

**ENFIELD TOWN COUNCIL
MINUTES OF A VIRTUAL SPECIAL MEETING
WEDNESDAY, MAY 13, 2020**

A Virtual Special Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Wednesday, May 13, 2020. The meeting was called to order at 5:04 p.m.

ROLL-CALL – Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Suzanne Olechnicki; Town Attorney, James Tallberg; Director of Finance, John Wilcox; Chief Technology Officer, Paul Russell; Deputy Director of Economic & Community Development, Nelson Tereso; Director of Social Services, Cynthia Guerrieri; Director of Public Works, Donald Nunes; Director of Human Resources, Steve Bielenda

MOTION #5424 by Councilor Mangini, seconded by Councilor Szewczak to go into Executive Session to discuss 800 Enfield Street.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5424** adopted 11-0-0, and the meeting stood recessed at 5:05 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:06 p.m.

ROLL-CALL - Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager Christopher Bromson, Assistant Town Manager Kasia Purciello, Town Attorney, James Tallberg; Town Clerk Suzanne Olechnicki.

Chairman Ludwick adjourned the Executive Session and reconvened the Special Meeting at 5:31 p.m. and stated that during Executive Session the item, 800 Enfield Street, was discussed with no action or votes being taken.

RESOLUTION #5425 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Youth Services Enhancement Grant		
	Technology Equipment	22046084-573400	\$4,500
FROM:	Youth Services Enhancement Grant		
	Professional Development	22046084-532200	\$1,295
	Other Professional Services	22046084-533900	\$3,205

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 2, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is being used to purchase laptops for Social Workers and essential staff to work remotely. He noted there's no budget impact, and it's within the guidelines of the grant that was previously approved.

Ms. Guerreri explained the laptops are beneficial, but the cellphones are also helpful because the youth were not answering calls because staff used their own phones, and it was blocking. She noted since using these cellphones, the outreach has been very good.

Councilor Hemmeler voiced her support of the resolution and noted she has only heard great things about Youth Services.

Councilor Riley voiced her support of the resolution, particularly the cellphones because a lot of people don't answer phones for blocked numbers, and this will help outreach to continue. She noted Social Service workers and Youth Service workers are doing a great job right now, and anything that can be done to help this community stay on top of this mental health crisis is important.

Chairman Ludwick voiced his support of staying on top of the mental health issues that both adults and children are facing at this time. He questioned if there's a theme as to the questions they are hearing from people that Social Services has been in contact with. Ms. Guerreri stated they are seeing an increase in levels of anxiety of the youth regarding uncertainty about what the future holds and not being able to gather with peers. She noted the main coping skills of youth are being taxed.

Chairman Ludwick stated this crisis has had a greater impact on kids than they realized, so he's very glad Youth Services is doing this, and he believes it's a great idea. He requested Ms. Guerreri provide an update at a future meeting as to how this is going.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5425** adopted 11-0-0.

RESOLUTION #5426 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Youth & Family Services United Way Grant Telephone	22046602-553100	\$1,400
FROM:	Youth & Family Services United Way Grant Professional Development	22046602-532200	\$1,400

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 1, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is for the staff that work cellphones, and it's in accordance with the United Way Suicide Prevention Grant and within the guidelines of the program. He commended Councilor Riley for bringing the suicide issue to light, and Ms. Guerreri noted it's Suicide Prevention Month.

Ms. Guerreri stated both transfers are related to the ability to connect with the youth through technology and social media using laptops and cellphones.

Councilor Riley thanked the Town Manager and Ms. Guerreri for putting the information on the Town's website and Twitter because kids are really hurting these days, and anything that can be done to reach out to the youth and help them talk through the difficult time that they're having is most important.

Chairman Ludwick commended Social Services for taking this issue so seriously and they're being proactive.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5426** adopted 11-0-0.

RESOLUTION #5427 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Revaluation Fund		
	Other Professional Expenses	23218300-533900	\$407,000
FROM:	Revaluation Fund	23204000-499000	\$407,000
	Appropriated Fund Balance		

CERTIFICATION: I hereby certify that above-stated funds are available as of May 7, 2020.

