

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
TUESDAY, JANUARY 22, 2019**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Tuesday, January 22, 2019. The meeting was called to order at 7:00 p.m.

PRAYER – The Prayer was given by Councilor Deni.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Davis, Deni, Ludwick, Muller, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Town Clerk, Suzanne Olechnicki; Town Attorney, Maria Elsdon; Deputy Director of Economic and Community Development, Nelson Tereso; Director of Development Services, Lauren Whitten; Chief Technology Officer, Paul Russell

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #4861 by Councilor Muller seconded by Councilor Deni to accept the minutes of the January 7, 2019 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4861** adopted 8-0-1, with Councilor Bosco abstaining.

MOTION #4862 by Councilor Deni, seconded by Councilor Cressotti to accept the minutes of the January 7, 2019 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4862** adopted 9-0-0.

SPECIAL GUEST

Nelson Tereso, Deputy Director of Community Development

Mr. Bromson introduced Nelson Tereso, the new Deputy Director of Community Development.

Mr. Tereso stated he worked as the Deputy Director in the Office of Capital Projects for the State of Connecticut. He noted that department administered state-funded bond grants from the State Bond Commission to municipalities and not-for-profit organizations for infrastructure projects, industrial parks, roadway improvements, planning studies, downtown revitalization projects, and he worked with not-for-profit organizations on museum rehabs, performing arts theater rehabs, and part of his role was to comply with all environmental requirements, state procedures, regulations, procurement, construction requirements, etc. He stated he worked in that position for about 14 years until coming to Enfield.

Mr. Tereso stated today he attended a Small Cities Workshop, and he will be working with the Enfield Housing Authority on a grant application for this fiscal year. He went on to note he's been in touch with the Opera House Players regarding their rehab and proposed improvements at 100 High Street. He pointed out the State does have grant programs to offer the Opera House Players, so he has been working with them regarding a potential grant application. He stated he has also been working with Laurie Whitten on 33 North River Street, and they did a walk-thru of this building last week, and this building will be the hub of the proposed transit center. He noted they're looking for grant funds for the remediation of that building and ultimately getting a developer as a part of the proposed train station.

Councilor Cressotti stated he has heard a lot of good things about Mr. Tereso, and he looks forward to working with him and Laurie Whitten.

Mr. Bromson stated his belief Mr. Tereso's experience and his job with the State makes him uniquely qualified to help Enfield.

PUBLIC COMMUNICATIONS & PETITIONS

Kelly Hemmeler, 10 Hartford Avenue

Stated Connecticut Democrats think that tolls will help Connecticut. She noted this is money that will literally be taken out of the pockets of residents with no return on investment. She noted she has her own business, and she travels to claims offices in Hartford, Windsor, East Hartford, Granby and more. She stated over a year this expense will affect her family's budget. She noted there's a traffic jam on Enfield Street when there's an accident on Route 91. She stated this means more wear and tear on local roads as well as extra public safety costs. She noted Enfield has four exits, and the loss of an exit will have a negative impact on residents and businesses. She stated a highway going through Enfield is one of its greatest assets and can easily be made the greatest liability. She acknowledged the Town Council has no direct authority to stop the tolls, but she hopes the Council will advocate for everyone and pressure the State because it's her opinion tolls would be a huge mistake.

Marie Pyznar, 25 Roy Street

Stated the entire Route 5 is parallel to Route 91 and serves as the local business route and alternate for the highway. She noted for residents trying to avoid paying tolls, Route 5 will become

the main road of travel. She stated adding tolls and closing exits and entrance ramps will add more traffic on an already congested road. She noted everyone has seen what Route 5 looks like when there's an accident on Route 91, and she believes it will look like that everyday should tolls come to Connecticut. She noted this will not only cause increased traffic accidents burdening first responders, but also unnecessary wear and tear.

