

## ENFIELD CULTURE & ARTS COMMISSION

### Minutes of Regular Meeting

Monthly Meeting – August 2, 2016

Town Hall - Enfield Room at 6:30pm

Meeting called to order at 6:40 pm by Kassie Huhtanen

### Present

Kassie Huhtanen, Donna Hamre, Emily McIntosh, Damon Patnoe, Sharon Baldwin, Marguerite French, Sam Dupuis, Betty McGuire  
Minutes of the meeting were accepted by Kassie Huhtanen and seconded by Marguerite French.

### Chairperson's Remarks

Introductions: New prospective member Sharon Baldwin was present. She submitted an application to join the commission earlier in the day.

Damon Patnoe will be submitting another application to join the commission.

Marketing materials including the orders for banners and signage is pending due to Zoning.

Sue Muldoon will be placing the button order, Logo was previewed.

### Treasurer's Report

Mary Keller was not present. No updated Information.

### Staff Liaison's Remarks

None.

## Old Business

Pianist Paul Bisaccia has been confirmed to perform on Sunday, October 23<sup>rd</sup> at 2:00pm at the Enfield Senior Center. The Senior Center will help provide refreshments. Susan will advertise at the Senior Center. The fee for the 2 hour performance is \$600, piano rental from Falcetti Music is pending.

Advertising/Publicity for this event is needed. Facebook page, Press release, Town Calendar/website, and senior center were all suggested.

Family Day is Sunday, September 18<sup>th</sup>. Kassie Huhtanen motioned to allocate \$500 to the event for prize money, chalk, and logo stickers to attach to the Chalk boxes for the participants to keep when they have finished with their Sidewalk Square. Emily McIntosh seconded the motion and all in favor. Motion was accepted. Emily will price out the chalk packets. Advertising for the event and Judges will be needed. The event will be extended to PreK-18+ based on inquiries from last year's event. Donna Hamre will contact Yvonne Wollenberg for information about prior events. A feedback form will also be created for this year's event.

Paint Nite events are pending moving forward while we wait on Zoning information for our signage and banners.

Sam spoke about the Enfield Artists at the Square 2016. The form has been completed and is ready for distribution. The event will take place November 11-12. Saturday hours 10am-9pm, Sunday hours 11am-6pm. The fee for participant applications is \$60.00 with 3 photo submissions of art work.

Form advertising-online distribution is pending.

Sam will start distributing to Artist groups that she is familiar with. She will also work on the press release and speak to Mary Keller about putting it on the town website.

Number of artist spaces available is pending.

During our September meeting we will discuss the Jury process for the October meeting. The voting process will be discussed. The primary goal is to create an event that will work for all that is open and fair to all applicants and does not have favoritism.

Emily researched local restaurants to price out options for boxed lunches. We discussed how it could work. It will be discussed further at the next meeting. Meal options will be forwarded to selected vendors.

A feedback form will be created for completion at the wrap up of this event.

#### New Business –

Confirmed Events for the remainder of the year are: Family Day, Paul Bisaccia, Artists at the Square and the Torchlight Parade.

At the September meeting we will discuss 2017 events.

Members are asked to bring ideas and proposals for Events.

Possible ideas for events involve Pokémon Go Events, as well as Police and community event ideas.

Meeting was adjourned at 7:56 pm.

Respectfully submitted,

Donna Hamre, Secretary