Chairman Ludwick stated his belief this was in the budget two years ago, and Mr. Bromson stated the State requires a revaluation of property every five years, and they budget each year to accumulate the funds. He noted Vision Appraisals was chosen through competitive bidding. He noted they will perform a revaluation for the Grand List of October 1, 2021.

Mr. Wilcox stated they must look at 16,000 properties, so it is a large expense and money must be set aside every year to cover this expense.

Councilor Szewczak stated her understanding they look at all taxable property and all property values that the Town doesn't collect revenues for because that goes into the overall value of the property in Enfield, and Mr. Wilcox responded that's correct and noted they have to look at all properties.

Councilor Riley questioned if evaluators come into the house or go onto properties to walk around houses. She questioned if a person gets an evaluation they don't agree with, is there an appeals process. Mr. Wilcox stated this is a State-mandated process. He noted because of the COVID-19, there will be more preliminary work through the summer. He stated eventually, they may have to go into people's houses, but hopefully that will be after the infection has passed. He went on to note there's always an appeals process involved with revaluations.

Mr. Bromson stated there will be presentations before the revaluation, and residents are also given advanced notification, and they clearly articulate the appeals process.

Councilor Riley stated her hope evaluators have proper identification. Mr. Bromson stated they do provide proper identification.

Councilor Mangini questioned if the Town is having the revaluation next year, and Mr. Wilcox responded the revaluation is for the October 2021 Grand List.

Councilor Mangini questioned if this money is identified somewhere in the budget or is it in a special fund aside from the budget. Mr. Wilcox responded it's in a special revenue fund, and it rolls up in the financial statements as part of the General Fund, but it's tracked separately. He noted it's part of the committed Fund Balance, so they will take that money out of the committed Fund Balance, which allows them to spend it.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5427** adopted 11-0-0.

RESOLUTION #5428 by Councilor Muller, seconded by Councilor Szewczak.

WHEREAS, the North Central Area Agency on Aging (NCAAA) provides several grants to the Town's Department of Social Services; and

WHEREAS, the Department of Social Services submitted grant applications to the NCAAA for funds that will be available to the Town in Fiscal year 2020 for: Elderly Outreach; Isolated Senior Outreach; Senior Minor Repair Program; Nutrition Services; Grandparents Raising Grandchildren; Enfield CARES.

NOW, THEREFORE, BE IT RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the North Central Area Agency on Aging and to affix the Corporate Seal for FY 2020.

Ms. Guerreri stated these are grants that they already have been working with, and this allows for the last step in the contractual process so that they can invoice for the work that they've been doing.

Councilor Hemmeler stated her belief this is an excellent program.

Councilor Unghire stated her belief these are worthy programs, and there's a great need for it in programs such as home repairs and contacting isolated seniors. She noted there's a great team of volunteers that make this happen.

Councilor Riley agreed these are great programs.

Chairman Ludwick agreed these are great programs.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5428** adopted 11-0-0.

RESOLUTION #5429 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to enter into an agreement in the name and on behalf of the Town of Enfield with Asset Finance Group, Inc. ("AFG")

Mr. Bromson explained this ensures IT security for the Town, Board of Education and Police services. He noted they were able to realize a very good discount because Enfield is part of the Massachusetts Higher Education Consortium, so there was a 20% deduction. He noted Mr. Russell also negotiated independently and overall, they realized a savings of about 67% over the next three years. He noted this does not affect this year's budget, but rather for 2021, 2022, and 2023.

Mr. Russell stated currently the Town is spending about \$108,000 annually on security, and they have been able to compress a lot of the multi-vendor contracts into one with Palo Alto, who is the security leader worldwide and reduce that expense from \$108,000 to \$101,000. He stated annually, they will be paying less for much more significant security coverage from point to point. He pointed out they happened to be in a trial when the virus hit and employees and students went home with their devices, and they've been able to provide secure end-to-end connections for all employees as well as the students. He noted this is working out wonderfully. He stated there have been several towns that have not had the security that Enfield has had. He noted there have been a lot of hacks and system compromises to the point where they're getting attacks on an hourly basis, but they are being blocked.