Ms. Pyznar stated residents of Enfield and the state cannot afford the extra costs of tolls. She stated her belief this is just another tax in an already tax-burdened state. She strongly approves of any resolution that the Town Council can implement for the opposition of tolls in the State of Connecticut.

Wendy Costa, 49 Steele Road

Stated on the surface it seems fair to implement tolls in Connecticut to put them on par with the neighboring states. She highlighted the reasons she's against tolls in Connecticut. She pointed out the Mass Pike has exits 10 to 20 miles apart. She noted Enfield alone has four or five exits, which means it is far too easy for drivers to get on and off the highway if they wish to avoid tolls. She stated even if out of state drivers choose to stay on the toll roads, local drivers will avoid it at all costs, which will cause increased traffic on Route 5 and other similar roads. She stated even if they can implement tolls for out of state truckers only, which so far has been deemed illegal, it now seems that it would not generate enough revenue for state leaders. She pointed out increased trucking costs will be handed back to consumers through the pricing of their goods. She stated with the planned tolls on 91, 84, 95, 8, 9, 72, 15, 291 and 691, Connecticut residents won't be able to get to their jobs without being taxed. She noted it's estimated that 60% of the revenue will come from Connecticut residents, and of that, the majority would come from passenger vehicles. She stated that equates to over \$400 million dollars. She noted tolls can be less than seven miles apart, which isn't very far.

Ms. Costa stated she is against tolls because she's against the State adding any additional tax structures or increased taxes to already overtaxed residents. She noted Connecticut does not have a revenue problem, it has a spending problem. She stated if Connecticut leaders insist that tolls are great in order to get out of state travelers to pick up their share of the cost of the upkeep of roads, then they should eliminate the income, gas, or the sales tax; restore funding to the municipalities and eliminate the property tax or increase tax credits for homeowners. She stated the State should do something to show the residents of Connecticut that they truly are there to represent the people and not just there to invent new ways to further reduce what disposable income residents may have left. She urged this be done before there's no one left in Connecticut to tax.

Judith Kilty, 83 Abbe Road

Questioned whether this is the Republican party now speaking for all of Enfield. She noted the Enfield Republican party asked on Facebook today to come with signs tonight to protest something that hasn't even happened. She wondered where they got this information. She questioned if there are concrete plans. She questioned what roads. She questioned if someone knows something that not everyone knows. She questioned when and where was this decided. She

questioned if this is rumor or fact. She feels they're putting the cart before the horse with little to no facts or information. She stated her belief it almost sounds like fake news.

COUNCILOR COMMUNICATIONS AND PETITIONS

Councilor Deni stated if they're talking about highways, and revenue is wanted for Enfield, however, Enfield doesn't want to pay for revenue. He noted the State must find money someplace. He agreed with Ms. Kilty. He stated he never heard anything about Route 91 having a toll. He noted this is not a Town Council situation, and they should not be discussing highway tolls here. He stated if they don't like the Governor and vote against the Governor's plan, they might not get any revenue.

Councilor Bosco stated they received a big study saying this is what's going to happen from the State of Connecticut. He noted it's illegal to do just trucks. He pointed out the registration on a truck can cost as much as \$2,000 to \$3,000 as well as permits that are needed. He noted this is not a Republican thing, but it's an everybody thing because it will get into everybody's pocket. He stated this is like the casino that was proposed in Enfield, and the Town did a resolution to say they did not want a casino. He noted as a town, they should have the right to say something and stick up for themselves. He stated when the Route I90 bridge was built, that was the death of Thompsonville because traffic stopped flowing through Thompsonville. He noted within the study report, there was talk about closing an exit ramp, and whichever exit ramp is cut that will be a death blow to that side of town.

Councilor Bosco stated, as a Council, they should at least have the right to be able to complain and let people in Hartford know that they do not want tolls. He said he is dead-set against tolls. He pointed out the State is also talking about a gas tax increase.

