

TOWN OF ENFIELD  
ANNUAL BUDGET

FUNCTION: General Fund	DEPT/AGENCY: Judicial	ACTIVITY: Town Attorney	CODE: 1300
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PROGRAM SUMMARY	2005-06 ACTUAL	2006-07 BUDGET	2006-07 REVISED	2007-08 PROPOSED	2007-08 ADOPTED
0100 Personal Services - Salaries	285,537	276,245	276,245	283,704	283,704
0200 Personal Svcs. Employee Benef.				94,055	94,055
0300 Purchased Prof. & Technical	39,421	25,000	27,265	24,100	24,100
0400 Purchased Property Services	66	1,250	1,250	350	350
0500 Other Purchased Services	1,479	3,300	3,300	3,025	3,025
0600 Supplies/Materials	5,070	6,725	6,725	6,225	6,225
0800 Other Objects	1,450	7,800	7,800	6,801	2,621
PROGRAM TOTAL	333,023	320,320	322,585	418,260	414,080

PROGRAM INFORMATION & DATA:

The Town Attorney acts as the legal advisor to the Town Council, the Town Manager, department and division heads, in all matters relating to their official duties. The Town Attorney advises as to the legal implications of contemplated policy and administrative decisions, and represents the Town in legal proceedings in which it may have an interest.

DEPARTMENT GOALS:

To continue to provide preventative and proactive counsel to Town Officials, agencies, boards, commissions, the Town Manager and Town staff.

Strive to protect and preserve the Town's legal interests through various means, among them:

- a. research and write legal opinions; review and draft ordinances, contracts, agreements and other documents;
- b. vigorously and successfully represent and defend the Town's interests in litigation, claims, arbitration and similar proceedings;
- c. oversee and facilitate property acquisitions, sales and condemnations;
- d. safeguard and limit the Town's liability;
- e. expedite and accelerate resolution of dormant cases.