

**ENFIELD TOWN COUNCIL
MINUTES OF A PUBLIC HEARING
MONDAY, NOVEMBER 14, 2016**

A Public Hearing was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, November 14, 2016 at 6:54 p.m.

ROLL-CALL – Present were Councilmen Arnone, Bosco, Cekala, Davis, Deni, Edgar, Kaupin, Lee, Stokes and Szewczak. Councilor Hall entered at 6:55 p.m. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki and Town Attorney, Christopher Bromson

Chairman Kaupin read the notice of Public Hearing, which was published in the Hartford Courant on Friday, November 4, 2016 as follows:

**TOWN OF ENFIELD
LEGAL NOTICE - PUBLIC HEARING
MONDAY, NOVEMBER 14, 2016**

“The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, November 14, 2016 at 6:50 p.m. to allow interested citizens an opportunity to express their opinions regarding the proposed **LEASE AGREEMENT WITH T-MOBILE CELLULAR FOR A COLOCATION ON THE PUBLIC SAFETY COMMUNICATION TOWER LOCATED AT 293 ELM STREET.**

Chairman Kaupin announced the ground rules for the Public Hearing.

Mr. Chodkowski explained several years ago the Town constructed a communication tower at the Public Safety complex, which holds all the Town’s receiving and transmitting equipment for the dispatch system. He noted that tower was specifically constructed to colocate other wireless devices from private cellular providers as a way to bring in additional revenue for the Town.

He noted T-Mobile has identified that site as a particular location, which will fill a coverage gap in its service, therefore, they approached the Town, and they’re in the process of negotiating a lease for colocation on that tower. He explained the substantive positions of that lease have been reviewed and have been commented upon by the Town Attorney’s office. He noted he does have a meeting scheduled with T-Mobile’s representative later this week to negotiate additional details of the contract, specifically the revenue.

Mr. Chodkowski stated based on the initial proposal from T-Mobile, the minimum value of this lease in its first year will be \$24,000, and it will increase as a percentage over time. He noted the initial period for the contract is five years with several additional five-

year renewals. He stated under Connecticut Statute 7-163e, anytime the Town is intending to sell or lease property equipment with a fair market value in excess of \$10,000, it is required to hold a public hearing before such a sale or lease can be executed. He explained in this particular instance there are no particular legislative actions the Council is required to take, but under the Statute they are required to hold a hearing because the value of this lease exceeds \$10,000 fair market value.

Councilor Hall questioned whether any other carriers might be interested in this site. Mr. Chodkowski stated every carrier is different in that they search for sites that strengthen their signal.

Councilor Hall questioned whether it makes sense to go out to other providers to learn if there's more interest in this site. Mr. Chodkowski responded the Town could reach out to those providers to learn if there's any interest.

Chairman Kaupin then invited comments from the public.

Since there were no comments from the public, Chairman Kaupin closed the Public Hearing at 7:01 p.m.

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, NOVEMBER 14, 2016**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, November 14, 2016. The meeting was called to order at 7:02 p.m.

PRAYER – The Prayer was given by Councilor Stokes.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Arnone, Bosco, Cekala, Davis, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Also present were Town Manager, Brian Chodkowski; Town Attorney, Christopher Bromson; Director of Social Services, Dawn Homer-Bouthiette; Town Clerk, Suzanne Olechnicki

FIRE EVACUATION ANNOUNCEMENT

Chairman Kaupin made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #3890 by Councilor Lee, seconded by Councilor Arnone to accept the minutes of the October 17, 2016 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3890** adopted 9-0-2, with Councilors Bosco and Hall abstaining.

MOTION #3891 by Councilor Arnone, seconded by Councilor Cekala to accept the minutes of the October 17, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3891** adopted 8-0-3, with Councilor Bosco, Hall and Stokes abstaining.

MOTION #3892 by Councilor Arnone, seconded by Councilor Deni to accept the minutes of the October 24, 2016 Special Meeting.

Councilor Davis referred to Page 5 and clarified she never once said the Committee was not being transparent, but rather she was saying the Town was not being transparent.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3892** adopted 10-0-1, as amended, with Councilor Cekala abstaining.

SPECIAL GUESTS

ENFIELD TOGETHER COALITION

Present were Carol Lawson, Co-Chair and Colleen Sullivan, Prevention Coordinator.

