

ENFIELD TOWN COUNCIL
Acting in its capacity as
WATER POLLUTION CONTROL AUTHORITY
OCTOBER 24, 2016

A meeting of the Water Pollution Control Authority was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, October 24, 2016. The meeting was called to order at 7:21 p.m.

ROLL-CALL –Present were Commissioners Arnone, Bosco, Davis, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Commissioner Cekala was absent. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Deputy Director of Public Works, Bill Taylor; Water Pollution Control Superintendent, Kevin Shlatz

APPROVAL OF MINUTES

MOTION #6258 by Commissioner Deni, seconded by Commissioner Stokes to accept the minutes of the October 3, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6258** adopted 10-0-0.

SPECIAL GUEST

There were no special guests this evening.

OLD BUSINESS

Item A. will remain on the table.

NEW BUSINESS

There were no New Business items on this evening's agenda.

ITEMS FOR DISCUSSION

MOTION #6259 by Commissioner Bosco, seconded by Commissioner Arnone to move Item 6A to Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6259** adopted 10-0-0.

MISCELLANEOUS

RESOLUTION #6260 by Commissioner Lee, seconded by Commissioner Stokes.

WHEREAS, the Authority is moving expeditiously with efforts related to the Water Pollution Control Project Upgrades (the “Upgrades”), specifically the Plant Design; and

WHEREAS, a Project Manager is required to oversee the Plant Design; and

WHEREAS, the Authority now wishes to engage a consultant for Project Management services related to Plant Design, including design oversight, value engineering, miscellaneous peer review, procurement assistance, pre-construction recommendations, assistance with grant related paperwork, invoice review, progress report review and recommendations; and

WHEREAS, staff has solicited proposals from three qualified engineering firms with experience in wastewater engineering in Connecticut; and

WHEREAS, each of the firms is currently under contract for On-Call Consulting & Engineering Services; and

WHEREAS, in accordance with Chapter V, 8(d) of the Charter, it has been determined by the Town Council that it is against the best interests of the Town of Enfield to invite sealed bids or proposals;

NOW, THEREFORE, BE IT RESOLVED, the Town Manager, is hereby authorized to engage Fuss & O’Neill as Contract Project Manager for services related to the Upgrades Plan Design pursuant to that firms’ existing contract for On-Call Consulting & Engineering Services.

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to impress the seal of the Town of Enfield on any such document, amendment, rescission, or revision.

Present for this discussion was Virgil Lloyd, Senior Vice President of Fuss & O’Neill.

Mr. Taylor stated they are on the fast track for design improvements to the Water Pollution Control facility. He noted they are asking to hire a consultant as the owner’s Project Manager for the design upgrade to the plant only. He stated they would like to go out to bid by late next spring so that they can qualify for funding on the order of \$5 million dollars.

He stated Fuss & O’Neill came in with the lowest price for the scope of services.

Commissioner Szewczak questioned whether Fuss & O’Neill would do cost estimates, and Mr. Lloyd responded that would be done by the design engineer.

Commissioner Szewczak questioned if they would have a construction manager for these projects, and Mr. Taylor stated they would bid for a general contractor, and at that point the Town would probably hire an owner's representative, who would represent the Town.

Commissioner Arnone questioned why the Town needs Fuss & O'Neill if they already have Woodard & Curran. Mr. Lloyd stated there are a lot of administrative tasks, which are the responsibility of the owner. He noted this is to help Town staff administer and monitor Woodard & Curran. He stated his belief the Town would be getting good value for its money.

Commissioner Deni questioned the dollar figure, and Chairman Kaupin responded \$68,000. Mr. Taylor stated they did recognize there are some tasks that they did not enumerate; therefore, they built in a little money for that reason.

Commissioner Deni raised the possibility of hiring someone on a temporary basis, and Mr. Chodkowski stated there was discussion at the administrative level about the pros and cons of hiring a temporary person, but they wanted to move promptly and decided this was the best way to go.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6260** adopted 10-0-0.

ADJOURNMENT

MOTION #6261 by Commissioner Hall, seconded by Commissioner Szewczak to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6261** adopted 10-0-0, and the meeting stood adjourned at 7:40 p.m.