

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE
MEETING MINUTES
November 3, 2016**

A meeting of the Enfield High School Building Committee was held at Enfield Town Hall located at 820 Enfield Street, Enfield, Connecticut on November 3, 2016.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **FIRE EVACUATION ANNOUNCEMENT**

5. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Dr. Ginny Austin, Walter Kruzal, Joe Muller, Jim Nasuta, Wendy Osada, Lynn Scull, Greg Strich, Gina Sullivan, Donna Szewczak, Laura Vella

MEMBERS ABSENT

Gina Cekala, Doug Maxellon, Tim Neville, George Rypysc

ALSO PRESENT

Jim Giuliano, Glen Nielsen

6. **APPROVAL OF MINUTES:**

Motion made by Joe Muller to Approve the Regular Meeting Minutes dated October 20, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

7. **COMMITTEE GUESTS**

None

8. **ARCHITECTS REPORT**

Randy reads an email from Dean Petrucelli: There are two RFI's that came in this week and they will be out in a day or two. Seven submittals came in over the last three days and they will also be out by the end of this week. There is one code item that the building official is questioning. The building official is seeking international code council interpretation. We are confident in our design and don't have any concerns at this point but it is still an open item.

Donna asks what is the item?

Glen states in the area of C2. I'm confident we will get this resolved.

Randy states they already gave a ruling that it was okay.

Randy continues that the O/A/CM meeting occurred this week. The commissioning meeting occurred last week. Silver Petrucelli is up to date with regards to the ATP's and reviewing the PR's. There are no major issues.

9. PROGRAM MANAGERS REPORT

Jim states he attended the commissioning meeting last week, it was productive and we are moving forward getting a lot of the items that are on the commissioning portal answered or removed. Myself and Ed Arum met with John Wilcox on Friday of last week in relation to the new budget that I am putting forward so we can track ineligible costs a little clearer. I am working on that new budget and will be in constant contact with John. The construction is moving along pretty good. We have another commissioning meeting scheduled. Amar is working on responses to State change orders. They deemed quite a bit of money ineligible and we are refuting that.

Donna asks if we will get that upper lot paved before the plants close?

Randy states it is scheduled for the next two weeks.

10. PROGRAM CONSULTANT REPORT

Randy states Kerri from Silver Petrucelli has been on vacation. We have been talking with Diane Edwards trying to resolve the loading dock issues, and Marilyn Goodnite regarding the ramp. We are still working our way around trying to resolve those two issues.

11. CMR REPORT

Glen states we are at 729 safe work days. Concrete curbs were completed on Friday. The fire loop was turned on. In the auditorium we have the 6 big clouds in there those have all been signed off by the building official and fire marshal. Drywall has started. Going for a C of O on the tunnel tomorrow. Trailers will be leaving. The tile subcontractors will be starting. Mill work is starting. Stage rigging will be here November 7th. Fine grading for paving starts Wednesday. Seats are due here December 16.

Wendy asks about the dirt mound along Pearl street?

Glen states his guys will be attacking that in a couple of weeks. It is on his agenda. It is surplus. Also, he had the signs put up.

Walter states they have been ripped down.

Gina states thank you.

Wendy states according to Public Works, the lights on the field have been shot out, too.

Gina asks about the discussion about the stairs.

Randy states that is being looked into and getting prices on it. It's a great idea. It's going to be about in the \$30's.

Donna asks was there a stop sign when you leave Pearl street and come into the parking lot?

Wendy states Sgt. Meier asked why there is a stop sign as you exit the school onto Pearl street and he thought we had something to do with that and it was inappropriate. I contacted Andy and Andy said it has been there as long as he could remember.

Donna states no, I'm asking was there a stop sign as you leave Pearl Street and come into the parking lot? As the cars come down Pearl Street they are flying into the parking lot.

Randy states no. There wasn't one coming in, there was one going out. It's a Town issue.

12. COMMUNICATION SUB-COMMITTEE REPORT

Wendy states the new date for the Opening Ceremony is May 4th, Thursday evening.