Councilor Cressotti stated there has been no legislation on the table that's mentioned anything about Route 91. He noted there have been studies, but he feels this is a little premature for the Council to decide as to whether they want tolls in Enfield when there's nothing that has been drawn out for any of them to look at. He stated they can speculate, but until something is before the Council, then they should be able to make that comment, but at this time, they should not even be speculating as to whether they want tolls. He stated his understanding there's a study and the possibility of eliminating an exit off of Enfield, but there's been no legislation at this point in time.

Councilor Szewczak stated perhaps the Council should be a little transparent and tell the State they don't want the tolls. She noted it's better to be clear with the State in that Enfield feels this is an unfair tax and burden to any community that has major roads running through it. She stated this would not be a burden to those communities that don't have major roads running through them, but for the communities along the Route 91 corridor, it is a burden. She stated this amounts to 82 tolls according to a map. She pointed out it would be ten tolls to go to the shore.

MOTION #4863 by Councilor Szewczak, seconded by Councilor Deni to suspend the rules to address under Miscellaneous Items 14 A1, A2, B1, B2, E, F, G and H.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4863** adopted 9-0-0.

Councilor Unghire stated Youth Services has a radio program at Asnuntuck, and they are looking to interview all the Town Council members.

She stated there will be Narcan training at the Church of Ministries of Love and Hope on January 29th at 6:30 p.m.

Councilor Unghire stated First Readers is having their Trivia Night on February 23rd at 7:00 p.m. at Mt. Carmel. She noted the cost is \$15.00 per person, or \$130 per table.

Councilor Bosco stated the Novak report says they need to be proactive, therefore, he encourages everyone to be proactive concerning the possibility of tolls, rather than sitting on their hands hoping it doesn't happen.

Councilor Cressotti stated the Four Chaplain's Mass is scheduled for February 10th at St. Patrick's Church, and this is sponsored by the John Maciolek Post.

He noted on February 13th, Youth Services and the Enfield Together Coalition will be working with the JFK administration to co-host an event on issues impacting middle school students. He noted they will be talking about vaping, online gambling and anxiety.

Councilor Davis thanked everyone who came to speak at tonight's meeting. She agreed with Ms. Kilty because on the Enfield Republican Town Committee page – "Come and say 'no' to tolls at the Enfield Town Council meeting on January 22nd, 7:00 p.m., Enfield Town Hall, 820 Enfield Street, Enfield, CT – bring your signs, comments and neighbors. Come say 'no' to tolls." She noted it's great that everyone uses their voice. She stated her only thing is that she wishes they were proactive when the Republican party put someone on this Council that chased, followed young teenager girls and scared them, and then you ran an election and put him back on. So, if we were proactive a year and a half ago, those two 15-year old girls and the 17-year old girl would never have been nervous or scared. She stated she's happy everyone uses their voice and thinks of their community but think of those teenage girls first. She noted she has a teenage child, and she has a major issue with this, and she's not going to let it sit and go away, and she will not allow it to be swept under the rug.

Councilor Deni stated people have been complaining about the quality of the Council videos. He noted they're trying to get some more money into the budget. He pointed out they're using old equipment, but they are working on this problem.

Councilor Bosco stated he is not condoning, sticking up or saying anything about anybody, but they found out when everybody else found out the first time. He noted the election was already started, he was already in and things were going. He stated with that being out there, the Enfield public voted him in. He noted what he did may have been wrong, and as soon as they found out about it, they took care of it. He stated it should not be said the Republican party was hiding anything because it was out there, and it was the residents of Enfield that still voted him in.

Chairman Ludwick stated the Town of Enfield has no jurisdiction over the vote that happened with the fire district. He stated his understanding there were some complaints about how it was publicized or conducted. He noted Enfield has no say on how they conduct their elections because it's a quasi-state agency. He stated if there are questions or concerns, they should be taken to the fire commissioners of that fire district.

Councilor Muller stated the students and staff will be back at Asnuntuck Community College on Thursday, January 24th for the start of the Spring semester.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated they are looking at ETV upgrades.

