

**ENFIELD TOWN COUNCIL  
MINUTES OF A PUBLIC HEARING  
TUESDAY, FEBRUARY 18, 2020**

Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Deputy Town Clerk, Karen Coolong and Town Attorney, James Tallberg

A Public Hearing was called to order at 7:07 p.m. on Tuesday, February 18, 2020 in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut. The following Notice of Public Hearing was published in the Hartford Courant on Friday, February 7, 2020:

**TOWN OF ENFIELD  
LEGAL NOTICE**

The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, Connecticut on Tuesday, February 18, 2020 at 6:50 p.m. to allow interested citizens an opportunity to express their opinions regarding the PROPOSED CONVEYANCE OF 2 BROAD BROOK ROAD.

Chairman Ludwick announced the ground rules for the public hearing and then invited comments from the public.

Mr. Bromson explained the grange was the former Scitico Village schoolhouse built in 1850. He noted over the years it was owned by the Enfield Grange and used as a meeting hall. He noted it has been vacant since the Town acquired the property in 2010. He stated the Town attempted to convey the property to the Martha Parsons Trust, but the group dissolved and is no longer in existence. He noted the Town solicited an RFP for parties interested in acquiring it in 2015, and there was only one offer of \$20,000, but they were unable to secure financing, and the deal fell through. He stated the reason for this public hearing is a notice that the Town would like to convey it and give it to the Town's realtor, Century 21 Allpoints Realty. He noted this property is residentially zoned at R33. He stated the recommended price is \$75,000 to \$80,000. He noted Planning & Zoning had this for the referral that's statutorily required, and they tabled it because they'd like to see it retained as that building, so if the Town sold it, they'd have a restrictive covenant through the Town Attorney to limit it to an adaptive re-use or to renovate it. He pointed out the Council does not need to address this tonight, but when it's put on the market, the Council can decide if they agree with this.

Karen LaPlante, 166 North Maple Street

Stated her belief a restrictive covenant or a conservation easement of some type would be a good thing to do. She noted whatever can be done to preserve this historic area would be good.

Jack Sheridan, 7 Buchanan Road

He noted past students had a lot of pride about that building. He recalled how Margaret Jedziniak brought the history of that building to light. He stated his belief it would be great to preserve this building in some way.

As no others wished to speak, Chairman Ludwick closed the hearing at 7:10 p.m.

**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
TUESDAY, FEBRUARY 18, 2020**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Tuesday, February 18, 2020. The meeting was called to order at 7:11 p.m.

**PRAYER** – The Prayer was given by Chairman Mangini.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**ROLL-CALL** – Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak, and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Deputy Town Clerk, Karen Coolong; Town Attorney, James Tallberg; Director of Finance, John Wilcox; Supervisor of Assessment and Revenue Collection, Della Froment; Director of Social Services, Cynthia Guerrerri

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Ludwick made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

**MOTION #5365** by Councilor Muller seconded by Councilor Mangini to accept the minutes of the February 3, 2020 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5365** adopted 11-0-0.

**MOTION #5366** by Councilor Mangini seconded by Councilor Muller to accept the minutes of the February 3, 2020 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5366** adopted 11-0-0.

**SPECIAL GUESTS**

**Elderly Tax Credit**

Present for this item were Director of Finance, John Wilcox and Supervisor of Assessment and Revenue Collection, Della Froment

Mr. Wilcox spoke about the Homeowner/Circuit Breaker Program. He explained this is a state-mandated program, and it's administered through credits to property taxes. He noted the Town of Enfield has a local ordinance, which matches the credits issued by the State program. He stated in Fiscal Year 2020, 500 residents have been assisted, and the cost to the State program was \$302,979, and the local match is \$301,608. He noted the credit amounts are set by the State and range from \$150 to \$1,250, and these credits are matched by the State program, so a resident will see on their tax bill the State benefit and the local benefit.