Ms. Sullivan stated they're currently funded through the Drug Free Communities Grant, and the grant year runs from October 1st to September 30th, and they just finished year four. She noted they are pursuing funding in March, and they hope to be funded another five years. She noted they've also received state funding, but currently they're under federal funding.

She stated the targeted substances are alcohol, marijuana and prescription drugs. She noted in December, 2015 they surveyed youth in Grade 6 through Grade 12, and they have some trend data. She stated that data shows the past 30-day use rates have fallen for all substances. She noted the data shows that their prevention initiatives within the community are being heard and seen and substance use is coming down. She stated the data also shows the parental disapproval rates are rising, and this shows parents are getting the message that they should be talking to their youth about different types of substance use.

Ms. Lawson stated they have activities that target the risk factors of social access. She noted they have police roving patrols and compliance checks. She stated information goes out through cable events at Asnuntuck Community College, the July 4th Celebration and school open houses. She noted they have two kiosks at the Enfield Square Mall and there are displays at the library. She noted these are ways they get the message out into the community. She stated there are also opportunities for informational meetings.

She thanked Councilor Arnone for his help in getting information out.

Ms. Sullivan stated they just successfully applied for the STOP ACT federal grant, which focuses on underage drinking, and this is an extra \$47,000 that they'll be implementing next year. She noted they've also been working with the North Central Opioid Addiction Task Force.

She then reviewed the upcoming year events as follows:

- Monthly meetings the first Tuesday of the month from 7:30 a.m. to 8:30 a.m. at Molina's Café. A light breakfast is provided.
- Marijuana Prevention Campaign
- Expansion of alcohol prevention campaign
- Prevention group held during Eagle Hour at Enfield High School
- Drug Free Community Grant reapplication

Ms. Lawson thanked the Council and Town officials for always supporting the efforts of the Enfield Together Coalition in their efforts to make Enfield healthier.

Councilor Arnone thanked the Enfield Together Coalition for their great work. He commended Councilor Lee and his daughter for their work with the Coalition. He stated his belief this is smart federal funding because the federal government decided to give the funding to the local level.

Chairman Kaupin expressed his appreciation for this presentation and for all the great work done by the Enfield Together Coalition.

PUBLIC COMMUNICATIONS & PETITIONS

Pamela Townsend, 14 Kimberly Drive

Stated there was a serious incident in the Buckhorn area on Halloween evening. She thanked the Enfield Police Department and Councilors Hall and Lee for attending the neighborhood meeting, and she feels they got a lot of things accomplished and there was good communications. She stated her hope they can move forward with a Neighborhood Watch type of group.

Mary Ann Turner, 7 Meadow Road

Stated she is present as the Republican Chairman. She thanked the Democratic Chairman and her candidates for putting their names on the ballot.

She thanked the Registrar of Voters for doing an extraordinary job on Election Day. She congratulated Councilors Hall and Stokes, and stated this is an opportunity for them to do a great job for Enfield.

Ms. Turner stated the transition team has met, and they talked about how they will move forward to fill Councilors Hall and Stokes positions. She noted they want to make it very clear on how Republicans can participate in this process. She explained the application is an opportunity to express interest in Town Council positions and other positions within the Town. She pointed out this application will be on the Facebook page, and she requested the Town Manager put this application out for the public.

She stated as of tonight, the application process is open and will run until November 28th after which time the Council will review the applications.

Lucien LeFevre, 54 Kimberly Drive (Commander of the American Legion Post 154 and member of the Town Veterans' Council)

He thanked all the Council members who showed up for the Veterans Day Parade yesterday. He thanked Councilors Davis and Deni for being in their dress blues and performing the wreath laying ceremony.

COUNCILOR COMMUNICATIONS & PETITIONS

Councilor Deni suggested the possibility of having a noon time Veterans Day Parade.

He stated he has been to Enfield High School twice and there's no visitor parking, and it's difficult to find a place to park.

Councilor Stokes thanked Mr. LeFevre for a wonderful Veterans Day Parade.

He thanked the Adult Day Center and Prudence Crandall for acknowledging the veterans at a recent event at the Adult Day Center. He pointed out the Adult Day Center now has 31 clients, which shows things are really happening. He also thanked Mary Ann Turner for her presence this evening, and he noted he looks forward to his transition. He thanked Ms. Turner and Councilor Davis for their work on the campaign.

