

**ENFIELD TOWN COUNCIL
MINUTES OF A PUBLIC HEARING
MONDAY, SEPTEMBER 19, 2016**

A Public Hearing was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, September 19, 2016 at 7:02 p.m.

ROLL-CALL – Present were Commissioners Arnone, Cekala, Davis, Deni, Edgar, Kaupin, Lee, Stokes and Szewczak. Councilors Bosco and Hall were absent. Also present were Town Manager, Bryan Chodkowski; Town Attorney, Christopher Bromson; Director of Public Works, Jonathan Bilmes; Superintendent of Water Pollution Control, Kevin Shlatz; Director of Finance, John Wilcox; Director of Social Services, Dawn Homer-Bouthiette; Library Director, Jason Neely; Town Clerk, Suzanne Olechnicki

Chairman Kaupin read the notice of Public Hearing, which was published in the Hartford Courant on Friday, September 9, 2016 as follows:

**TOWN OF ENFIELD
LEGAL NOTICE - PUBLIC HEARING
MONDAY, SEPTEMBER 19, 2016**

The Water Pollution Control Authority will hold a Public Hearing in the Enfield Town Hall Council Chamber, 820 Enfield Street, Enfield, Connecticut on Monday, September 19, 2016 at 6:30 p.m. to allow interested citizens an opportunity to express their opinions regarding the PROPOSED SEWER SERVICE FEES AND RATES. Copies of the proposed amendment are on file in the office of the Town Clerk, 820 Enfield Street, Enfield, CT.

Chairman Kaupin announced the ground rules for the Public Hearing.

Mr. Chodkowski stated there was no change to the rate structure.

As no one from the audience wished to speak, Chairman Kaupin closed the Public Hearing at 7:05 p.m.

**ENFIELD TOWN COUNCIL
MINUTES OF A PUBLIC HEARING
MONDAY, SEPTEMBER 19, 2016**

A Public Hearing was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, September 19, 2016 at 7:06 p.m.

ROLL-CALL – Present were Commissioners Arnone, Cekala, Davis, Deni, Edgar, Kaupin, Lee, Stokes and Szewczak. Councilors Bosco and Hall were absent. Also present were Town Manager, Bryan Chodkowski; Town Attorney, Christopher Bromson; Director of Public Works, Jonathan Bilmes; Superintendent of Water Pollution Control, Kevin Shlatz; Director of Finance, John Wilcox; Director of Social Services, Dawn Homer-Bouthiette; Library Director, Jason Neely; Town Clerk, Suzanne Olechnicki

Chairman Kaupin read the notice of Public Hearing, which was published in the Hartford Courant on Friday, August 26, 2016 as follows:

**TOWN OF ENFIELD
LEGAL NOTICE - PUBLIC HEARING
MONDAY, SEPTEMBER 19, 2016**

The Water Pollution Control Authority will hold a Public Hearing in the Enfield Town Hall Council Chamber, 820 Enfield Street, Enfield, Connecticut on Monday, September 19, 2016 at 6:45 p.m. to allow interested citizens an opportunity to express their opinions regarding the WATER POLLUTION CONTROL FACILITIES PLAN. Copies of the proposed plan are on file in the office of the Town Clerk, 820 Enfield Street, Enfield, CT.

Chairman Kaupin announced the ground rules for the Public Hearing.

Present for this Public Hearing were Michael Burns and Paul Dombrowski from Woodard & Curran.

Mr. Dombrowski stated they've finished the facilities plan and are ready to move onto the design for improvements. He noted the purpose of the public hearing is to satisfy DEEP's requirement to give the public full access and ability to comment on this plan. He explained the facilities plan encompasses a number of previously submitted reports, which were available through the course of the project and there are currently paper copies available in multiple locations throughout the town. He added electronic copies are also available on the Town's website.

He provided a brief overview of the Town's wastewater system. He noted Enfield has over 250 miles of underground pipe and 16 pump stations, which are predominantly from the 1930's. He stated the facility was originally constructed in 1938 with upgrades around 1970 and limited changes since then. He noted most of the Town's facilities are in the order of forty years old.

Mr. Dombrowski stated improvements are warranted at this time due to the age and challenging condition of the system. He pointed out Enfield had some DEEP violations regarding odor concerns, which will be addressed in the plan. He stated limited work has been done over the past 40 years, therefore, the facility is in tough shape in many regards. He noted there are a number of aspects of the work that will be addressed which will make the facility safer for employees who work at the facility.

He stated their findings are identified and detailed in the report, which includes upgrades for the pumping stations, portions of the sewer collection system, as well as all of the individual parts at the water pollution control facility on Parsons Road.

Mr. Dombrowski stated the sewer use fee was implemented in 2014 to allow the Town to move forward with a program of this nature. He noted the Town is seeking grants and loans from the State to help fund improvements that the Town wishes to undertake. He noted the sewer use program is currently generating monies required to fund this project, and no change is anticipated in that rate in the near future.

He stated in order to move this project forward, they need to move forward with the design in an expedited manner because the monies available through the DEEP Clean Water Fund requires this project be moving forward in a rapid pace so that it's out to construction in this current fiscal year.

Chairman Kaupin invited comments from the public.

There were no comments from the public.

Commissioner Szewczak questioned the time frame for this project, and Mr. Dombrowski responded the design is just starting, and they will have drawings available for DEEP's review and approval the end of March, 2017, and they would then go through a bidding phase, which would happen through the course of the summer of 2017 and then construction would commence. He noted they anticipate a two-year construction period. He pointed out this is the project associated with the water pollution control facility. He noted there will be other projects, which will be much smaller in nature that are associated with pumping stations and some sewers.

