

Special Meeting of the
Board of TFD Fire Commissioners

DRAFT -- Meeting Minutes – February 18, 2017
Thompsonville Fire Station, 35 N. Main Street

1. Call to Order: by Comm. Crowley at 7:18 am.

2. Roll Call: present was Chairperson Reidy, Comm. Perry, Comm. Crowley, Comm. Gaskell and Comm. Brouillette. Also present was Acting Chief Provencher.

3. Chief's Report:

Acting Chief Provencher said the number of district bank accounts has been reduced to five. The accounts are checking, municipal investment, apparatus replacement and building maintenance fund, debt service and contingency fund.

Acting Chief Provencher said a department email has been created for members of the district to email any questions or concerns. The email address is ThompsonvilleFireDeptAdmin@enfield.org.

Acting Chief Provencher said firefighter Burnham has started basic training for the United States military.

Acting Chief Provencher said firefighter Pulver has been temporarily transferred to D Group. This move will help reduce overtime costs.

Acting Chief Provencher said he spoke with Atty. Landolina about the fence agreement with the Town. He sent 3 recommendations to the Town's attorney. Atty. Landolina advised to have a quick claim deed for the land.

Acting Chief Provencher said the payroll audit was completed by Viola, Chrabascz, Reynolds and all payroll records were correct.

Acting Chief mentioned an incident involving a woman jumping off the Route 190 bridge. Unfortunately the woman did not survive. Acting Chief Provencher thanked all of members that were involved.

Acting Chief Provencher gave the Board a letter from the Enfield High Safe Grad Committee.

Acting Chief Provencher gave the Board the MOUs regarding dispatch fees and tax abatement process. Comm. Reidy asked about who should sign these MOUs.

Acting Chief Provencher handed out the actuarial report from Prudential. The Board and Acting Chief Provencher discussed the report and the district's pension plan.

MOTION to give the Chief permission to sign the MOUs after discussing the matter with Atty. Landolina made by Comm. Reidy, seconded by Comm. Gaskell. Discussion: none. Roll Call- Motion passed 5-0.

4. Appoint Liaison to Charter Revision Commission:

MOTION to make Pat Gaskell the liaison to the Charter Revision Commission made by Comm. Reidy, seconded by Comm. Brouillette. Discussion: none. Roll Call- Motion passed 4-0 with Comm. Gaskell abstaining.

5. Discussion and Approval of Invoices/Bills:

Commissioners reviewed, discussed and approved checks for invoices/bills.

6. Commissioner Discussion of Annual Budget Fiscal Years 2016-2017 and 2017-2018:

The Commission and Acting Chief Provencher discussed the 2016-2017 and 2017-2018 budgets.

7. Anticipated Executive Session: a) Personnel Issues, b) Pending Claims and Litigation CGS 7-433c Heart & Hypertension Claims, c) Budget Discussion covered by HIPPA:

MOTION to enter into Executive Session made by Comm. Reidy, seconded by Comm. Gaskell. Discussion: none. Roll Call- Motion passed 5-0. All Commissioners present and Acting Chief Provencher entered into Executive Session at 8:41 am.

8. Possible Action regarding Executive Session:

Returned from Executive Session at 10:57 am. No action taken.

9. Adjourn:

MOTION to adjourn made by Comm. Reidy, seconded by Comm. Gaskell. All in favor by ayes at 10:57 am.

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