Ms. Froment then spoke about program requirements. She noted a person must be the owner of the property and be 65 years of age at the time of filing. She pointed out the person would have to turn 65 by December 31, 2019 to apply for this credit on the 2019 Grand List or the July 2020 billing. She stated it's also set by income limits by the State Office of Policy and Management, and for this year for filing between February 1<sup>st</sup> and May 15<sup>th</sup> for married is \$45,100 and \$37,000 for a single person. She noted other requirements include owning the home, which is being applied for on October 1, 2019 and it must be the primary residence. She noted this is acknowledgement that some people go south for the winter, but the primary residence must be in Enfield.

She stated if people are reapplying, reminders will be sent out. She noted applications are being taken through Community Services at 110 High Street at 860-253-6397. She explained the paperwork that's required to apply. She noted people under 65 years of age are eligible if they are 100% social security disabled.

Councilor Szewczak questioned if this is only purely income based and not asset based, and Ms. Froment responded that's correct. She noted it's adjusted gross income and social security.

Councilor Sferrazza questioned if someone is receiving \$20,000 from social security, does that count towards the income requirement, and Ms. Froment stated that income is included, however, an appeal can be made to the Office of Policy and Management explaining that it's a lump sum payment for a current year, and it's their decision whether or not the application is approved.

Councilor Sferrazza stated his understanding 500 Enfield residents qualified for these credits, and Mr. Wilcox responded that's correct.

Councilor Sferrazza questioned if it can be assumed that as long as people meet all the criteria, they will receive the credit, and Mr. Wilcox responded that's correct.

Councilor Riley questioned if the tax credit is a flat rate, and Ms. Froment explained it's a scale and somewhat of a calculation, and it varies anywhere from \$150 to \$1,250 off the tax bill.

Councilor Riley questioned whether that reduction shows on the tax bill, and Ms. Froment noted it shows the state and town benefit.

Councilor Bosco questioned how it's determined what the primary residence is if someone has a home in Florida, and Ms. Froment stated they do reach out to the county in Florida to learn if a person is getting an exemption in Florida.

Councilor Bosco stated his understanding the State did not fund this fully last year, and Ms. Froment stated the State does not fund this program anymore.

Councilor Bosco stated his understanding the Town of Enfield is paying 100% for this, and Mr. Wilcox responded that's correct. He explained previously all the towns in the State of Connecticut would submit their applications, and the State would then reimburse the towns up to the amount that they had appropriated for this program in the State budget. Mr. Bromson added this is an unfunded State mandate, and the Town gets no reimbursement. He stated the Town is not required to meet the State match, but the Town Council decided in the last two years to continue matching it for the second \$300,000, which it's not obligated to do.

Councilor Bosco stated for those people claiming Enfield isn't senior friendly, it should be known that the Town of Enfield is paying 100% of this tax credit because it's believed people need this assistance. Mr. Bromson added the Council did not abandon this program when there were big budget cuts a couple years ago.

Councilor Muller questioned whether a person must own a house outright, or can there be a mortgage, and Ms. Froment responded there can be a mortgage, but the person must hold the title to the home.

Councilor Sferrazza questioned clarification on the \$302,000 figure mentioned earlier by Mr. Wilcox. Mr. Bromson clarified the first half is \$300,000 that the State mandates the Town offers, and the Town must pay it. He noted the State used to reimburse the Town, and then they stopped. He explained the tax bill should not mention any contribution from the State. Councilor Sferrazza questioned if that change can be made so it's clear the Town is totally funding this program. Mr. Bromson noted that can be looked into, so that it's very clear to people that the Town of Enfield is paying the whole amount because the State shouldn't get credit for something they don't pay for.

Councilor Kiner clarified up until three years ago, the Town was paying \$300,000 and was matched by the State for \$300,000, so now the Town will be paying \$600,000. He questioned if staff has been in contact with State legislators to see if there's any possibility of the State funding this program in the upcoming budget. Councilor Riley stated she sent an email to Senator Kissel, and it was also forwarded to Representative Carol Hall requesting this be included in the proposed finance bill to have this reimbursement put back. She noted Senator Kissel stated he will put in a bill regarding this.

