

**Enfield Charter Revision Commission  
Regular Meeting Minutes  
February 20, 2014 – 7:00 p.m.  
Enfield Town Hall, Enfield Room**

**Call to Order**

Mayor Scott Kaupin called the meeting to order at 7:00 pm.

Mayor Kaupin welcomed all members on the commission. Members around the table gave introduction and brief background about themselves.

**Roll Call**

Present: Mayor Scott Kaupin, Thomas Joaquim, Debbi Kruzel, Michael Lally, William Scheele, Margaret Perry, Lou Fiore, Thomas Froment, Jeff Gentes, Earl Provencher, Karen Weseliza, Judy Kilty and Jack Sheridan.

Also present Lynn Nenni, Staff Liaison and Sandy Pawlowski, Recording Secretary.

Absent: Edward McGuire and Christopher Bromson, Staff Liaison

**Election of Officers**

**Chairman**

Mayor Kaupin asked for nominations as Chairman of the Charter Revision Commission.

Judy Kilty nominated Margaret Perry as Chairman for the Charter Revision, seconded by Debbi Kruzel. Lou Fiore made a motion, seconded by Earl Provencher to close nominations. Upon a show of hands vote being taken, the vote for Margaret Perry as Chairman for the Charter Revision was 12-0-0.

Mayor Kaupin congratulated Marge Perry on becoming the Chairman

Chairman Perry took over the meeting.

**Vice Chairman**

Chairman Perry asked for nominations as Vice Chairman for the Charter Revision. Judy Kilty nominated Lou Fiore seconded by Jack Sheridan. Debbi Kruzel nominated Earl Provencher seconded by Tom Froment. Mike Lally made a motion to close nomination seconded by Tom Joaquim.

After a discussion by members, Judy Kilty made a motion to withdraw Lou Fiore for Vice Chair, seconded by Tom Froment. Upon a show of hands vote being taken, the vote for Earl Provencher as Vice Chairman for the Charter Revision was 12-0-0.

**Secretary**

Chairman Perry asked for nominations as Secretary for the Charter Revision Commission. Lu Fiore nominated Judy Kilty, seconded by Earl Provencher. Debbi Kruzel made a motion to close nominations, seconded by Mike Lally. Upon a show of hands vote being taken, the vote for Judy Kilty as Secretary for the Charter Revision was 12-0-0.

**Discussion**

The members discussed the schedule of events.

Mayor Kaupin stated the Town Council will appoint two liaison members, one Republican and one Democrat for the Charter Revision Commission.

The Town Council has set an aggressive time line for Charter Revision, to be completed for the upcoming November elections.

Mayor Kaupin stated that he is available to assist the Charter Revision Chair, if needed.

After much discussion the members decided that the public hearing would be the first event. Members decided the public hearing would be held on Thursday, March 6, 2014 at 7pm. The Town of Enfield, depending on the availability of locations, will determine the location.

Lou Fiore made a motion to accept the rules set forth in the Town Council finance meetings; Debbi Kruzel seconded this. The vote was 12-0-0 to accept the Town Council finance meeting rules for the public hearing.

A presentation for the public hearing will take place, the public will be able to sign up to speak for 5 minutes. Town Manager Matthew Coppler is available to assist with the presentation for the public hearing, if needed.

Members further discussed the duration of meetings, after a short discussion the members agreed to wait and see to set the length of the meetings.

Lou Fiore made a motion, seconded by Debbi Kruzel to adopt page 2 of the 1995 Charter Revision. The motion carried unanimously by a 12-0-0 vote, to add the following paragraph to the Commission's first minutes for future citing historical accuracy. "Chairwomen Hannum then provided some historical background regarding the Town charter. She explained the Town was growing so big, Town meetings were getting vociferous, and the budget was not getting passed, therefore, everyone agreed there should be a change if government. She noted Home Rule was introduced in the State Legislature in 1961, and Enfield's Town Charter was passed in 1962. She pointed out there were many hearings, and many speakers came to speak about the different forms of government. She stated she found the Council/Town Manager form of government to be the most sensible and passed this form of government in December 1962. She noted Frank Mancuso was Enfield's first Mayor, and he did a very good job. She added this type of government helped bring business into Enfield, and compared to the 1950's Enfield is prosperous."

Also discussed was the first report to Town Council is scheduled for May 23, 2014 which will be in the form of a Special Meeting.

Mayor Kaupin asked if the Commission members would like to have a link available on the Town of Enfield website that is password protected. This link will have the minutes, agenda and information packets from the Town Council, which will reduce paperwork. All members agreed that this would be a great benefit. Lynn Nenni will look further into this possibly.

Jeff Gentes asked all members to send him an email with their dates and times of availability.

Next regular meeting is Thursday March 13, 2014 at 6:00pm in the Enfield Room.

### **Adjournment**

Karen Weseliza made a motion, seconded by Debbi Kruzel to adjourn the meeting. The meeting adjourned at 7:55 p.m. following a unanimous vote, 12-0-0.