

DRAFT ~ SUBJECT TO CHANGE

Minutes for December 22, 2016, Special Meeting, Board of Assessment Appeals

The special meeting commenced at 9:30 a.m. in the Council Chambers with Donna Dubanoski, Chairman, present; Thomas Tyler, present; and Victoria Rose, recording secretary, present.

Discussion was held regarding minutes of September 7, 2016, September 14, 2016 and September 15, 2016.

Donna Dubanoski stated that Kenneth Edgar did return with his camper and the Board viewed the vehicle in the minutes for September 7, 2016.

Thomas Tyler stated to change assessment rear to year in the minutes of September 14, 2016 and fix the spelling of the word “vehicle” in the minutes for September 7, 2016.

Thomas Tyler made a motion to approve the minutes of September 7, 14, and 15, 2016 as amended. Kelly Hemmeler seconded the motion. The motion carried with 3-0-0.

Discussion was held on hearings to be held in April. Kelly Hemmeler stated the meetings should start the first week of April.

Thomas Tyler asked if it was possible to have one on one hearings.

Victoria Rose stated that previous boards had done that.

Kelly Hemmeler also stated to try not to have the hearings in the Tville Room due to space. Would like to hold hearings in the Enfield Room or Council Chambers.

Thomas Tyler would like to empower Donna Dubanoski to schedule the meetings without having to hold a meeting.

Thomas Tyler made a motion to nominate Donna Dubanoski as Chairman for the Board. Kelly Hemmeler seconded the motion. The motion carried 3-0-0.

Thomas Tyler made a motion to nominate Kelly Hemmeler as vice-chair. Donna Dubanoski seconded the motion. The motion carried 3-0-0.

Kelly Hemmeler made a motion to nominate Thomas Tyler as vice-chair. Donna Dubanoski seconded the motion. The motion carried 3-0-0.

Thomas Tyler made a motion to adjourn the meeting at 9:50 a.m. Kelly Hemmeler seconded the motion. The motion carried 3-0-0.