Councilor Szewczak agreed the Town should do these things, however, she feels this is different than providing food and utilities and things that diminish. She feels giving people a break on their

taxes is maintenance of an asset, and the State needs to either help the Town or they need to make the Town whole for maintaining the asset. She added if anyone needs State help later on, the State will take that asset. She feels the Town of Enfield is really good to the citizens of the community, and they need to be cognizant of what they're doing and they're actually helping the State as well.

Chairman Ludwick stated he knows of some people who applied for this, and he questioned if there are ways to make referrals. Ms. Froment stated one of the reasons they use the Community Services Office on High Street is that they keep a database. She noted if a person is eligible for the Homeowner Program, that person is probably eligible for other programs.

Chairman Ludwick suggested a press release because he knows there are more than 500 people who could use this program.

Councilor Riley questioned whether people must call to make an appointment, and Ms. Froment responded yes.

Mr. Bromson stated they will do press releases on the Town Manager and Social Services website.

Ms. Froment stated the Grand List did go up just over \$8 million dollars. Mr. Bromson stated that's 3% over last year. He noted this is a good indicator that Enfield has a lot of economic movement in the town for residential, businesses and industrial, and this is a good harbinger of things to come.

## **PUBLIC COMMUNICATIONS & PETITIONS**

Karen LaPlante, 166 North Maple Street

Stated she's present on behalf of the Agricultural Commission. She noted they're having their second annual Northern Connecticut Agricultural Summit—Farming for Your Future on Saturday, February 29<sup>th</sup> at Asnuntuck Community College. She noted there will be a continental breakfast at 8:30 and the keynote speaker will be Joan Nichols, who is the Executive Director of the Connecticut Farm Bureau Association, and she will be speaking at 8:45 a.m. She noted there will be five breakout sessions that people can attend. She stated one session will be on hemp, and experts will be present from the State Department of Agriculture, UCONN and some of the local growers that had experience this year with hemp. She noted there will also be sessions on beekeeping, hydroponics, pollinating, meat regulations, raising backyard poultry, farm regulations and permits, farm resiliency, improving soil health, climate change and farm insurance. She stated this is a free event.

Jack Sheridan, 7 Buchanan Road

Stated he's sorry it was announced there's an \$8 million dollar increase in the Grand List because he believes the Town will just want to spend it.

Mr. Sheridan stated he's not getting answers to some questions. He noted he recently brought up the fiduciary fund and the Opera House Players and noted there's no financial status on where taxpayer money is going. He referred to the lights on police cruisers and he noted he did some research and learned these lights cause accidents. He questioned putting a \$500,000 facility at the dump when an average house costs \$250,000. He questioned \$36,349 for a Pickle Ball Court. He questioned who and how many people will use that.

He stated Enfield pays more for education and gets less. He stated his belief a lot of that has to do with grants because grant money is being spent on things that are not needed.

Robert Tkacz, 815 Woodgate Circle

Referred to previous comments about the rudeness of the Police Department and stated his hope the Town has a program to address this. He pointed out the School Board established programs to address complaints that they received from the public, and they took action. He stated his hope the Town Manager will comment on what programs have been put in place at the Police Department.

He spoke about staffing at the Police Department. He referred to an FBI report, which shows that in 2016 New Haven had 509 employees in their Police Department, which included civilians, and they downsized to 460 employees, and their population has increased. He noted Enfield keeps increasing its staff in the Police Department.

Mr. Tkacz provided 2018 statistics of four towns similar in size to Enfield:

Wallingford – 71 police officers and 22 civilians

Southington – 66 police officers and 21 civilians

Shelton – 50 police officers and 10 civilians

Enfield – 95 police officers

He stated crime is supposed to be declining. He noted one town has 105, which Councilor Sferrazza believes Enfield should be staffed at, and that town has a population of 52,000.

Mr. Tkacz stated his belief Enfield should be downsizing its spending and lowering the taxes because he believes this is how the town will grow.

He noted there were two deaths at the state line, and he questioned where the report is on that accident. He feels it's overdue, and the public should know why that chase went on.