He noted the Council has the Projects and Activities Report within their packets.

Councilor Cressotti requested an update on the Thompsonville regulations. Ms. Whitten stated they did adopt the zoning regulations for the Thompsonville district, and they will get everything to the Office of Policy Management by January 30th.

Councilor Davis thanked Building & Grounds and Public Works for doing an amazing job through the recent storm. She noted she heard good comments from residents. Mr. Bromson stated the Director of Public Works provides updates on storms, and he agreed they did a tremendous job. He noted this storm cost was about \$130,000.

Councilor Bosco stated his belief Asplundh should either pay taxes on their trucks or pay the Town to park their trucks on Town property. He noted Asplundh is not a non-profit, and they are charging Eversource for tree cutting services. Mr. Bromson stated the Town Attorney did some research on this, and she can speak about this.

Chairman Ludwick requested an update on the Eversource riverfront property. Mr. Bromson stated all the samples were taken, and the last information he received is that everything is at the lab and they should have the results soon.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Elsdén stated there was a question from a resident about withholding permits for non-payment of taxes, and they did send an update on what the parameters are and what the Council can do in terms of withholding of permits. She noted it can only be done within the context of a building permit, but it cannot be done in land use.

As concerns the taxation of construction-type vehicles and rental of space, Attorney Elsdén stated the Town can charge rent for the use of space, and that is a policy matter. She noted in terms of the ability to tax, the taxing authority must know the equipment was there for the three months immediately prior to and on the assessment date.

As concerns Mr. Young's question about Save Our Strand, Attorney Elsdén stated that's town-owned property, and there aren't taxes due any longer. She explained once the Town purchased it, the taxes were extinguished.

Chairman Ludwick stated people keep asking about the consolidation of the fire districts, and Attorney Elsdén stated since the fire districts are independent taxing districts, the Town has no jurisdiction because the fire districts are a separate, complete, independent entity over which the Town has no authority.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Muller stated the JFK Building Committee met, and the special guest was Chris Cykley from Construction Solutions Group. He noted the projected enrollment is for 1,215 students. He stated the project is a "renovate as new", with a project budget of \$71.8 million dollars. He noted FF&E budget is \$4.5 million with \$8 million in soft costs. He stated the building will be completed on August 1, 2022.

Councilor Bosco stated the DPW Subcommittee has been meeting, and they've been rewriting ordinances. He noted a topic brought up briefly in committee and something he witnessed today was the practice of snow plows pushing snow across the street. He noted he saw a business that placed so much snow across the street that the Town plow had to go plow it. He stated his belief businesses doing this sort of thing should be charged when the Town must come back and plow it away.

Councilor Szewczak agreed with Councilor Bosco regarding snowplowing.

Councilor Deni questioned how it was determined whether a resident or contractor plowed snow across the road. Councilor Bosco responded it was a business.

Councilor Deni stated many contractors plow people's driveways and leave snow everywhere. He questioned who gets fined. Councilor Bosco responded the first time a resident is fined, a contractor won't be there a second time.

Mr. Bromson stated this practice will be looked at and addressed.

Councilor Unghire stated the Enfield Public Library is going to be lending out musical instruments. She noted the Enfield Cultural Arts Commission is donating \$500 to the library just for that program.

She stated in May there will be a competition between seniors in high school and the seniors in town. She noted this event will be called Seniors versus Seniors, with fun and games and a coming together of these different generations.

Councilor Unghire stated the Commission on Aging is having a new senior television show through public access, and it will be all topics relating to seniors. She noted the program will be called, "Senior Living".

She stated the Commission on Aging has a support group for grandparents raising grandchildren. She noted they will meet Monday, February 11th from 6:00 to 7:30 p.m. She stated people interested in this program can call Heather Benyak at 860-253-5214.