Councilor Mangini expressed her appreciation for the hard work of the IT Department. She questioned the non-appropriation clause and whether it applies. Mr. Russell responded it does, and went on to explain that if in a fiscal year the funding is not appropriated for these services, the Town would have to turn off the services and remove the licensing from all of their end points as part of that contract.

Chairman Ludwick stated this is a very creative deal that IT worked on, and he expressed his appreciation for the hard work that went into this.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5429** adopted 11-0-0.

RESOLUTION #5430 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the Connecticut State Employee's Union ("CSEA"), Local #2001 dated July 1, 2019 through June 30, 2022. (Supervisory Union)

Mr. Bielenda stated these were amicable negotiations, and he followed the edict by Town Council per prior contracts, which will result in five contracts they now have a zero in for the first year of the contract. He noted those contracts are for Public Works, EMS, Clerical, Supervisory and the contract after this will be the Professional & Technical Union. He noted it took about a year to negotiate this contract.

Councilor Hemmeler questioned whether the 3% is already included in the new budget going forward, and Mr. Bielenda responded yes.

Councilor Sferrazza thanked the unions for sharing the sacrifice and taking a zero percent.

Chairman Ludwick expressed appreciation for the unions stepping up and taking a zero percent increase

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5430** adopted 11-0-0.

RESOLUTION #5431 by Councilor Muller seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the Connecticut State Employee's Union ("CSEA"), Local #2001 dated July 1, 2019 through June 30, 2022. (Professional & Technical Union)

Mr. Bielenda commended this union for also stepping up to the plate and agreeing with a zero percent increase.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5431** adopted 11-0-0.

RESOLUTION #5432 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program (CDBG), administered by the State of Connecticut Department of Housing pursuant to Public Law 93-3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities including the Shelter Diversion programs; and

WHEREAS, the Social Services Department submitted a non-binding Letter of Intent to apply for \$250,000 in funding for a regional mobile homeless shelter diversion program on February 18, 2020; and,

WHEREAS, the Town could be eligible for up to \$50,000 in financial compensation if the grant is funded.

RESOLVED,

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes; and
2. That the filing of an application by the Town of Enfield in an amount not to exceed \$250,000.00 is hereby approved, and that the Town of Enfield Town Manager, Christopher W. Bromson, or his designee, is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Enfield.

Mr. Bromson stated this was a newer program that the Town of Enfield applied for over the past couple years, and this authorizes the Town Manager to apply.

Ms. Guerrerri stated this program had been operating as a pilot, and it's the first in the State to have a regional approach, and Enfield is the home base. She noted it's aligned with an opening doors framework that was established by a partnership for stronger communities. She stated this is heavily supported by the Melville Charitable Trust, and they are the largest foundation in the United States that exclusively funds work around the homeless. She noted the fact that they're aligned with this Trust is significant, and they're aligned with the action plan of the Connecticut Department of Housing. She stated Enfield Social Services administers the program and provides oversight, and they serve as the convener of a local collective of stakeholders in the community and the surrounding towns that are committed to serve on the collective, so they can continually be monitoring the success of the program and identifying any emerging needs. She explained shelter diversion is really about what the title implies, which means diverting people from having to become homeless or relying on a shelter system that is already very weak and overcrowded.

She stated during the time they've been running the program, which started in December 2019, they've served 115 people, and 24% have been successfully diverted. She noted the others are in various degrees of getting the case management support, and they're average length of stay in the program is about four to eight weeks. She pointed out this is not a long-term case management, but rather to help individuals and families identify financial resources, get them connected with job training programs, and work with landlords to help them understand the needs of the population. She stated a lot of positive things have happened in just the past five months.

Ms. Guerreri stated they are also partnering with Asnuntuck, and they're reaching out to the American Job Center.

She stated mental health is a significant barrier, so in this program they partner and sub-contract with CHR, and they employ two diversion specialists and they're able to make linkages to other programs around mental health needs.

Ms. Guerreri stated overall, this is a valuable program that's really taking off, and she expects to see continued success.

Councilor Bosco stated his belief this is a good program.

Councilor Hemmeler commended Ms. Guerreri and noted she's excited about the successes.

Councilor Unghire commended Ms. Guerreri for this program.