13. OLD BUSINESS:

None

14. NEW BUSINESS:

Wendy states she went to the BOE meeting to speak on behalf of unlocking the gate. A concern was raised about the visibility coming down the driveway towards Pearl Street and that huge mountain of dirt that was there. One of the proposals that I talked to Mark Gahr about was some elevated mirrors so that while the dirt pile was there the drivers can see. If it is only going to be weeks before the pile is gone then I wouldn't encourage putting up any mirrors. Concern number 2, even with the gate locked now like it is at the Riverview Street entrance, walkers are still using it to come on and off the property, people go flying around that corner too fast or too wide. We talked about striping and that wouldn't be a problem, however, a proposal thrown out was speed bumps. First I contacted Mark Gahr from Public Works he said he would do the elevated mirrors for the hill if we like. He wanted me to contact the traffic division at the police department in regards to speed bumps. I contacted Sgt. Meier and he wanted the specs for the speed bumps first because he needs to run it by fire and EMS. I contacted Dean and Amar. I also contacted Dr. Schumann and Mr. Longey to be sure they were supportive of it. I contacted Mr. O'Brien to see if it needed a site plan modification. He requested a letter. They are going to be paving next week. If we are going to get the speed bumps installed it would be while they are already here. Initial ball park figure for the speed bumps is about \$1,800.00. The speed bumps would be at either side of Riverview.

Motion made by Joe Muller to Add Mirrors at the Dirt Pile and Speed Bumps Pending Sgt. Meier's Approval

Seconded by Laura Vella

Motion passes by a show of hands

Randy states that all of these invoices have been reviewed and approved by the budget subcommittee.

Motion made by Joe Muller to Approve School Specialty, Inc. Requisition Number 11201282, dated September 21, 2016, in the amount of \$5,038.14

Seconded Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve Extreme Networks, Inc. Requisition 1120126, dated August 3, 2016, in the amount of \$58,890.30

Randy states this is IT networking.

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve Gilbane Building Company Requisition Number 42, dated October 31, 2016, in the amount of \$1,841,673.52

Seconded by Gina Sullivan

Randy states we are approximately 96% complete.

Motion passes by a show of hands

Motion made by Joe Muller to Approve Sustainable Engineering Solutions, LLC, Invoice Number 1953, dated October 28, 2016, in the amount of \$2,280.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve M.D. Stetson Company, Inc., Invoice Number 536761, dated October 24, 2016, in the amount of \$3,709.65

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve CSG Invoice Number 11, dated November 1, 2016, in the amount of \$6,699.07

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Add to the Agenda, ATP0251 – FINAL – Chiller Piping, in the amount of \$275,917.00

Seconded by Gina Sullivan

Randy states this is for the corrective work that is going to be taking place. This is a negotiated amount.

Jim states it will be done in December.

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0251 – FINAL – Chiller Piping, in the amount of \$275,917.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Randy states that is negotiated down from \$360,000.00.

Motion made by Joe Muller to Add to the Agenda, ATP0252 – ESTIMATE – Chiller Piping for Electrical and Fire Protection, in the amount of \$11,364.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0252 – ESTIMATE – Chiller Piping for Electrical and Fire Protection, in the amount of \$11,364.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Add to the Agenda, Silver Petrucelli & Associates Application Number 16-2109, dated November 1, 2016, in the amount of \$40,747.49

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve Silver Petrucelli & Associates Application Number 16-2109, dated November 1, 2016, in the amount of \$40,747.49

Seconded by Gina Sullivan

Motion passes by a show of hands

15. EXECUTIVE SESSION

Motion made by Joe Muller to enter into Executive Session for issues related to contract negotiations

Seconded by Dr. Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Return to Regular Session

Seconded by Ginny Austin

Motion passes by a show of hands

16. SCHEDULE NEXT MEETING

Motion made by Greg Strich to Cancel the Regular Meeting Scheduled for November 10, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

NEXT MEETING WILL BE NOVEMBER 17, 2016

17. COMMITTEE COMMENTS

a. **Liaison Comments**

b. **Committee Member Comments**

c. **Good to the Order**

i. **Any Happy News**

18. ADJOURNMENT

Motion to Adjourn the meeting made by Greg Strich

Seconded by Gina Sullivan

Motion passes by a show of hands

Adjourned: 7:05 pm