

Joint Facilities Committee

September 29, 2016

Thompsonville Room

6:30 pm

Councilperson Szewczak updated the committee on a misunderstanding Mr. Twitchell had with the charge of the committee.

The fact that there is a committee and getting a plan together is a step in the right direction.

Present: Walter Kruzel, Timothy Neville, Donna Szewczak, Bryan Chodkowski

Absent: Steven Twitchell

Minutes approved 3-0-1 (Davis abstaining)

Old business: Define process for charge. There is a lot of information in the studies and it is needed to prioritize what gets upgraded first and why. Prioritize by what is used the most? That aren't at maximum capacity and could be? Comprehensively by project i.e. heating first?

Can floor plans be provided? Discussion as to looking at what the buildings will be used for. Not an issue as to whether we have access to them, it's going through room by room to see what each labeled one is being used for. This should happen at some point. We have 29 buildings in use. Are we going to keep all of them? Must decide that before we decide what we are going to fix. Look out 5 years down the road.

There has been criticism from citizens that a plan doesn't exist. Part of the problem is that there is a plan and then it doesn't get fully funded.

We don't want to get to a point where a crisis demands the plan. We want to be proactive ad plan for any consolidations that need to happen.

Councilperson Szewczak needs to know why a building needs to be closed or repurposed through floor plans.

Looking at what buildings we will need or not need was not in the original charge and Council was not willing to change the charge of the committee to include it at this time.

We can look and see what buildings we will still be using.

Clarification on what is 100 High and 110 High. Social Services is moving to 110 High Street. There will be legacy costs on 100 High Street until it's sold. Money had to be spent on the building in order to make it sellable.

Having the facilities report as a guide lists the needs and prioritizes them as to what needs to be done quickest. This could be something that the public can get behind.

Is security in the charge? It should be a separate column in terms of what is being considered.

Either organization should go through and break out which buildings will continue to be used, and look at the report to determine priorities. Security needs will come after the previous two lists are figured out.

Chris Bromson and Chris Drezek would know the most of what plans have been drawn for the hardenings of Town Buildings. Grants have already been awarded for these outlines. This should be brought to the Security Committee.

Our Buildings and Grounds Department does an excellent job with the appropriate skill sets. Makes it worth doing work in-house. Did work for BOE.

Spreadsheet for next meeting of priorities from Town and BOE sides. Mr. Kruzel needs a financial report from the Finance director.

New Business-try to get facility use assessment into a useable/manageable form to see cost and priorities. Will be able to see an emergency list.

Should work together with security when making replacements-serve the dual purpose.

Have to convince the public as to the value of what is being replaced, why we are replacing it, and what the public is gaining because of the replacement.

Do we own Wallop School? Must confirm. We own the Grange. We own the Hazardville Institute.

We need to be cognizant of what we own vs. what we don't.

We should get buy back rights to buildings that we sell.

One of the next steps-Need to know what's been done and what is anticipated to be done in regards to security so that the list of priorities and the melding of security/upgrade is accurate. Second tier project.

At some point there should be a tour of the buildings? Look at the group that has the highest priority and then tour them all.

Keep tabs on things that can be used for a final report and to be reviewed every meeting to be sure that they stay on track.

Next meeting October 13 at 6:30

Motion to adjourn.

Adjourned at 7:22 pm.