Councilor Unghire stated during the Christmas season there were about ten residents at the St. Joseph Residence who didn't have any family visiting them, however, through the Commission on Aging, someone visited and donated gifts to them.

She stated the Enfield Together Coalition has been very busy. She noted they're advertising all over Enfield for people not to provide alcohol to teens. She noted flyers are being distributed in that regard. She stated it was Captain Hall's idea to distribute flyers to package stores so they can be placed in shopping bags.

Councilor Unghire stated the faith-based community is working on getting a speaker, and they wish to have an event to which they could invite all the kids in town.

OLD BUSINESS

All Old Business items remained tabled.

NEW BUSINESS

All New Business items remained on the agenda.

ITEMS FOR DISCUSSION

DISCUSSION: RESOLUTION ADOPTING AN OPPOSITION OF THE IMPLEMENTATION OF TOLLS ON STATE ROADS IN CONNECTICUT

Chairman Ludwick stated tolls are in print because it's part of the Governor's agenda for the First 100 Days. He noted also part of that agenda is an increase in the state gas tax, and this effects Enfield more since this is a border town. He stated if such legislation were to be passed, it would have a real negative effect on Enfield, specifically Route 5. He noted they should be ahead of this as opposed to behind it. He noted if they can have any influence before they pass a resolution, they should try to have some influence. He stated he'd rather go on record now instead of afterwards.

Chairman Ludwick stated they also need to make sure that if the Council passes a resolution, it's a non-binding resolution, and the question is whether that's legal to do. Attorney Elsdon stated it is legal, and the Councils have done this several times in the past 20 years, and it is not binding because the Town does not have jurisdiction over state roads, however, they have a right to do this.

Councilor Cekala stated she is not ready to support any sort of resolution in opposition to this right now. She noted she is all for being proactive, but she truly thinks this is premature and not proactive. She stated if Enfield's State and Senate reps wish to come and provide a presentation of exactly what the State wants to do on Route 91, she would be more apt to hear them out and then perhaps decide.

Chairman Ludwick stated he's 100% opposed to tolls because it is a mileage tax to people who drive to work.

Councilor Davis agreed with Councilor Cekala. She questioned whether they will bring in Enfield's State Reps and Senator to tell the Council what's going on in Hartford.

Chairman Ludwick questioned if the Council can formally invite the State Reps, and Mr. Bromson stated if there's a consensus of the Council to invite the Reps to provide an update, that can be done. He noted the Reps do come this time of year as they get closer to the budget so they can learn more what the State will be doing concerning municipal aid. He noted this can be discussed in leadership, and he believes it would probably be an appropriate time to extend an invitation to the State Reps to come to a Council meeting to update everyone on legislation, which they believe is imminent and also what they perceive the budget forecast to be for the State and how it may impact Enfield.

Councilor Cressotti stated his belief it's a great idea having them come before the Council with an update. He noted as of today, there's no formal legislation regarding where the actual tolls will be. He stated he's not saying he's for or against the tolls, but more information is needed if they are coming to Route 91 and how that would affect Enfield. He stated if the tolls are going to affect Enfield, maybe there might be some incentive for Enfield.

Mr. Bromson stated he will reach out to Enfield's State Reps and Senator to come to a meeting in February as special guests.

DISCUSSION RE: BLIGHT REVIEW COMMITTEE

Attorney Elsdon stated the last draft of the resolution has a couple different options, and it was put together after the Development Services meeting. She explained earlier on in the discussions, she sent a couple of different options for the Council to consider. She noted it seems the Council did not want to have membership of employees, at least in part. She noted after the Development Services meeting, there was at least some idea that the Council might want to have members of the Council, at least as an option, although it was clear that not everybody felt that way. She stated this is entirely up to the Council, and there are a couple different options—whether the Council wants the final say after Blight Review looks at everything, or the Council wants the Blight Review people to have the last word. She stated if the Council is to have the final say, they will use the first option in Item #3. She noted in terms of the Blight Review Committee's duties, Item #3 indicates that if they want the Committee to have the full authority, they would use Item #3.

