



AGENDA
General Government and Finance
Subcommittee Meeting Minutes
Scitico Conference Room
Thursday, January, 12, 2023 – 8:45 am

1. **Roll Call:** Chair Gina Cekala, Councilors Mike Ludwick and John Santanella; Ellen Zoppo-Sassu, Steve Bielenda, John Wilcox, Sheila Bailey and Erin Riggott.
2. **Acceptance of Minutes from December 14, 2022** - tabled
3. **New Business - ARPA**
 - a. The Council members discussed the potential of a **Small Business Grant Round 2** as referred from Town Council. They decided to ask for a Special meeting with the Economic Development Commission to discuss parameters for a new round.
 - b. **Fiber project for additional PD Surveillance cameras** came in as a request from Paul Russell/IT. He will be submitting a memo for a future meeting concerning this matter.

New Business - Other

- c. Review of Abatement Guidelines – **the members will be soliciting input from the Economic & Community Development Commission**
 - d. Massage Therapy Ordinance (referral from Town Council) – **there is outdated language which has a local permit and inspection component which is redundant since the State and Health Districts regulate this industry.**
 - e. Alcohol Sales on Sunday (referral from Town Council)
 - f. Food Truck permitting (referral from Town Council) – **Sheila gave an overview of the Alcohol Sales and Food Truck issues which are barriers for small businesses. Ellen will check with the Town Attorney on the process needed to amend or abolish the outdated ordinances.**
4. **Old Business**
 - a. Use of CivicPlus – **Sheila Bailey gave a video overview of the CivicCLerk component which would promote transparency and easy access for both staff and the public. The Committee recommends approval and moving this item to the full Council presentation at the Feb meeting.**
 - b. Review of Snow and Parking Fines - tabled
 - c. Out of State License Plates issue - tabled
 - d. Memorial Bench and Tree Referral from Town Council - tabled
 - e. Naming of Town Owned Property – tabled

- f. The committee made a motion to add the matter of **Ambulance acquisition issues** to the agenda. It was approved on a voice vote. **Chief Riggott spoke to the dangerous supply chain delays regarding ambulances and said an effective stop gap measure would be to acquire a used ambulance in the interim. This would be the 8th vehicle, adding an additional rig due to the increase of almost 2,000 calls in call volume.**
- g. The committee made a motion to add the matter of **regular meetings** to the agenda. It was approved on a voice vote. **Ellen asked for consideration to establish a regular meeting calendar to better manage the flow of items. The Committee chose the first Friday of the month, and will schedule special meetings as necessary.**
- h. The committee made a motion to add the matter of **a request to waive interest and penalties from a tax bill (P. Awad)** to the agenda. It was approved on a voice vote. **John Wilcox provided an overview of the email that he received. The committee members did not feel that there was enough information to make a compelling case for the waiver. They asked for a referral be made to the Social Services Dept. for possible assistance.**

Chair Cekala asked that the committee review the **financial year to date information** (7/1 – 12/31) at a future meeting .

The committee decided to have a special meeting to address the growing agenda items on **Thurs. January 26 at 4:15pm.**

5. Adjournment occurred at 10:16am.