TOWN OF ENFIELD
ANNUAL BUDGET

FUNCTION:	DEPT/AGENCY:	ACTIVITY:
CODE:		
General Fund	Town Clerk	Town Clerk
1600		

PROGRAM SUMMARY	2003-04 ACTUAL	2004-05 BUDGET	2004-05 REVISED	2005-06 PROPOSED	2005-06 ADOPTED
0100 Personal Services - Salaries	230,303	251,624	253,265	266,331	266,331
0300 Purchased Prof. & Technical	49,549	38,050	38,050	38,750	38,750
0400 Purchased Property Services	802	1,500	1,500	1,500	1,500
0500 Other Purchased Services	23,960	24,950	24,950	24,200	24,200
0600 Supplies/Materials	3,965	4,300	4,300	4,500	4,500
0700 Property				5,500	5,500
0800 Other Objects	385	350	350	400	400
PROGRAM TOTAL	308,964	320,774	322,415	341,181	341,181

PROGRAM INFORMATION & DATA:

The Town Clerk's office is responsible for land record management, election/primary returns, registration and statistical analysis of vital records and is the controller of canine, sportsmen and various other licensing. Also, assistance is afforded the public, serving as a communication link between the citizens and their Town Government, providing access to information which is essential to their participation in the democratic process.

DEPARTMENT GOALS:

Continue verification of town land records to allow merge of information into computerized general index.

To plan for the preservation of historic documents and apply for State and other grants, as available.