She stated during the Development Services meeting, the Town Manager mentioned a couple items that should be included to give the Blight Review Committee some idea, with specificity of what it would be considering, i.e., if the property owner had some specific or special circumstances—someone who was elderly or in a nursing home. She noted there were other considerations in terms of making sure that the Blight Review Committee at least had information that staff had so that there would be a staff recommendation, although ultimately it would be the Blight Review Committee.

Mr. Bromson recommended the Council look at this, and if they have any thoughts, they can get those to Attorney Elsdon.

Chairman Ludwick stated he likes the way the Loan Review Committee is set up, with one Council member from each party, and that Council member could be a voting member if there is not a quorum. He noted if they have a Blight Board, they should have some power.

Chairman Ludwick stated they should vote on this by the end of February.

DISCUSSION: TAX ABATEMENT POLICY

Attorney Elsdon stated they met with personnel from Finance, Development Services and legal to come up with some factors for consideration and things that the Assessor could live with in terms of dollar amounts. She noted they put together some basic guidelines for an abatement.

Chairman Ludwick stated it still comes down to a negotiation with the company or entity, and having guidelines is nice.

Mr. Bromson stated this document can be finalized for the next agenda.

MISCELLANEOUS

MOTION #4864 by Councilor Unghire, seconded by Councilor Deni to adopt the Consent Agenda.
\$250 Transfer Development Services
\$9,000 Transfer Building Department

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4864** adopted 9-0-0.

NOMINATION #4865 by Councilor Bosco to appoint Carl Sferrazza (R) to the Enfield Town Council for a term which expires 11/11/2019.

MOTION #4866 by Councilor Muller, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4866** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Carl Sferrazza appointed to the Enfield Town Council by a 9-0-0 vote.

NOMINATION #4867 by Councilor Cressotti to appoint William Kiner to the Enfield Town Council for a term which expires 11/11/2019.

MOTION #4868 by Councilor Szewczak, seconded by Councilor Cekala to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4868** adopted 9-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared William Kiner appointed to the Enfield Town Council by a 9-0-0 vote.

RESOLUTION #4869 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Grant Funded Projects JAG Grant Fiscal Year 2019		
	New Equipment	31108882-573000	\$15,000
FROM:	Grant Funded Projects Revenue Fiscal Year 2019		
	Federal JAG Grant Revenue	31104000-460986	\$15,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 10, 2019.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4869** adopted 9-0-0.

RESOLUTION #4870 by Councilor Muller, seconded by Councilor Cressotti.

WHEREAS, the Enfield Police Department is replacing the Vigilant License Plate Readers to current supported models; and

WHEREAS, the Enfield Police Department will utilize the pre-qualified subcontractor with experience in the implementation and integration of all necessary equipment, and with staff who are familiar with police operations and possess the knowledge and ability to solve all issues that may arise; and

WHEREAS, Brite Computers is uniquely qualified to coordinate and deliver these services to the Enfield Police Department based on their significant knowledge and experience with the systems being utilized and experience with the unique needs of a police department as well as familiarity with the systems of surrounding agencies EPD seeks to integrate with; and

WHEREAS, Brite has been identified as the only organization in this region with the knowledge, infrastructure and programmatic experience to successfully provide these services.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is against the best interests of the Town to require competitive bidding for the Enfield Police Department License Plate Reader Implementation and Integration to the State's Public Data Safety Network (PSDN).

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4870** adopted 9-0-0.

RESOLUTION #4871 by Councilor Muller, seconded by Councilor Cressotti.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter the Enfield Town Council does hereby amend the job description for the position of Registration of Voters Administrative Assistant.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4871** adopted 9-0-0.