Lucien LeFevre, 54 Kimberly Drive

Thanked Town Council members, Town staff and Board of Education members who attended the 70<sup>th</sup> annual Four Chaplin's Mass. He pointed out they are the only organization that has done 70 consecutive Four Chaplin's masses for 70 years.

Mr. LeFevre stated it's not too early to get on board with Wreaths Across America. He noted the goal is 1,800 wreaths to completely do St. Patrick's Cemetery. He stated people can go online and order the wreaths, and it's not too early to do it.

Karen LaPlante, 166 North Maple Street

Stated there's a proposed resolution on the agenda to allow the Director of Finance to send a letter to the Hazardville Water Company and the Connecticut Water Company stating the Town will no longer be responsible for fire protection charges. She noted this has to do with approximately \$1.3 million dollars that is a public utilities regulatory authority approved inch foot water main charge paid annually to the water companies for them to have the resources necessary to provide adequate water flows for fire protection throughout towns. She noted this is derived from the cost of water storage tanks, oversize water mains, hydrants and pump facilities. She stated her belief the Council may lead people to believe it's not their problem if they decide to stop paying this bill. She noted taxpayers will ultimately pay the bill, no matter who pays it – the fire districts or the Town. She stated everyone should agree they should pay the least amount possible. She stated by turning this over to the fire districts, it's just a way to get an additional \$41,000 without having to pay a bill because that's what the fire departments will have to charge extra to make up for the 3% the Town is taking, and that's only at the \$1.3 million dollars. She stated the Town should not do this.

Robert Tkacz, 815 Woodgate Circle

Stated this is another tax that will be passed onto the people. He noted the Town will not reduce its tax by that amount. He stated the fire departments have a higher taxing authority than the Town. He noted the Town must pay its share for fire protection.

Karen LaPlante, 166 North Maple Street

Stated the fire departments must charge an additional \$41,000 to be able to pay the bill. She noted the Town collects the extra \$41,000, and the fire departments are made whole, and they're able to pay the fire protection bill. She questioned if the taxpayers can conclude that this is just a ploy for the Town to get additional fees from the collection of revenue from the fire districts or is it just a ploy to get fees from the taxpayer. She feels either way the taxpayers are getting the short end of the stick. She questioned why should taxpayers pay an additional \$41,000 collection fee to the Town of Enfield Assessor's Office for a bill that should only be \$1.3 million, not \$1.341 million. She pointed out the Town already receives \$340,000 to process these bills and payments from all the fire districts. She questioned at what point are the fire districts going to decide to process their own bills and payments, and the Town will no longer see not only the \$340,000, but the additional \$41,000. She stated if the Town Council decides to pass this resolution, she questioned if they would decrease the budget by \$1.3 million or just find another way to spend it. She questioned if the Town would end up in litigation with either the water companies or the fire districts, due to this extortionate resolution. She questioned what kind of late fees will accumulate while this is being litigated, and how much more will the taxpayers have to pay because of this decision. She questioned what the additional litigation fees to the taxpayer might be.



## **COUNCILOR COMMUNICATIONS & PETITIONS**

Councilor Sferrazza stated his belief it's unfair to equate staffing with crime rates. He noted a town might have a better crime rate because they're more proactive and prevent crime, and it doesn't show up. He noted other towns may not have the same services that the Enfield Police Department has, i.e., helping people when they're locked out of their cars, and police will take complaints in person, rather than just over the phone. He went on to note Enfield has a high number of sex offenders, and the law says that every three months these individuals must check in with the Police Department to make sure their address hasn't changed. He pointed out the Enfield Police Department goes beyond that, and they send out detectives in person to knock on the doors of these sex offenders every three months to be sure that person is doing what they're supposed to be doing. He noted if that person isn't doing what they're supposed to be doing, they go back to jail. He stated there is no mandate that the Enfield Police Department should do this.

He stated Enfield holds a unique position in that they're the first responders for medical emergencies, and in other towns the police don't do that. He noted Enfield has held a first responder license since the 1950's. He stated in an emergency, the first person people will see is sometimes a police officer, and most officers are EMT's.