Councilor Riley stated her belief this is a great program, especially at this time when people may have lost jobs. She questioned how someone gets connected with this program. Ms. Guerreri stated they are part of a network in the State of Connecticut that is run by the Department of Housing, so the requirements are that every person must first have an assessment done, and the only way for a person to get scheduled for an assessment is by calling 211.

Councilor Riley commended Social Services for their great work. She noted she'd like an update in six months.

Chairman Ludwick commended Ms. Guerreri for this great program. He spoke about the importance of government being proactive and such programs keeping people in their homes.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5432** adopted 11-0-0.

RESOLUTION #5433 by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut Department of Housing pursuant to Public Law 93-3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town of Enfield make application to the State for \$200,000.00 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes; and
2. That the filing of an application by the Town of Enfield in an amount not to exceed \$200,000.00 is hereby approved, and that the Town of Enfield is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Enfield.

Mr. Bromson stated this is an application to the State Department of Housing for federal money. He noted it's a competitive grant, and Enfield is applying for \$200,000.

Mr. Tereso stated his office applied for \$200,000 under the existing Town Housing Rehab Program. He explained this program provides financial assistance in the form of a zero percent deferred loan, up to \$30,000, to eligible homeowners of low to moderate income to support housing code improvements. He noted these improvements typically consist of roofing, siding or window replacement, electrical and plumbing upgrades, the replacement of a furnace, etc. He stated the program hasn't been funded by the State since 2012, and the Town received a \$300,000 CDBG about eight years ago, and those funds have been expended. He pointed out the only source of funding left under this program comes through the Housing Rehab Program income account where the repayments of the loan are made, so they can be used for additional housing rehab projects. He stated they currently have a balance of about \$58,000 in the program income account to support this program. He noted \$58,000 can typically cover two to four projects, but over the past three years, they completed 23 projects on 19 properties totaling approximately \$157,000. He stated he does not want to get to a point where they have to tell the State that the Town has exhausted all of its CDBG money, and they don't have a program income account to sustain this program, so they can't serve residents who may be in dire need of this program in the upcoming years.

Mr. Tereso stated his office's request is for \$200,000, \$167,000 of which is going towards physical rehab programs; \$33,000 to cover administrative costs that the Town incurs associated with running credit reports, advertising, administration of existing loans, and potentially staffed hours.

Councilor Hemmeler commended Mr. Tereso for doing a great job.

Councilor Riley questioned how properties get chosen. Mr. Tereso stated their website provides housing rehab guidelines for single and multiple family homes. He noted it's by a competitive process (first come, first serve), and people need to be income eligible. He explained they qualify the applicant, and the housing code enforcement officer conducts an inspection and looks at the entire building to see if there are any other housing code violations that need to be addressed as part of the application. He noted his department provides technical assistance, does plans and specifications, goes out to bid, hires the contractor, the Town oversees the improvements, the contractor is paid for improvements, and the Town places a lien on that property for the amount of the loan. He noted that loan is deferred in perpetuity until there's a change in title, or there's a sale of the property.

Councilor Mangini thanked Mr. Tereso for his work.

Chairman Ludwick stated his hope the Town will do a good job promoting this program. He expressed his appreciation for Mr. Tereso being proactive and recognizing the need.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5433** adopted 11-0-0.

RESOLUTION #5434 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, sections of Somers Road and Moody Road in the Town of Enfield are in poor condition and require repairs; and

WHEREAS, the cost of such repairs is estimated at \$110,000, and sufficient funding for such repairs is unavailable in accounts previously appropriated for road constructions; and

WHEREAS, the mild winter has resulted in a surplus in various Department of Public Works Highway Division funds that were budgeted and appropriated for snow removal.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby authorize the expenditure of funds, not to exceed \$110,000, which were previously budgeted and appropriated for snow removal, for repairs to sections of Somers Road and Moody Road.

Mr. Bromson stated Moody and Somers Roads are in dire condition, so it was hoped they could address this in the regular budget. He noted the Director of Public Works scoured his accounts, and he was able to find \$110,000 in various accounts due to the mild winter, and he thought that funding could be used for some overlay and repair of these roads until they're able to do a referendum.

