

Regular Meeting of the  
Board of TFD Fire Commissioners

**DRAFT** -- Meeting Minutes – March 15, 2017  
Thompsonville Fire Station, 35 N. Main Street, Enfield, CT

**1. Call to Order:** by Comm. Crowley at 7:04 pm.

**2. Roll Call:** present was Chairperson Comm. Reidy, Comm. Perry, Comm. Crowley, and Comm. Gaskell. Comm. Brouillette was absent. Also present were Acting Chief Provencher.

**3. Fire Marshal's Report:**

None.

**4. Chief's Report:**

Comm. Reidy said Acting Chief Provencher had to respond to a call. He can give his report when he returns

**5. Secretary/Treasurer's Report:**

Comm. Reidy said the number of bank accounts has been reduced to five accounts.

**6. Public Communications:**

Jeff Cross, 1116 Enfield St., asked about the 2015-2016 FY audited financial statement. Mr. Cross also said I believe the majority of the apparatus maintenance is due to the Squad. I thought we were going to use another vehicle to respond to medical calls.

Steve Cogtella, 2 S. River St., asked when the lease is up on the Squad.

**7. Commissioners' Communications:**

Comm. Reidy said an audit extension form was signed at the end of February.

#### **8. Old Business:**

Comm. Gaskell said I would like to know what is going on with the Town about the Main Street properties. Comm. Reidy said Atty. Landolina has requested a six foot easement. The town's attorney has been working on it.

#### **9. New Business:**

None.

#### **10. Public Communications:**

Steve Cogtella, 2 S. River St., asked about the fence and the six foot easement.

#### **11. Commissioners' Communications:**

None.

#### **12. Approval of Minutes from December 16 special meeting, January 18 regular meeting, January 24 special meeting, February 18 special meeting, February 28 special meeting, and March 6 special meeting:**

**MOTION to table all minutes** made by Comm. Gaskell, seconded by Comm. Crowley. Discussion: none. Roll Call- Motion passed 4-0.

#### **13. Discussion and Approval of Invoices/Bills:**

Commissioners reviewed, discussed and approved checks for invoices/bills.

#### **4. Chief's Report:**

Acting Chief Provencher said he had a meeting with the staff officers. There was a safety concern about having just two firefighters responding to medical calls. The Engine needs to have some repair work completed. A directive is in place and will be implemented shortly to change response procedures.

Acting Chief Provencher said he received an email from the Town Manager. The Town would like to have two agreements one for the sale of the land and the other for a

license for the TFD to install a fence on their property. The Board and Atty. Landolina will review these agreements.

Acting Chief Provencher said he obtained three quotes for the fence. He recommended using the company that did the fence when the station was built.

Acting Chief Provencher said emergency phones were planned to be outside the station but had to be cut from the budget when the station was built. Captain Pliszka has offered to get some quotes for installing the emergency phones. These phones will be connected to 911.

Acting Chief Provencher requested to have another budget meeting. The Board agreed to have a meeting on March 21 at 6 pm.

Acting Chief Provencher said he received a letter from firefighter Burnham. He is doing well in basic training.

Acting Chief Provencher handed out the bank balance sheets. He said he spoke with Atty. Landolina. Atty. Landolina agreed that other than certain accounts any money left over at the end of the budget year should be put in the municipal investment account.

During a budget discussion Acting Chief Provencher mentioned that the Charter says the District may put up to one percent of the budget into the contingency fund. The Board does not have to budget the full one percent.

**14. Anticipated Executive Session: a) Personnel Issues, b) Pending Claims and Litigation CGS 7433c Heart and Hypertension Claims, c) Discussion of Pending Claims and Litigation:**

**MOTION to enter into Executive Session** made by Comm. Reidy, seconded by Comm. Perry. Discussion: none. Roll Call- Motion passed 4-0. All Commissioners present and Acting Chief Provencher entered into Executive Session at 7:41 pm.

**15. Possible Action regarding Executive Session:**

Returned from Executive Session at 8:23 pm. No action taken.

**16. Adjourn:**

**MOTION to adjourn** made by Comm. Reidy, seconded by Comm. Gaskell. All in favor by ayes at 8:24 pm.

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