

ENFIELD CULTURE & ARTS COMMISSION

Minutes of Regular Meeting

Monthly Meeting –February 5, 2019

Enfield Public Library at 6:30 pm

Present

Emily McIntosh, Damon Patnoe, Donna Hamre, Marguerite French, Jason Neely

We reviewed meeting minutes from the January meeting. Minutes were accepted and approved by Emily McIntosh, 2nd by Damon Patnoe, all in favor.

Chairperson's Remarks

Emily will send out letters in response to the Mini Grant Applications reviewed and approved at the January meeting. After pricing refreshments, decision was made to get cake, cookies and brownies from Costco. The Senior Center has a coffee urn to use. Emily will price out coffee, creamer, sugar, cake, desserts, paper goods and utensils at Costco to share at next meeting. Jason will check the inventory at the Senior Center for paper goods and share at the next meeting.

Emily will send the letters on the mini grants, She will CC Jason and Linda VanSteele. They will use the letters as back up for the requisition order to cut the checks.

The Paul Bisaccia contract was signed. Show information will be included in the Senior Center newsletter. Marguerite will work on the tickets and programs. Falcetti is all set for the piano drop off and tuning.

Treasurer's Report

Current balance: \$28,672 including Mini Grants for the Artist in Residency at Prudence Crandall and Instrument Lending at the Library. Balance pending Costco refreshment purchase for the Paul Bisaccia Concert.

Staff Liaison's Remarks

Women's Club of Enfield Art Show at Enfield High School is on Friday March 29th 7-9pm, and Saturday March 30th 12-3

Our Facebook page was updated and the web address was added to the Facebook page as a direct link.

The Lending Library proposal for the library is being well received. The Library Board approved an additional \$1300 Grant. Matty's Music has confirmed through their vendor, pricing for basic instruments and case/carrying bags. Jason has several other grants that have been written that are pending a response.

Old Business-

Emily will send the letters for the mini grant responses.

New Business –

Women's Club of Enfield Art Show at Enfield High School is on Friday March 29th 7-9pm, and Saturday March 30th 12-3. Emily will contact the Women's Club to see if we can have a table at the event to talk about the ECAC Mini Grant Program. It was voted to Donate \$500 to the event which provides Student Scholarships. Marguerite made the motion, Damon 2nd, All voted in Favor.

We will order 2 retractable Banners. In the June 2018 meeting we voted on a \$700 marketing budget. The banners price at \$82 for a 34"x81" economy size. We will order 2 retractable banners. Marguerite will work to be set up as a vender then will place the order through Vista Print. Marguerite will email banner mock ups before ordering.

We will also order a 6ft banner with Grommets 2.5' x 6' in size for events price is \$59.24, to be attached to a table, the pop-up tent, or carried in a parade.

We discussed participating in the 4th of July parade with our banner and possibly Stilt walkers (no fee)

Our next meeting will be on Tuesday, March 5, 2019 at the Enfield Public Library.

Meeting was adjourned at 7:20 pm.

Respectfully submitted,

Donna Hamre, Secretary