

TOWN OF ENFIELD
ANNUAL BUDGET

FUNCTION:	DEPT/AGENCY:	ACTIVITY:	CODE:
General Fund	Town Clerk	Town Clerk	1600

PROGRAM SUMMARY	2005-06 ACTUAL	2006-07		2007-08	
	BUDGET	REVISED	PROPOSED	ADOPTED	
0100 Personal Services - Salaries	267,719	265,488	265,488	268,035	262,065
0200 Personal Svcs. Employee Benef.				111,740	111,740
0300 Purchased Prof. & Technical	33,719	41,500	41,500	38,600	38,600
0400 Purchased Property Services	932	1,500	1,500	1,000	1,000
0500 Other Purchased Services	18,749	23,400	23,400	37,800	37,800
0600 Supplies/Materials	4,018	4,500	4,500	5,800	5,800
0700 Property	6,539	950	950	12,825	12,825
0800 Other Objects	386	650	650	650	650
PROGRAM TOTAL	332,062	337,988	337,988	476,450	470,480

PROGRAM INFORMATION & DATA:

The Town Clerk's office is responsible for land record management, election/primary returns, registration and statistical analysis of vital records and is the controller of canine, sportsmen and various other licensing. Also, assistance is afforded the public, serving as a communication link between the citizens and their Town Government, providing access to information which is essential to their participation in the democratic process.

DEPARTMENT GOALS:

Continue verification of town land records to allow merge of information into computerized general index.

To plan for the preservation of historic documents and apply for State and other grants, as available.