

TOWN OF ENFIELD
ANNUAL BUDGET

FUNCTION: General Fund	DEPT/AGENCY: Judicial	ACTIVITY: Town Attorney	CODE: 1300
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PROGRAM SUMMARY	2004-05 ACTUAL	2005-06 BUDGET	2005-06 REVISED	2006-07 PROPOSED	2006-07 ADOPTED
0100 Personal Services - Salaries	254,640	260,413	275,288	264,610	276,245
0300 Purchased Prof. & Technical	37,393	25,000	30,345	25,000	25,000
0400 Purchased Property Services	166	1,250	1,250	1,250	1,250
0500 Other Purchased Services	1,817	3,300	3,300	3,300	3,300
0600 Supplies/Materials	5,325	6,725	6,725	6,725	6,725
0800 Other Objects	1,780	7,800	7,800	7,800	7,800
PROGRAM TOTAL	301,121	304,488	324,708	308,685	320,320

PROGRAM INFORMATION & DATA:

The Town Attorney acts as the legal advisor to the Town Council, the Town Manager, department and division heads, in all matters relating to their official duties. The Town Attorney advises as to the legal implications of contemplated policy and administrative decisions, and represents the Town in legal proceedings in which it may have an interest.

DEPARTMENT GOALS:

To continue to provide preventative and proactive counsel to Town Officials, agencies, boards, commissions, the Town Manager and Town staff.

Strive to protect and preserve the Town's legal interests through various means, among them:

- a. research and write legal opinions; review and draft ordinances, contracts, agreements and other documents;
- b. vigorously and successfully represent and defend the Town's interests in litigation, claims, arbitration and similar proceedings;
- c. oversee and facilitate property acquisitions, sales and condemnations;
- d. safeguard and limit the Town's liability; expedite and accelerate resolution of dormant cases.