Commissioner Arnone stated because of the outcome of the referendum, Enfield understands the need for clean water. He noted Enfield's plant cleans 5 million gallons of water per day from highly polluted to swimmable.

Commissioner Deni stated the Town is also having problems with trunk lines and pumping stations, and he questioned when that will be addressed. Mr. Dombrowski stated they're in the process of getting DEEP to sign off on that phase, and it's expected those designs will start sometime in 2017 with construction to follow.

As no one else wished to speak, Chairman Kaupin closed the Public Hearing at 7:15 p.m.

ENFIELD TOWN COUNCIL
Acting in its capacity as
WATER POLLUTION CONTROL AUTHORITY
SEPTEMBER 19, 2016

A meeting of the Water Pollution Control Authority was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, September 19, 2016. The meeting was called to order at 7:16 p.m.

ROLL-CALL –Present were Commissioners Arnone, Cekala, Davis, Deni, Edgar, Kaupin, Lee, Stokes and Szewczak. Commissioners Bosco and Hall were absent. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Director of Public Works, Jonathan Bilmes; Water Pollution Control Supervisor, Kevin Shlutz; Director of Finance, John Wilcox; Director of Social Services, Dawn Homer-Bouthiette; Library Director, Jason Neely; Town Clerk, Suzanne Olechnicki

APPROVAL OF MINUTES

MOTION #6251 by Commissioner Deni, seconded by Commissioner Edgar to accept the minutes of the August 1, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6251** adopted 7-0-2, with Commissioners Davis and Lee abstaining.

SPECIAL GUEST

There were no special guests this evening.

OLD BUSINESS

Item A. will remain on the table.

NEW BUSINESS

There were no New Business items on this evening's agenda.

ITEMS FOR DISCUSSION

MOTION #6252 by Commissioner Lee, seconded by Commissioner Szewczak to suspend the rules to move Item A. to Miscellaneous this evening.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6252** adopted 9-0-0.

Item B will remain on the agenda.

MISCELLANEOUS

RESOLUTION #6253 by Commissioner Arnone, seconded by Commissioner Stokes.

WHEREAS, in accordance with Chapter 103, Section 7-255 of the Connecticut General Statutes, the Enfield Sewer Authority held a public hearing on September 19, 2016 at 6:30 p.m. in the Council Chamber of the Town Hall, 820 Enfield Street, Enfield, Connecticut, hearing comments on the proposed 2016-2017 Sewer Service Fee Schedule.

THEREFORE, BE IT RESOLVED, the Enfield Sewer Authority does hereby adopt the Sewer Service Fee Schedule, attached hereto as "Attachment A".

Commissioner Lee stated a lot of discussion went into deciding the best way to set rates for residents and businesses in the Town of Enfield. He noted they've done a good job to hold this rate structure in place as long as it makes fiscal sense. He stated while there may be some fluctuations from year-to-year, for the most part they're still with a model that is supporting the program and plant improvements the way that it was supposed to. He noted he's pleased to see this hold steady for another year, and he will be voting in favor of the resolution.

Commissioner Szewczak stated the next time they look at rates, they should be sure end users are contributing enough to sustain what they need to do.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6253** adopted 9-0-0.

ADJOURNMENT

MOTION #6254 by Commissioner Szewczak, seconded by Commissioner Arnone to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6254** adopted 9-0-0, and the meeting stood adjourned at 7:20 p.m.

**TOWN OF ENFIELD
WATER POLLUTION CONTROL AUTHORITY
SEWER SERVICE FEE SCHEDULE
Pursuant to §86-203(2)
FOR FISCAL YEAR 2016-2017**

WATER USAGE BASED SEWER RATES

- Billed water consumption ≤20,000 \$3.39 per 1,000 gallons
- Billed water consumption > 20,000 \$5.08 per 1,000 gallons

A seasonal adjustment is made by reducing the daily consumption of potable water for the months of June, July, and August by 7.5%.

Minimum bill of \$13.00 will be assessed for all accounts using less than 3,835 gallons quarterly.

**SEWER USAGE BASED RATES
(FOR SEWER USERS WITH SEWER METERS)**

- Significant users with sewer meters: charges will be computed by multiplying the quarterly volume of sewerage by \$5.08 per 1,000 and billed quarterly.

PRIVATE WELL BASED RATES

- Well Users will be charged quarterly based on the average consumption by user classification:

Residential and small non-residential	12,780 gallons per quarter for FY16/17
Commercial and industrial	45,000 gallons per quarter for FY16/17

Interest will be charged on delinquent accounts at the rate of 1-1/2% per month, with a minimum charge of \$2.00, as provided by statute. Appeals for such charges must be filed within 30 days after the mailing of the bills. NOTE: Sewer Fees are the responsibility of the property owner.

SEWER CONNECTION FEES

\$3,000* per EDU

**Houses and commercial/Industrial buildings built prior to January 1, 2014 and were not connected to the Town of Enfield Sanitary Sewer System as of January 1, 2014 will be charged pursuant to the WPCA policy on Sewer Connections.*

OTHER FEES

Inspection Fee:	\$100 per occurrence for any new construction, replacement, renovation or repair work during published business hours (\$300 per occurrence for nights, holidays, and weekends)
Sewer Meter Reading Charge:	\$50 per reading (quarterly) of non-Water Company meters
Septage Disposal Permit:	\$100 per year for each registered septage hauler
Septage Disposal Fees:	\$60 per 1,000 gallons based on full truck capacity of residential septage \$80 per 1,000 gallons based on full truck capacity of industrial/commercial septage \$10 per discharge for sewage from recreational vehicles (campers)
FOG Inspection Fee:	\$50 per inspection visit (no more than monthly)
Industrial Groundwater Remediation Discharge:	\$250 per quarter