

TOWN OF ENFIELD  
ANNUAL BUDGET

FUNCTION: DEPT/AGENCY: ACTIVITY:  
 CODE: Finance General Services  
 General Fund  
 1840

		2002-03	2003-04	
PROGRAM SUMMARY		ACTUAL	BUDGET	REVISED
PROPOSED	ADOPTED			
2004-05				
0100 Personal Services - Salaries		76,303	77,652	79,664
82,303	82,303			
0300 Purchased Prof. & Technical			200	200
200	200			
0400 Purchased Property Services		2,045	2,510	2,510
2,563	2,563			
0500 Other Purchased Services		1,115	1,888	1,888
1,888	1,888			
0600 Supplies/Materials		739	700	700
700	700			
0800 Other Objects		800	825	825
825	825			
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PROGRAM TOTAL		81,002	83,775	85,787
88,479	88,479			

PROGRAM INFORMATION & DATA:

The chief responsibility of the Division of General Services is to carry out the purchasing function. In addition, it is also responsible for informational and mail services, as well as the inventory and management of fixed property and assets.

DEPARTMENT GOALS:

To continue to provide town departments with required goods and services at the time and place needed, in the proper quantity and quality.