Councilor Hall thanked everyone who came out and supported both candidates. She noted she appreciates the vote of confidence and looks forward to serving at that level. She added she enjoyed serving on the Council.

Councilor Arnone stated his belief the Town should do more to advertise the Veterans Day Parade.

He stated they are looking for more Thanksgiving turkeys for the Enfield Food Shelf.

Councilor Lee referred to Southwood Road and a short term and long term plan to fix some large cuts in the pavement, and Mr. Chodkowski indicated this can be looked into.

Councilor Lee stated his understanding there's been information about some traffic study results in the Scitico area.

He stated there's some concern from neighborhoods along the rail line about train horns and how they are used somewhat randomly at grade crossings. He noted the State of Connecticut will be rolling out what they call a quiet zone horn system, which means they will place horns or signal devices right at the grade crossings, therefore, the only areas impacted will be those areas that are critical.

Councilor Lee requested the Town Manager pass along appreciation to Connecticut DOT for the nice job they did patching potholes on Hazard Avenue. He stated his understanding the Enfield DPW is addressing potholes on Raffia Road and South Road, and he appreciates that effort as well.

MOTION #3893 by Councilor Lee, seconded by Councilor Hall to suspend the rules to address under Miscellaneous Items 14 A1, A2, C2, E, F, G & H.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3893** adopted 11-0-0.

Councilor Lee stated the Hartford Line Service is scheduled to begin the winter of 2018.

Councilor Arnone stated a lot of trees still have leaves. He questioned whether there will be any accommodation to address this, i.e., extending leaf pick up another week.

Chairman Kaupin stated the Adult Day Center put on a great event last Thursday.

He referred to the Veterans Day Parade and noted two veterans who planned the parade and ceremony were Ted Plamondon and Jim Rainer, and they have decided this will be the final parade and ceremony that they will be doing as head organizers. He thanked them for the work they've done.

Chairman Kaupin suggested the Town provide the bunting to decorate the entire stage for the Veterans Day ceremony. He stated his belief the Veterans Council should not have to raise money to buy bunting.

He stated there will be a Cookies for Camouflage drive on Sunday, November 27th at 11:00 a.m. at American Legion Post 80 on Enfield Street. He explained this is where the community bakes or buys cookies to be packed up and sent to service men and women serving overseas. He noted they also accept candy and greeting cards.

Chairman Kaupin stated there is a public informational session scheduled for Wednesday, November 30th at Prudence Crandall at 7:00 p.m. He noted this will be an open topic meeting.

He questioned whether DPW is circling back to pick up leaf bags. He noted if not, they should be, and because of the weather they should gauge what's out there. He suggested a press release regarding this.

Chairman Kaupin stated the Republican Town Committee will be putting out an application for the two open Council positions.

He thanked the Registrar of Voters, staff and poll workers for their work on Election Day. He congratulated Councilors Hall and Stokes. He thanked the public for supporting the Energy Performance Contract referendum, which passed by a good margin. He thanked the Clean Energy Committee, Town staff and Council members for providing information.

Councilor Lee stated the Enfield High School field hockey state tournament has been postponed due to inclement weather until Wednesday at 4:00 p.m. at Watertown High School.

Chairman Kaupin referred to the waste oil drop off this Saturday and requested there be a concerted effort to publicize these types of services a week before the service happens so people remember to take advantage of such services.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Chodkowski stated the Council has the Project and Activities Report.

He stated they had the opportunity to wrap up interviews for the Director of Development Services last week. He noted they had a small pool of candidates, but the two candidates they were able to glean from that pool were outstanding. He stated he's waiting for some final information from Human Resources. He noted they should have some specific items for Council to consider next week regarding this position.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Bromson stated they went to court today on the CREC settlement. He noted the judge reviewed the stipulation and extended his appreciation to the parties for their hard work in coming to what he believed was a good resolution for the students, the Public Safety Academy and the community.

He stated his belief there's a good plan in place to move materials from the CREC property to the landfill. He noted if there are any concerns while this activity is taking place, those concerns should be brought to the attention of the Town Manager's office.

