does professional (3rd party consultant) need to be included to advise the committee and the public.

Does a professional firm associated with this town need to be included.

An RFP can also be sent out.

Cost needs to be discussed when a decision is made.

Research can be done on how Silver Petrucelli was engaged for the high school if the committee wishes to look into another firm.

Additional services, depending on the contract, become contract addendums.

The consultant will have access to the facilities and energy (technical) studies already conducted, so a cost reduction should be negotiated because they will have to do less work.

Initial conversations with the Town Attorney relates that the Town can directly engage with a contractor.

Vote on engaging with Petrucelli pending formal confirmation. Passed.

It may be a good idea to bring Petrucelli, Fire Marshal, and Building Inspector in and go over the general ideas for the project.

They will be contacted and invited to the next meeting if they feel they have valuable information.

Question on the code analysis-the information is about the high school. Needs to be updated.

Facilities Committee-safety focused/ Referendum committee-energy focused

Honeywell has been requested to provide the line item expense of their recommended inclusionary items of the referendum.

Energy Performance is based solely on existing conditions

Energy use changes-have to design for what is going to be instead of what is because flow changes with area.

Comments:

Goal is to make the best middle school that the Town can afford

Recommended next meeting early August because professional engagement and funding need to be addressed.

Informational meetings can be held in the meantime.

July 27 picked for next meeting date.

Motion to Adjourn