Councilor Sferrazza stated when they recruit officers, they pick the best candidates possible. He noted the Enfield Police Department has an in-house polygrapher, and police candidates must take a polygraph test. He noted not many departments have an in-house polygrapher, and they then must send their candidates to a private contractor at \$500 per test. He stated Enfield has saved thousands of dollars because this test is administered in-house.

He stated if the citizens felt all these services aren't needed, they could cut back on staffing. He noted as a resident first, he wants these services. He stated he does not believe 95 is overstaffed, and they haven't increased that figure in years. He noted the detective division hasn't grown from 10 detectives in about 15 years, but their calls on identity theft and cyber-crime has increased.

Councilor Sferrazza noted Mr. Tkacz questioned whether there's a policy on rudeness. He noted they have a spelled-out policy that if anyone ever feels that something inappropriate has occurred, they have a right to go to the Police Department and fill out a complaint form. He stated within a certain period that complainant will be notified, the Chief's office will be notified, an investigator will be assigned, and the complaint will be investigated. He noted if a person doesn't want to sign the report, they don't have to.

As concerns the pursuit policy, Councilor Sferrazza stated he doesn't have the knowledge as to why that report hasn't been released. He noted Enfield has police officers that are trained as reconstructionists who investigate major accidents.

Councilor Mangini voiced her support of the Enfield Police Department, and she'd support an increase in police officers and any tools they need for their jobs. She stated Enfield residents live in a very safe environment and should be assured that the police have their backs.

She stated Trivia Night is coming up this Saturday at 7:00 p.m. at Mt. Carmel, and this is a fundraiser for First Readers.

Councilor Bosco referred to Mr. Tkacz's statistics and stated he would like to know what the population rises to in those towns during the day. He noted Enfield's population probably doubles during the day with all the businesses and stores in this town.

He stated the fire departments have the option of collecting their own taxes, and they can then collect 100%, but it would cost them a lot more to hire people to collect their taxes than what's being paid Enfield to do this for them. He pointed out when Enfield doesn't get paid for property or car taxes, it comes out of their pockets. He noted he would love to get rid of collecting taxes for the fire districts because every time the fire districts raise their taxes, people blamed the Town of Enfield because their tax bills get higher.

Councilor Hemmeler stated she recently spoke to a sixth grader, who is very happy to be attending the Eagle Academy.

She noted she spoke to another resident, who signed up for Dial-A-Ride and told her she really enjoys this service.

Councilor Hemmeler stated the Opera House Players are still doing their production of Legally Blonde. She noted she saw this production, and it was very entertaining and fun. She stated the last shows take place Friday, Saturday and Sunday this week.

She stated the recent Four Chaplin's Mass was very moving. She expressed appreciation for the lunch provided by the Post.

Councilor Hemmeler stated Panera is having its ribbon cutting at its new location on Friday at 10:00 a.m.

Councilor Muller stated Buzz Robotics is having a fundraiser pasta supper on Wednesday, March 4<sup>th</sup> from 5:00 to 8:00 p.m. at St. Bernard's Church at 426 Hazard Avenue. He noted the students are working very hard on the robot, and it's almost complete.

Councilor Riley stated First Readers' one and only fundraiser of the year is on Saturday at Mt. Carmel at 7:00 p.m. Doors open at 6:00 p.m. Tables of 10 are \$130, and single tickets are \$15. She noted you can bring drinks and treats and this is adults only. She noted they have great Trivia questions this year. She noted there will be raffles and prizes.

Councilor Szewczak referred to the issue raised by Ms. LaPlante regarding Hazardville Water Company and the Connecticut Water Company and the Town no longer being responsible for fire protection charges. She stated they need to always know what they're doing, and sometimes it takes something like a utility and a large rate increase and a bill that wasn't expected for them to understand that this is something they don't know about, and they need to investigate it and understand it. She noted just because they've always done something one way, doesn't mean they should always do it forever.

**MOTION #5367** by Councilor Szewczak, seconded by Councilor Muller to suspend the rules to address under Miscellaneous Items 14 A1 through A3, E, F, G, H, I, J, K, L, M, N, O and Q.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5367** adopted 11-0-0.

