

DRAFT MINUTES FOR COMMISSION CONSIDERATION
ENFIELD INLAND WETLANDS AND WATERCOURSES AGENCY
TUESDAY, FEBRUARY 21, 2017 – 7:00 p.m
REGULAR MEETING
Enfield Town Hall – Council Chambers
820 Enfield Street, Enfield, CT 06082

REGULAR MEETING

Chairman Corbin-Sobinski called the meeting to order at 7:00PM.

Roll Call

Vice Chair Zorda took the roll and present were Chairman Donna Corbin-Sobinski, Vice Chair Kevin Zorda, and Commissioners John Hayes, Carrie-Ann Wagner-Howe, Joseph Muller, and Charlotte Reilly. Absent were Commissioners Robert Chagnon and Jane Smith.

Also present was Jennifer Pacacha, Assistant Town Planner.

Reports of Officers and Committees

Chairman Corbin-Sobinski asked that review of the bylaws be put on the next agenda.

Old Business: Wetland Application for review and possible action

- a. **XIW# 1611 – Steele Northwest Reconstruction Project – Application for the reconstruction of Edgewood Drive, Fairfield Road, and Tolland Drive. Town of Enfield, owner; Town of Enfield Engineering Department, applicant.**

Juan Rodriguez, of the Enfield Engineering Department, introduced himself to the Commission. He went on to explain the Steele Northwest Reconstruction Project and the reconstruction of portions of Edgewood Drive, Tolland Drive, and Fairfield Road. This encompasses about 6,800 linear feet of road to be reconstructed. The purpose of the project is to maintain the roads that are already in place. There is no proposed expansion to any of the roads. Mr. Rodriguez went on to present a map of the delineated wetlands along Edgewood Drive, Tolland Drive, and Fairfield Road. No wetlands soils are proposed to be disturbed. He also presented a soils map and a pavement report. The reconstruction of the roads will include removing the existing pavement and base, grinding it up, and recycling it as the new base for some of the roads. New pavement will be poured on top of the base. In some areas, the pavement and base are not in good condition and cannot be recycled. This includes areas along Oliver Road and all of Tolland Drive.

Commissioner Hayes stated that some of the roads don't currently have curbing. He asked whether the addition of curbing is proposed.

Mr. Rodriguez stated that that is correct. Curbing will be added to Fairfield Road. The catch basins will also be reframed.

Chairman Corbin-Sobinski asked how the Engineers decide whether the base is suitable for reuse.

Bill Anderson, the Project Manager from VHB, stated that if the sample of base is too silty, then it is not suitable for reuse.

Chairman Corbin-Sobinski called for a five minute recess. The meeting was called back to order at 7:25PM.

Mr. Rodriguez continued to explain the Steele Road Reconstruction Project. He stated that the roads will be reconstructed, catch basin tops will be replaced, and some of the drainage pipes will be replaced. Two new catch basins with pipes will be installed on Fairfield Road because the existing catch basins and

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pipes are not in good condition. An inspection team will be on site during construction and silt fences will be installed to protect the wetland soils. Silt sacs will be installed in the catch basins as well.

Commissioner Muller asked whether the silt sacs will be inspected during construction.

Mr. Rodriguez stated that they will be installed in the catch basins before construction starts and inspected throughout the construction process. They will then be removed from the catch basins after construction and the catch basins will be cleaned.

Commissioner Hayes asked when the construction will start.

Mr. Rodriguez stated that the project is already out to bid and construction is schedule to begin in April.\

Vice Chair Zorda made a motion, seconded by Commissioner Hayes, to approve XIW# 1611 with the standard conditions. The motion passed with a 4-0-0 vote.

This application was approved with the following conditions:

STANDARD CONDITIONS

Prior to Recording the Permit on the Land Records:

1. Four sets of revised final plans must be submitted to the Planning Office including all changes requested by the Inland Wetlands and Watercourses Agency.
2. A letter indicating how all of the conditions of approval will be met must also be submitted to the Planning Office.

Prior to the start of construction:

3. Prior to the start of construction or, if applicable, the issuance of a building permit the full size plans as approved by the Agency (and the Planning and Zoning Commission) shall be submitted to the Inland Wetlands Agent;
4. The permittee/contractor shall schedule a pre-construction meeting (if required) with the Inland Wetlands Agent to be held no sooner than two weeks before the regulated activities are to begin. The permittee shall, at that time, review with the Inland Wetlands Agent, the procedures to be taken to protect the regulated areas prior to and during construction;
5. The Inland Wetlands and Watercourses Agency or its designated Agent must be notified in writing within three business days of the proposed commencement of permitted activities, and upon completion of said activities; a "business day" is a day when the Town Hall is open for business
6. This approval shall be valid for 5 years from the date of approval unless otherwise revoked or specifically extended;
7. All work and all regulated activities conducted pursuant to this permit shall be consistent with these terms and conditions hereof. Any structures, excavation, fill, obstruction, encroachments or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension, or revocation. Upon initiation of the activities authorized herein, the permittee thereby accepts and agrees to comply with the terms and conditions hereof;
8. This approval is not transferable without the written consent of the Enfield Inland Wetlands and Watercourses Agency or its designated Agent;
9. In issuing this approval, the Agency has relied on information provided by the applicant and, if such information subsequently proves to be false, deceptive, incomplete and/or inaccurate this permit shall be modified, suspended or revoked;
10. This approval shall be made a part of all construction contracts and sub-contracts pertaining to the proposed regulated activities and shall supersede all other contract requirements;
11. The permittee shall permit the Agency, its authorized representative(s) or designee(s) to make periodic inspections at any time deemed necessary in order to assure that the activity being performed under authority of this permit is in accordance with the terms and conditions prescribed herein;