Councilor Szewczak questioned how long that work will take, and Attorney Bromson estimated two to two and a half weeks.

REPORTS OF SPECIAL COMMITTEES OF THE COUNCIL

Enfield High School Renovation Building Committee

Councilor Szewczak stated she will check into the concern about visitor parking.

JFK PRE-REFERENDUM COMMITTEE

Present for this item was Christopher Rutledge, Chairman of the JFK Pre-Referendum Committee.

Mr. Rutledge stated the Committee last met on Wednesday, November 2nd and they initiated their relationship with Silver, Petrucelli and Associates. He noted they had a productive meeting talking about the next steps. He stated they will meet again on Monday, November 21st at JFK Middle School at 6:30 p.m., and that agenda will be distributed by Wednesday and will be posted on the website.

Chairman Kaupin stated the joint group between Planning & Zoning and the Town Council regarding food trucks will have more information for the Council at the first meeting in December.

Councilor Szewczak stated the Facilities Committee met on Thursday, and they separated the first priority items by discipline. She noted they will be looking at anything associated with roofing that needs to be done first to be sure the exterior envelope of buildings is in good repair.

Councilor Hall stated there will be an insurance subcommittee meeting tomorrow at 4:30, and she will provide an update at the next meeting.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #3894 by Councilor Edgar, seconded by Councilor Deni to remove Item #8 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3894** adopted 11-0-0.

NOMINATION #3895 by Councilor Edgar to appoint Muriel Capocci (D) to the Commission on Aging as an Alternate for a term which expires 12/31/2017.

MOTION #3896 by Councilor Arnone, seconded by Councilor Edgar to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3896** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Muriel Capocci appointed to the Commission on Aging by an 11-0-0 vote.

All other appointments remained on the table.

MOTION #3897 by Councilor Lee, seconded by Councilor Stokes to remove Item H. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3897** adopted 11-0-0.

MOTION #3898 by Councilor Hall, seconded by Councilor Stokes to remove Item H. from the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3898** adopted 11-0-0.

All other Old Business items remained on the table.

NEW BUSINESS

APPOINTMENTS (TOWN COUNCIL)

NOMINATION #3899 by Councilor Edgar to reappoint Philip Kober (U) to the Ethics Commission for a term which expires 10/31/2018.

MOTION #3900 by Councilor Lee, seconded by Councilor Stokes to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3900** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Philip Kober reappointed to the Ethics Commission by an 11-0-0 vote.

NOMINATION #3901 by Councilor Edgar to reappoint Brian Turner (R) to the Ethics Commission for a term which expires 10/31/2018.

MOTION #3902 by Councilor Hall, seconded by Councilor Lee to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3902** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Brian Turner reappointed to the Ethics Commission by an 11-0-0 vote.

ITEMS FOR DISCUSSION

The appointments to the River Valley CT Central Regional Tourism District and Building Code Appeals Board will move to New Business.

All other items were moved to Miscellaneous.

MISCELLANEOUS

MOTION #3903 by Councilor Lee, seconded by Councilor Hall to accept the Consent Agenda.
Transfer of Funds Senior Center \$6,243
Transfer of Funds Town Clerk \$5,000

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3903** adopted 11-0-0.

NOMINATION #3904 by Councilor Deni to reappoint Howard Coro, Jr. (D) to the Housing Authority for a term which expires 11/30/2021.

MOTION #3905 by Councilor Lee, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3905** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Howard Coro, Jr. reappointed to the Housing Authority by an 11-0-0 vote.

RESOLUTION #3906 by Councilor Hall, seconded by Councilor Arnone.

RESOLVED, that in accordance with the Town Charter, Chapter VII, Section 2, the Enfield Town Council does hereby amend the classification plan to include an annual salary wage increase in the amount of \$1,698.40 for the position of E-TV Station Manager.

Councilor Arnone stated his belief this is well deserved because a lot of work comes out of this position.

Councilor Edgar stated he is very happy with his work, but people should know that by giving him this raise in the Fair Standards Act relieves the Town from overtime.

Councilor Lee questioned whether this was a review that the Human Resources Department conducted, and is this the only position where they can expect an exempt/non exempt issue. Mr. Chodkowski responded yes, with regards to the new standards, and this was the only position identified that required the additional wage increase to continue the exempt status.