Councilor Unghire stated the seniors have a Blue Book coming out with all kinds of information that are senior related, and the final review will be March 9<sup>th</sup>. She noted after that, the book will go to print and be available for all seniors.

She stated the Senior Small Home Repair Program will start up again on March 31<sup>st</sup>. She noted if anyone has some small projects, they can call the senior center.

Councilor Bosco stated he previously asked what the Town's fixed costs are. He noted the Town has about a 1.5 mill increase every year due to fixed costs. He stated just like a household, the Town's bills go up too. He stated for budget time, he wants to see what the automatic tax increase is, so if the Town has to increase or decrease mills, people need to understand the fixed costs, i.e., unfunded mandates, salary increases, health insurance, workers' compensation, liability insurance and utilities. He noted these are all things the Town has no control over as to whether or not they're going to increase.

## **TOWN MANAGER REPORT AND COMMUNICATIONS**

Responding to Councilor Bosco's comments about fixed costs, Mr. Bromson stated he will provide information about the cost of utilities, wage increases, CIP projects and the cost of doing business in town. He noted this information will be brought up at the public hearings and provided on the Town's website.

Mr. Bromson stated Enfield has a wonderful first responder system, which includes police, EMS and fire, and they work very well together.

He noted there has been a memo of understanding since 1976 to collect the taxes for the fire districts, and it stayed at 3% since 1976, and it's coming due in June. He stated there will be more discussion on this issue.

As concerns Mr. Sheridan's comment about the Opera House Players, Mr. Bromson stated initially the Town gave them the old senior center for \$1.00 per year, and last year or the year before it was raised to \$750 per month for rent, and they pay for all the cost of repairs and the utilities, and next year the rent goes up to \$1,000 per month. He stated in the end, the goal is for them to buy the building, continue making improvements and open it up as a wonderful cultural center for the town of Enfield. He noted at this point, he does not believe there's any contribution by the Town of Enfield to the Opera House Players.

Referring to the transfer station comments by Mr. Sheridan, Mr. Bromson stated there was a presentation about a "wish" to upgrade the transfer station. He noted it isn't written in stone, it hasn't been decided, and it will be looked at in the budget. He stated while the whole proposed package was \$555,000, the building itself was \$167,000. He noted the real ancillary costs that were expensive amounted to \$145,000 for site work, paving, and adequate parking and \$145,000 just to bring in the water main. He stated this proposal was not approved, and that will be discussed and decided by the Council when they look at the CIP portion of the budget this year.

As concerns police complaints, Mr. Bromson stated they do investigate police complaints. He noted the Chief of Police outlined the policy. He stated when he hears of a complaint, he immediately contacts the Chief of Police, and they usually investigate immediately. He noted if it is something more complex that would entail an internal affairs investigation, that could take longer. He stated they take complaints very seriously.

Referring to the state line accident, Mr. Bromson stated the Town is not involved in that investigation. He noted the Massachusetts State Police, the Longmeadow Police and the Connecticut State Police are conducting that investigation, and they're doing a very thorough job with the Massachusetts State Attorney's Office. He noted when they have results, they will make them known and share them.

Mr. Bromson referred to the upcoming Agricultural Fair and noted this was a great success last year with well over 100 people in attendance. He noted Enfield is an agricultural community and has a healthy farming community. He went on to note that Enfield has a community garden and grant money was given to the Town. He stated Thompsonville has a waiting list for the community garden, and they found other areas that could benefit by having these gardens. He noted they are planning to hold the Town's Farmers' Market on Sundays.

Chairman Ludwick referred to the Recreation Department and the start of a Chess Club for Grades 3 to 5 and stated his belief this is a fantastic idea. He feels this is a great game when trying to teach children to think. He requested Jason Neely come to a future meeting to talk about the progress of programs such as the instrument lending program.

He stated the Town of Enfield collected a million dollars of unpaid sewer tax over the last year or so, and they collected almost a million dollars of unpaid car taxes. He noted the Town is trying to do right by the taxpayers. He added they're also working on the ambulance fund.

