

**ENFIELD PRISON/TOWN LIAISON COMMITTEE MEETING
MINUTES OF A REGULAR MEETING
JUNE 14, 2018 – 6:00 PM
THOMPSONVILLE ROOM – ENFIELD TOWN HALL**

CALL TO ORDER

A regular meeting of the Enfield Prison/Town Liaison Committee was held in the Thompsonville room at the Enfield Town Hall, 820 Enfield Street on June 14, 2018. Chairman Nowak called the meeting to order at 7:03 PM.

ROLL CALL

Present for from the Committee: Chairman Tophie Nowak, Kenneth Edgar, Timothy Slade, Carmella Brennan, Nelson Rodriguez and Gretchen Pfeifer-Hall.

Present from the Enfield Police Department: Captain Fred Hall, Enfield Police Chief Alaric Fox

Present from the Department of Corrections:

District Administrator Angel Quiros
Warden William Murphy – Carl Robinson
Deputy Warden Nelson Ramos – Carl Robinson
Deputy Warden Zelynette Caron – Carl Robinson
Deputy Warden Brian Bradway - Willard Cybulski
Captain - Thomas Reardon – Carl Robinson

APPROVAL OF MINUTES

March minute updates: change Nelson Rodrigues name to Rodriguez. Update the prior date for the headcount from 09/2017 to 12/2017 Mr. Edgar motioned to accept the minutes with the corrections and Mrs. Brennan seconded the motion. All were in favor.

OLD BUSINESS

| <i>Report of Population Counts</i> | | <u>Current Qtr.</u> | <u>(03/2018)</u> |
|------------------------------------|---|---------------------|------------------|
| Warden Tarascio | Willard Cybulski Correctional Institute | 1133 | 1136 |
| Closed | Enfield Correctional Institute | 0 | 0 |
| Warden Murphy | Carl Robinson Correctional Institute | 1456 | 1479 |

Ms. Nowak noted that the Town Manager’s office still has Enfield listed as open.

District Administrator Quiros stated that the Facility is closed, but being maintained in the event of a population increase.

Mr. Rodriquez questioned what the maximum capacity at both facilities are.

District Administrator Quiros stated the maximums are 1480 for Carl Robinson and 1148 for Willard Cybulski.

Carl Robinson Update

Warden Murphy stated they were able to hire a vocational instructor to teach a machine shop course. They are working with 10 Yale law students writing and book work. They will get three college credits for participating.

They are also working in conjunction with Willard Cybulski on the GHO. He also invited the committee to the Canine Olympics event.

Willard Cybulski Update

Willard Cybulski will be working on the setup and breakdown of the GHO. They are maintaining the Enfield grounds and will be able to produce crops even though they lost some staff. They are still committed to do the 4th of July celebration. There will be 3 correctional officers and 12 plus inmates. They completed the friends of the library project. They have not had any major incidents. They have several graduates from the Asnuntuck program. They intend on continuing the program as long as the grants continue.

NEW BUSINESS

Chairman Nowak introduced the new Chief of Police to the Committee.

Police Chief Fox noted the DOC had reached out to the police chief directly and deeply appreciated their initiative.

Mr. Slade noted with the State budget cuts, the 4th of the July help would incur a cost. He questioned if that is still the case.

Deputy Warden Bradway stated there is a cost for the correctional officers and inmates, but is significantly cheaper than hiring someone else to do it. It is set on a daily rate.

Mr. Slade noted he could not make the March meeting. He noted that when the alert came out regarding the escaped prisoner, it came out from the town. He was curious as to why it came out through the town and not the State.

Warden Murphy stated they sent the notification out through Enfield and the State Police that night.

Mr. Rodriguez questioned if the new system goes through Enfield now.

Warden Murphy stated that is correct, the alerts go through the Enfield dispatch.

Mr. Slade noted it seems like it didn't go state wide, but is concerned he didn't get a state alert.

Warden Murphy stated that he was told it went out to both the state and town. He stated he will follow up to ensure it went out correctly to both.

District Administrator Quiros stated that there were 96 local officers looking for the individual and had focused the search in Hartford where the inmate's family was located.

District Administrator Quiros stated their procedures require them to alert Enfield, Tolland and East Longmeadow.

Mr. Slade wants to ensure that the alerts are sent out state wide and not only through the town.

District Administrator Quiros noted he apologized at the last meeting and take responsibility for the event. They have a 25 year track record without incident.

Mr. Slade said he understands and just want to ensure the proper notifications are sent out.

Mr. Rodriguez questioned if the investigation is closed.

District Administrator Quiros stated the official investigation is closed, the internal investigation is drafted. Once it is closed, it will go to HR and several other reviews. They are 75% complete with the investigation and disciplinary actions.

Mr. Rodriguez questioned if the employees are still on administrative leave.

District Administrator Quiros stated all employees are back to work, but the disciplinary action is not complete.

Chairman Nowak noted the committee used to receive a report from Northern Maximum security prison. She stated they just need the facility counts and any major problems.

District Administrator Quiros stated he could share the minutes from the Somers Committee.

The Committee agreed the minutes would be sufficient.

District Administrator Quiros stated that Osborn is at 1452 and they have closed about 7 units down.

Ms. Nowak questioned if the repairs at Carl Robinson were completed. Warden Murphey stated they have been completed.

Ms. Pfeiffer-Hall questioned how the inmates are selected and if paroled individuals are eligible for the college program at Asnuntuck.

Deputy Warden Bradway stated that paroled individuals are not actively incarcerated and ineligible for the PELL grants. The inmates complete an application process. If there are crimes with victims, extensive criminal history, too much time or too little time, success or failure if they had been released previously, they take those items into consideration. They want the inmates dedicated to the program to be successful. It is a fall and spring program. They need to have verifiable high school diploma or GED. They need to have their appropriate vaccination records. If they have ever defaulted on a federal financial loan, they are not eligible unless rectified.

Ms. Pfeifer-Hall questioned if they still give the GED exam.

Warden Murphy stated they try to give the exam as often as possible and it is a five part exam and they need to pass all five sections. The teachers at the facilities do a very good job and helping them.

Chairman Nowak noted the inmates at Asnuntuck are restricted to what they can access on the computers so they cannot reach out to anyone.

Ms. Pfeifer-Hall questioned if the GED test is done on computers and if so, when did the computers arrive at the correctional facilities?

Deputy Warden said they were implemented a few years ago. The written GED test was phased out. They are all on an electronic testing in the facilities.

Ms. Nowak questioned if there have been any successes with the Asnuntuck program after graduation.

Deputy Warden stated that 90% are working in the field and none have been re-incarcerated. The most recent class is about to be released to a halfway house and should be able to get a job. The others are close to their release dates.

The upcoming class has 23 candidates and few pending applications. Which is their highest class so far. Asnuntuck is requesting 25 inmates. However, they are still in the screening processes. So the number could end up being less should some not pass the screening process.

ADJOURNMENT

Ms. Brennan motioned to adjourn at 6:40 PM Mr. Slade seconded the motion. All were in favor.

The next meeting will be held Wednesday September 12, 2018 6:00 PM.
Thompsonville Room, Enfield Town Hall.