12. No equipment or material including without limitation, fill, construction materials, or debris, shall be deposited, placed, or stored in any wetland or watercourse on or off site unless specifically authorized by this permit;
13. This approval is subject to and does not derogate any present or future property rights or other rights or powers of the Town of Enfield, and conveys no property rights or in real estate of material nor any exclusive privileges, and is further subject to any and all public and private rights and to any activity affected hereby;
14. Prior to the start of construction, adequate erosion and sedimentation control measures shall be implemented, and shall be maintained throughout the entire construction phase and shall meet or exceed the 2002 Connecticut Guidelines for Soil Erosion and Sediment Control, as revised, until the site has become stabilized with permanent vegetative cover.
15. The construction site shall be left in a stable condition at the close of each day. An adequate stockpile of erosion control materials shall be on site at all times for emergency or routine replacement and shall include materials to repair silt fences, hay bales, mulch, stone-riprap filter dikes or any other devices planned for use during construction. Additional erosion/stormwater control measures are to be installed as directed by the Inland Wetland Agency, its authorized representative(s) or designee(s) if field conditions necessitate.
16. The permittee shall immediately inform the Planning Department of any problems involving wetlands or watercourses which have developed in the course of, or which are caused by, the authorized work;
17. All temporary barriers, including erosion and sedimentation controls are to be removed when the site is stabilized in suitable weather conditions. The site is considered stabilized when there is equal to or greater than 70% vegetative cover;
18. The Permittee shall submit a plan noting plant type and number of plants to be placed in effected area.
19. With the exception of the addition of the items stated in these conditions, this application is approved in accordance with the plans referenced above. Any changes that would potentially cause greater impact to wetlands or watercourses, such as enlargement of the area of disturbance or reorientation of building footprints, from the plans shall require the permittee to come before the Enfield Inland Wetlands and Watercourses Agency for a Determination of Permit Modification.
20. The Inland Wetlands and Watercourses Permit number shall be located on all future plans to any Town or State Agency.

b. XIW# 1612 – Steele Southeast Reconstruction Project – Application for reconstruction of Bass Drive, Colonial Drive, Deepwood Road, Brentwood Drive, and Madison Road. Town of Enfield, owner; Town of Enfield Engineering Department, applicant.

Juan Rodriguez, of the Enfield Engineering Department, introduced the second part of the Steele Road Reconstruction Project, which is called the Steele Southeast Reconstruction. For this portion of the project, the hired consultant is GM2. Mr. Rodriguez went on to explain that this portion includes the reconstruction of Bass Drive, Brentwood Drive, Colonial Drive, Deepwood Road, and Madsion Road. Approximately 8,000 linear feet of reconstruction will take place with no reclamation and reuse of the existing materials.

Mr. Rodriguez presented a wetlands map and a soils map and explained that some of the roads are within 500-feet of East Windsor. The consultant therefore sent a certified mailing to East Windsor explaining the application. The certification that East Windsor received the mailing was sent back was received by the Engineering Department. The base of the existing roads were tested and the results showed that the base was in bad condition. All existing pavement and base material will therefore be removed and replaced with new base material and pavement. Most of the catch basins and pipes will also be replaced. There are many catch basins in this section of the reconstruction project that need to be moved or set at the correct elevations. The contractor will also be cleaning several drainage pipes.

Mr. Rodriguez explained that the elevation of Madison Road is too low, and therefore will be increased. The pitch at the center of the cul-de-sac will be increased. He also explained that most of the catch basins and pipes on Brentwood Drive are in good condition, therefore the tops of the catch basins will be all that is replaced. Trap hoods, silt fences, and silt sacs will also be installed and inspected for this portion of the reconstruction project as well.

Vice Chair Zorda made a motion, seconded by Commissioner Wagner-Howe, to approve XIW# 1612 with the standard conditions. The motion passed with a 4-0-0 vote.

This application was approved with the following conditions:

STANDARD CONDITIONS

Prior to Recording the Permit on the Land Records:

1. Four sets of revised final plans must be submitted to the Planning Office including all changes requested by the Inland Wetlands and Watercourses Agency.
2. A letter indicating how all of the conditions of approval will be met must also be submitted to the Planning Office.