Mr. Nunes stated this project would be similar to Mullen Road where they would rent a milling machine and mill the edge of the road, and this would be done by the Town to cut down on costs. He noted the paving company would come in and shim those areas that are completely delaminated. He explained the milling will serve several purposes because they don't have to touch anyone's driveway, therefore, whenever they mill in front of driveways, the pavement will match it, and they will also mill around catch basins, so they can blend the blacktop right into the existing

catch basin, so they don't have to replace them. He pointed out this is only a temporary fix until funding is found for a permanent repair. He stated the material they put down would be reclaimed when the road does get funding for proper reconstruction.

Mr. Nunes explained where the funding would come from. He noted they have about \$57,000 in their account for outside plowing contractors; there's money associated with that for having crews stay before and after certain times; a reduction in fuel costs; \$32,000 reduction in salt usage; \$6,500 is being saved from rental of storage units because instead they purchased Connex boxes for material storage from evictions. Mr. Nunes stated they've met with the contractor, and he is confident the work can be done before June 30th.

Councilor Bosco stated he supports this project. He questioned whether the base would be sufficient to do a total reclamation just in case the Town doesn't have a referendum in the fall, or a referendum fails. Mr. Nunes stated reclamation is in the \$550,000 to \$700,000 range.

Councilor Hemmeler agreed Somers Road is in bad shape. She commended Mr. Nunes for finding the funding.

Councilor Unghire also commended Mr. Nunes and noted this will help make a much-needed repair and cut back on complaints about this road.

Councilor Muller questioned if this is from Taylor Road to the Somers line, and Mr. Nunes responded yes and Moody Road to Taylor Road and the town line.

Councilor Muller questioned how soon work can begin. Mr. Nunes stated his hope in two to three weeks. He noted the contractor was the low bidder on the State contract, they have the most favorable prices, and they're available.

Councilor Szewczak stated this is long overdue, and these roads are heavily used by trucks. She thanked Mr. Nunes for his work on this.

Councilor Mangini questioned what they would do with the balance if the work is less than \$110,000. She noted she would like these roads included on the roads referendum. She questioned whether they could use the \$110,000 for other projects such as the transfer station or other roads. She noted her concern is that there are many other roads in town in dire need of repair. She questioned how these two roads are identified as having immediate needs or a public safety concern.

Mr. Nunes stated the contractor came out and measured everything, and that work is about \$100,000, and the extra \$10,000 is for Town staff renting a milling machine, police details, and other things that they need for road work, i.e., the possibility of a damaged catch basin. He agreed there are other roads in town, but he picked these roads because of the sheer amount of complaints and the amount of time and resources that DPW staff frequently puts into these roads, and they aren't getting any better.

As concerns the referendum, Mr. Nunes stated these two roads are on the referendum for permanent repairs if the referendum passes.

Councilor Mangini requested clarification of a “public safety issue”. Mr. Nunes stated these roads are in such poor condition that they get a lot of claims for flat tires and vehicle damage.

Councilor Mangini questioned whether the Town pays out on these claims, and Mr. Bromson stated all the claims go through the insurance carrier. He noted the Town has deductibles. He stated the Director of Finance can get a list of those claims that have been paid, along with how much the Town has had to pay out of its own coffers because the Town has a \$25,000 deductible on its liability insurance policy.

Councilor Cekala stated having this money available right now is great, but because several things were taken out of the budget for next year, she finds the timing unfortunate.

Councilor Kiner stated he shares the same concerns as the two previous speakers. He noted Enfield faces a lot of challenges over the next few months and next year. He stated he will support this resolution, but he feels there are other areas that need money too, i.e., an EMT, the Food Shelf, Loaves and Fishes, etc.

Councilor Szewczak noted Mullen Road was also one of the things cut from the budget.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5434** adopted 10-1-0, with Councilor Mangini voting against.

Chairman Ludwick stated next Wednesday, Enfield’s State Representatives will be joining the Town Council meeting. He suggested any questions Council members wish to raise should be submitted to the appropriate caucus leader by Friday, so the Reps can prepare.

ADJOURNMENT

MOTION #5435 by Councilor Muller, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5435** adopted 11-0-0, and the meeting stood adjourned 6:43 p.m.