Chairman Ludwick recommended people read the Project and Activities Report because it contains a lot of information.

## **TOWN ATTORNEY REPORT & COMMUNICATIONS**

Attorney Tallberg stated Councilor Mangini had asked about the Captain Thomas Abby monument at the last meeting, and there is a written agreement about shared responsibilities between the Town of Enfield and the Enfield Congregational Church. He stated the Town is responsible for the maintenance and repair of the statue itself, whereas the Church is responsible for landscaping type activities.

## **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

Councilor Muller stated the JFK Building Committee meets this Thursday, and they'll approve the final drawings and bid specs. He noted on February 25<sup>th</sup>, the Committee presents to the Board of Education, and on February 26<sup>th</sup> the Committee goes to the State for final approval. He stated on March 3<sup>rd</sup>, the bid packages will go out, and they anticipate between 32 and 37 bid packages. He explained some of the bid packages include site services, demolition, concrete foundations, concrete slabs, masonry, structural steel, metals, carpentry, thermal and moisture protection, doors, windows, finishes, fire protection, plumbing, HVAC and electrical. He noted mobilization will begin during April break with a June groundbreaking ceremony planned.

Councilor Szewczak stated the DPW Committee met last week regarding roads, and in the 2020 budget they're looking to put the referendum limit of financing in for Somers Road. She noted there is the plan for the roads referendum in November, but Somers Road is a road that is in distress. She noted that road carries a lot of trucks, and they would like to put up signage requesting trucks not use that road, but that is not enforceable.

She stated the Facilities Committee will be meeting on February 27<sup>th</sup>, and they will discuss a concurrent system of doing roofs with a roof referendum in November. She noted the roof referendum would be for Town and School roofs. She pointed out the school roofs are all beyond the referendum limit due to the size of the buildings, but Town roofs are not. She noted Town roofs could be done through regular CIP, but it was believed a blend of the two would be better. She stated this would entail putting money in the 2020 budget for Phase I of the Eli Whitney and Hazardville Memorial Schools, so they don't lose a summer's worth of work.

Councilor Szewczak stated they will be discussing the transfer station at the Facilities Committee to learn what they can recommend for budget considerations.

## **OLD BUSINESS**

## **APPOINTMENTS (TOWN COUNCIL & TOWN MANAGER)**

All appointments remained tabled.

**MOTION #5368** by Councilor Szewczak, seconded by Councilor Cekala to remove Item D. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5368** adopted 11-0-0.

### **DISCUSSION: SCHOOL ROOF REPLACEMENTS**

Councilor Szewczak stated she is asking this item be removed from the table at this time because the roof referendum being considered includes both School and Town roofs, and it's a five-year plan.

**MOTION #5369** by Councilor Mangini, seconded by Councilor Muller to remove this item from the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5369** adopted 11-0-0.

### **NEW BUSINESS**

**NOMINATION #5370** by Councilor Muller to reappoint Gretchen Pfeifer-Hall (R) to the Prison Town Liaison Committee for a term which expires 02/29/2022.

**MOTION #5371** by Councilor Szewczak, seconded by Councilor Riley to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5371** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Gretchen Pfeifer-Hall reappointed to the Prison Town Liaison Committee by an 11-0-0 vote.

**NOMINATION #5372** by Councilor Mangini to reappoint Nelson Rodriguez (D) to the Prison Town Liaison Committee for a term which expires 02/29/2022.

**MOTION #5373** by Councilor Cekala, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5373** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Nelson Rodriguez reappointed to the Prison Town Liaison Committee by an 11-0-0 vote.

**ITEMS FOR DISCUSSION**

**DISCUSSION/RESOLUTION: RESOLUTION REGARDING ADOPTING THE POLICY AND PROCEDURE FOR ENFIELD TOWN COUNCIL MEETINGS**

Councilor Szewczak stated she has been working with Councilors Cekala and Hemmeler for about two months, and they are putting out the Policy and Procedure for Enfield Town Council Meetings for a first read. She noted they are looking for adoption on March 16<sup>th</sup> and requesting Town Council members read this document and submit any questions or concerns to the committee so they can be addressed.