Prior to the start of construction:

3. Prior to the start of construction or, if applicable, the issuance of a building permit the full size plans as approved by the Agency (and the Planning and Zoning Commission) shall be submitted to the Inland Wetlands Agent;
4. The permittee/contractor shall schedule a pre-construction meeting (if required) with the Inland Wetlands Agent to be held no sooner than two weeks before the regulated activities are to begin. The permittee shall, at that time, review with the Inland Wetlands Agent, the procedures to be taken to protect the regulated areas prior to and during construction;
5. The Inland Wetlands and Watercourses Agency or its designated Agent must be notified in writing within three business days of the proposed commencement of permitted activities, and upon completion of said activities; a "business day" is a day when the Town Hall is open for business
6. This approval shall be valid for 5 years from the date of approval unless otherwise revoked or specifically extended;
7. All work and all regulated activities conducted pursuant to this permit shall be consistent with these terms and conditions hereof. Any structures, excavation, fill, obstruction, encroachments or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension, or revocation. Upon initiation of the activities authorized herein, the permittee thereby accepts and agrees to comply with the terms and conditions hereof;
8. This approval is not transferable without the written consent of the Enfield Inland Wetlands and Watercourses Agency or its designated Agent;
9. In issuing this approval, the Agency has relied on information provided by the applicant and, if such information subsequently proves to be false, deceptive, incomplete and/or inaccurate this permit shall be modified, suspended or revoked;
10. This approval shall be made a part of all construction contracts and sub-contracts pertaining to the proposed regulated activities and shall supersede all other contract requirements;
11. The permittee shall permit the Agency, its authorized representative(s) or designee(s) to make periodic inspections at any time deemed necessary in order to assure that the activity being performed under authority of this permit is in accordance with the terms and conditions prescribed herein;
12. No equipment or material including without limitation, fill, construction materials, or debris, shall be deposited, placed, or stored in any wetland or watercourse on or off site unless specifically authorized by this permit;
13. This approval is subject to and does not derogate any present or future property rights or other rights or powers of the Town of Enfield, and conveys no property rights or in real estate of material nor any exclusive privileges, and is further subject to any and all public and private rights and to any activity affected hereby;

14. Prior to the start of construction, adequate erosion and sedimentation control measures shall be implemented, and shall be maintained throughout the entire construction phase and shall meet or exceed the 2002 Connecticut Guidelines for Soil Erosion and Sediment Control, as revised, until the site has become stabilized with permanent vegetative cover.
15. The construction site shall be left in a stable condition at the close of each day. An adequate stockpile of erosion control materials shall be on site at all times for emergency or routine replacement and shall include materials to repair silt fences, hay bales, mulch, stone-riprap filter dikes or any other devices planned for use during construction. Additional erosion/stormwater control measures are to be installed as directed by the Inland Wetland Agency, its authorized representative(s) or designee(s) if field conditions necessitate.
16. The permittee shall immediately inform the Planning Department of any problems involving wetlands or watercourses which have developed in the course of, or which are caused by, the authorized work;
17. All temporary barriers, including erosion and sedimentation controls are to be removed when the site is stabilized in suitable weather conditions. The site is considered stabilized when there is equal to or greater than 70% vegetative cover;
18. The Permittee shall submit a plan noting plant type and number of plants to be placed in effected area.
19. With the exception of the addition of the items stated in these conditions, this application is approved in accordance with the plans referenced above. Any changes that would potentially cause greater impact to wetlands or watercourses, such as enlargement of the area of disturbance or reorientation of building footprints, from the plans shall require the permittee to come before the Enfield Inland Wetlands and Watercourses Agency for a Determination of Permit Modification.
20. The Inland Wetlands and Watercourses Permit number shall be located on all future plans to any Town or State Agency.

New Business

Wetland Applications to be accepted only

- a. **XIW#1613 – Parsons Road Reconstruction Project – Application for the reconstruction of Parsons Road. Town of Enfield, owner; Town of Enfield Engineering Department, applicant. Report of the Planning Director**

Chairman Corbin-Sobinski stated that this application is being accepted only.

- b. **230 Shaker Rd, 10,088 square foot new construction, manufacturing building. Presstek, LLC , applicant**

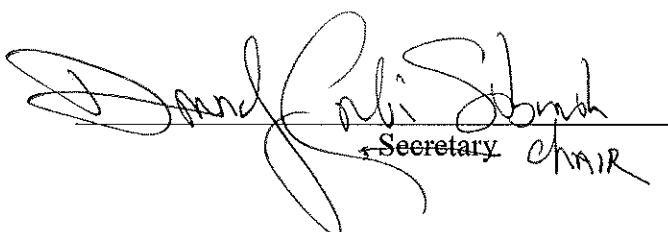
Chairman Corbin-Sobinski stated that this application is being accepted only.

Adjournment

Vice Chair Zorda made a motion, seconded by Commissioner Wagner-Howe, to adjourn. The motion passed with a 4-0-0 vote.

Prepared By: Jennifer Pacacha, Assistant Town Planner

Respectfully Submitted,


Secretary chair 3/7/17