RESOLUTION #4872 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, Maria S. Elsdon, or her designee, to settle the outstanding tax assessment appeal in the following action: NIRAV, INC. v. TOWN OF ENFIELD, Docket Number HHB-CV-17-6043584 S, the fair market value of the property known as 5 Hazard Avenue to be \$2,042,860.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4872** adopted 9-0-0.

PUBLIC COMMUNICATIONS

Judith Kilty, 83 Abbe Road

She would like to thank Governor Lamont for working with Webster Bank to get the furloughed employees interest-free loans, which is a very classy thing to do, and it shows his deep respect for the residents of Connecticut.

Ms. Kilty referred to a former Council member, she noted Councilor Bosco claimed people knew about him, including the Mayor, Deputy Mayor, Mary Ann Turner, but they voted for him anyways. She stated to admit to knowing the circumstances and allowing and even appointing him to work with young girls is certainly nothing to be proud of. She noted there are some things more important than winning elections, and that includes integrity and safety.

COUNCILOR COMMUNICATIONS

Councilor Bosco clarified what the Council found out during the election was nothing with little girls, it was grown women, and that's what they found out about. He noted it was out in the open, put on Facebook, and the public knew about it. He stated the voters are the ones who wanted him. He noted it is not accurate to say the Council knew about teenage girls. He noted as soon as they found out, they asked for a resignation. He stated they were very proactive when they found out about the second thing. He feels you can be a good or bad Republican or Democrat. He noted this person made a bad choice, and now he's paying for it, and to crucify him repeatedly and try to blame the Republicans for something that another human being did is just not right.

Councilor Cressotti stated the Enfield CARES Program is a voluntary program. He noted this is offered through Social Services. He went on to note that the Commission on Aging has a resource booklet, which they will be updating and distributing.

Chairman Ludwick questioned whether a vote was taken to grant low-interest loans to federal employees, and Mr. Bromson responded yes, the Legislature passed this, and the Governor signed this.

Chairman Ludwick stated anyone who loses their job should be going to the Governor and asking for that same low-interest loan. He noted federal employees are not losing their jobs, although they may be missing a paycheck. He questioned where was Webster Bank when they have 400 empty homes in Enfield, and when people probably went to the bank looking for any kind of loan they could get when they lost their job, and they did not get that loan. He stated when they start picking and choosing taxation winners, they're going to have a real problem collecting taxes for anybody because everyone has a sad story. He questioned if it is legal for them to accept this because these are federal employees, who are not supposed to take gifts, and this is clearly a big gift. Mr. Bromson stated his belief other communities will be looking at this. He noted the legislation allows the town to develop a program, therefore, it's up to the Town Council, and they will provide more information for a future agenda.

Mr. Bromson commended the Town Council for choosing two exemplary individuals with a wealth of knowledge, who he believes will really contribute to the Council. He feels it's a testament to bi-partisanship tonight that they chose two fine people. He looks forward to working with these two new Town Council members.

Councilor Davis stated the warming center at the Holy Trinity Church at 383 Hazard Avenue is open.

Councilor Davis thanked Councilor Bosco for being honest for saying that once he finally found out it was teenagers, a resignation was requested.

Councilor Deni referred to the Enfield CARES Program and urged people to register with this program.

ADJOURNMENT

MOTION #4873 by Councilor Deni, seconded by Councilor Cressotti to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4873** adopted 9-0-0, and the meeting stood adjourned at 8:34 p.m.

Appended to minutes of
January 22, 2019 Regular
Town Council Meeting
See Page 11

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Development Services			
Professional Development	10600100-532200		\$250
FROM: Development Services			
Office Supplies	10600100-561200		\$250

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 9, 2019.

_____ John Wilcox, Director of Finance	_____ Date:
APPROVED BY: _____ Christopher Bromson, Town Manager	_____ Date:

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Building Department			
Other Professional Services	10606800-533900		\$9,000
FROM: Building Department			
Salaries Part Time	10606800-512000		\$ 9,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 15, 2019.