Councilor Szewczak questioned if there's comp time if there's no overtime. Mr. Chodkowski stated they have what's called "extra hours". He noted when 40 hours of "extra time" is accrued, that can be cashed in for one seven hour day off.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3906** adopted 11-0-0.

RESOLUTION #3907 by Councilor Stokes, seconded by Councilor Hall.

RESOLVED, that the Town Manager, Bryan R.H. Chodkowski, is empowered to enter into and amend contractual instruments on behalf of the Town of Enfield with the US Department of Homeland Security for the purpose of a FEMA grant, subject to review and approval by the Town Attorney, and to affix the Corporate Seal.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3907** adopted 11-0-0.

RESOLUTION #3908 by Councilor Hall, seconded by Councilor Szewczak.

RESOLVED, that the Town Manager, Bryan Chodkowski, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with Travelers Insurance Company for workers compensation/employers liability loss insurance and property liability insurance, subject to review and approval by the Town Attorney.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3908** adopted 11-0-0.

RESOLUTION #3909 by Councilor Lee, seconded by Councilor Arnone.

BE IT RESOLVED, that the Enfield Town Council hereby provides its consent to the Town's insurer, CIRMA, to settle the matter of Trowbridge v. Town of Enfield, et al., No. 3:15cv00688 (JAM), pursuant to the discussion with the Town's legal counsel in executive session on November 14, 2016.

Councilor Edgar stated he will vote no because it's not fully transparent. He questioned the Town's deductible. Mr. Chodkowski stated this resolution authorizes the Town's insurance company, CIRMA, to make the final settlement in this matter, but the Town does have an obligation regarding the deductible, which is \$25,000.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3909** adopted 8-3-0, with Councilors Edgar, Hall and Kaupin voting against.

PUBLIC COMMUNICATIONS

Lucien LeFevre, 54 Kimberly Drive

Stated the Cookies for Camouflage is a great program. He noted in 2004 and 2005 he was on the receiving end of those packages when he was in Iraq. He stated the soldiers love it when those packages come in.

Mary Ann Turner, 7 Meadow Road

Speaking as Vice-Chair of the Health Department, Ms. Turner stated her belief that the Council invited the Executive Director of the Health Department to come to a Council meeting on November 21st. She noted it's a very important issue when Hartford is talking about going to regionalization. She stated if that moves forward, it will cost Enfield millions of dollars, and it will place Enfield in a county with Hartford. She pointed out the services Enfield currently gets for approximately \$250,000 a year is extraordinary, but if they go in a regional direction, it will cost towns millions of dollars, and they will not get the services they now get. She strongly advised making a concerted effort to slow and stop the effort to regionalize the Health Department.

As concerns the earlier discussion from the Enfield Together Coalition, Ms. Turner pointed out Hartford is bringing up the legalization of marijuana, and that is on the top of

their docket for an income stream. She noted marijuana is still considered a drug, and she's very concerned they're going down a very slippery slope. She stated her feeling this is a very bad idea.

Ms. Turner stated this afternoon she left a message about the Building Department and an inspection timeline. She noted she'd like to continue that conversation.

COUNCILOR COMMUNICATIONS

Councilor Szewczak stated if people have leaves, they should put them out on the street, and as the trucks pass by they will pick them up.

ADJOURNMENT

MOTION #3910 by Councilor Stokes, seconded by Councilor Cekala to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3910** adopted 11-0-0, and the meeting stood adjourned at 8:16 p.m.

Appended to minutes of
11/14/2016 Regular
Town Council Meeting
See Page 8

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

Resolved, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Senior Center Appropriations FY 16-17 Athletic/Recreation Equipment	22040440-573500	\$6,243.94
FROM:	Senior Center Revenue Miscellaneous Contributions/ Donations	22044440-417050	\$6,243.94

CERTIFICATION: I hereby certify that the above-stated funds are available as of October 21, 2016

John Wilcox, Director of Finance

APPROVED BY: _____ Town Manager Date: _____

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Town Clerk Technical Services	10160100-534000	\$5,000
FROM:	Miscellaneous State Revenue	10040000-413699	\$5,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of 11/08/2016

John Wilcox, Director of Finance

APPROVED BY: _____ Town Manager Date: _____