_____ John Wilcox, Director of Finance	_____ Date:
APPROVED BY: _____ Christopher Bromson, Town Manager	_____ Date:

Appended to minutes of
January 22, 2019 Regular
Town Council Meeting
See Page 12

**TOWN OF ENFIELD
JOB DESCRIPTION
REGISTRAR OF VOTERS - ADMINISTRATION ASSISTANT**

GENERAL DESCRIPTION: Assigned to the Registrars' of Voters office. This position encompasses administrative and clerical work involving the maintenance of official voter registry and primary lists and the day-to-day operations of the Registrars of Voters Office. In addition to some miscellaneous duties as required.

Work involves responsibility for compliance with State statutes regarding voter registration and for carrying out general and specialized office procedures. General duties include making new voter lists, filing, telephone answering, and records updating. This position also has the responsibility for making technical voter registration decisions as prescribed by State statutes. The work requires that the employee develop some knowledge, skill and ability in State of Connecticut voter registration laws and their administration on a local level.

SUPERVISION RECEIVED: Works under the general supervision of the Registrars of Voters, their Deputies and applicable Town Staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Plans and organizes own work according to instructions received and according to established or standard office procedures.
- Accepts applications completed for registration and determines voter eligibility based upon information presented.
- Prepares voter registry and primary lists via the computer system.
- Uses the computer system to make corrections, additions and deletions to voter lists.
- Updates voter history changes using the computer system and on back of original voter registration cards.
- Prepares and processes information for annual voter canvas as mandated by the Registrars and the Office of Secretary of the State.
- Prepares and completes the changes resulting from voter canvas efforts.
- Removes names of voters who have died or have otherwise become legally ineligible from the voting list.
- Assists the voters by the phone and/or over the counter. Screens telephone calls and greets visitors, provides assistance to members of the public or refers to appropriate person or department.
- Compiles reports as required by the State and Town as directed by the Registrars.
- Processes incoming and outgoing mail.
- Assists Registrars as required with visits to convalescent homes to supervise absentee balloting for elections and primaries.
- Assists Registrars as requires in scheduling annual voter registration drive at high school.
- Maintains the validity, integrity and filing of the voter registration cards.
- Assists with producing and contacting the Election Workers.
- Must be or be able to work extra hours during the 3-week election cycle, during the annual voter canvass cycle and to cover various vacations.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to meet and deal tactfully and effectively with public officials, employees and the general public.
- Ability to type with speed and accuracy.
- Ability to use Word, Excel and Power Point.
- Ability to handle and process high volume of paperwork accurately and efficiently and maintain complex file and record systems.
- Willingness to acquire some knowledge of the State voter registration laws.
- Good knowledge of general office procedures, practices and equipment.
- Ability to operate a typewriter, calculator, copy machine, personal computer, and printer.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, stand, walk, stoop, balance, talk and hear. The employee is occasionally required to use hands to finger, handle or feel objects, tools or controls and reach with hands and arms. Hand-eye coordination necessary for operation of computer and various office equipment. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Performs highly complex and varied tasks requiring independent knowledge and concentration on fine detail with interruptions and make routine decisions; ability to attend to task for long periods of time, complete multiple assignments.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Knowledge of record-keeping; ability to comprehend and maintain complex written records; ability to communicate with public and staff and understand customer service; ability to type and operate a computer; ability to work with associates; ability to operate office equipment; ability to analyze work problems, gain knowledge of applicable state statutes.

EXPERIENCE AND TRAINING: Graduation from high school or possession of high school equivalency diploma (GED). Preferred some prior employment in clerical work and some recordkeeping experience.

The following duties are typical of this job description and intended only to describe the various types of work that may be performed, the level of technical complexity of the assignments(s) and are not intended to be an all-inclusive list of duties. The omission of a specific duty statement does not exclude it from the position if the work is consistent with the concept of the job description or is similarly or closely related to another duty statement to address business needs and changing business practices.

Revised: January 22, 2019