All other items have been moved to Miscellaneous.

**MISCELLANEOUS**

**MOTION #5374** by Councilor Muller, seconded by Councilor Mangini to accept the Consent Agenda.  
Request for Transfer Town Manager \$3,600  
Request for Transfer Youth & Family Services \$8,000  
Request for Transfer Youth Services United Way \$3,800

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5374** adopted 11-0-0.

**RESOLUTION #5375** by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Enfield Child Development Center		
	Food/Food Related	22040432-563000	\$70,000
FROM:	USDA Head Start Grant		
	Revenue	22044432-413651	\$70,000

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of February 6, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated to reduce costs, the Enfield Child Development Center prepares meals on behalf of the Head Start and Stowe Learning Center, and the Board of Education pays per meal costs for the Development Center, and this transfer will cover until the end of the year. He noted there's no impact on the budget.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5375** adopted 11-0-0.

**RESOLUTION #5376** by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter the Enfield Town Council does hereby adopt the job description for Elderly Services Care Coordinator.

Mr. Bromson stated after the closure of the Adult Day Center, the Council indicated they wanted those funds to be earmarked and designated for seniors. He stated there was an identified need from people within the community and those effected by the closure of the Adult Day Center that there should be someone in charge of shepherding people through all of the different processes, i.e., Medicare, Medicaid and other programs for the elderly. He stated Cynthia Guerreri, Director of Social Services worked with Steve Bielenda, Director of Human Resources, to designate a person to do this job full time within the town to help Enfield's seniors.

Ms. Guerreri stated her office gets a lot of calls every day specific to issues that elderly people are facing. She noted this means detracting a social worker from working with the rest of the community in the adult division. She stated the Social Services Department really does focus a lot on youth, family and early childhood. She noted this would allow them to give the same amount of time and effort to seniors. She stated they really need someone who has a specialization in working with the elderly because the needs are very different.

Councilor Sferrazza stated some people have questioned why Social Services can't assign these duties to existing staff. Ms. Guerreri stated there are too many things to do for one person. She stated this position would be a care coordinator who links people to services they're not aware of. She noted they also work with people who walk in and have questions around managing Medicare.

Councilor Sferrazza stated he can see the value in having one central repository where all activities can be coordinated. He noted he would not like for residents on fixed incomes to miss out on a tax cut. He voiced his support of the resolution.

Councilor Riley referred to the job description, and she wants people to know that Enfield isn't going to go halfway, but rather all the way, which is why the minimum qualifications for this job is a master's degree in a social worker related field and two years of experience working with the elderly.

Ms. Guerreri stated the other very important part of this role is to maximize the resources already in town, i.e., coordinating with the circuit breaker program, the Commission on Aging, the isolated seniors, the Senior Minor Repair Program. She noted this will be the point person for all those moving parts as well as every community is required to have a municipal agent for the elderly, and this really solidifies that.



Chairman Ludwick stated someone could qualify for Medicare and Medicaid, and this is called dual-eligible. He noted many people probably don't realize that. He stated there's also the private sector that can help seniors. He stated many seniors are paying a lot for supplemental insurance.

Councilor Cekala stated she will support this. She noted this shouldn't have replaced what the Town offered through the Adult Day Center.

Councilor Sferrazza stated the Police Department is mandated to report situations where it's learned an elderly person is unable to take care of themselves. He questioned whether this position would have the ability to visit such homes, and Ms. Guerreri responded yes, this has to do with elder abuse reporting.

Mr. Bromson stated they will add this position because it's believed there's a need, and this position will be looked at in a year to see how many seniors have been helped.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5376** adopted 11-0-0.

**RESOLUTION #5377** by Councilor Muller, seconded by Councilor Riley

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Neighborhood and Community Services	\$27,990	
	Salaries	22040460-511000	\$20,000
	Health & Medical	22040460-521000	\$ 6,400
	Social Security	22040460-522000	\$ 1,240
	Medicare	22040460-522100	\$ 290
	Life	22040460-521500	\$ 60
FROM:	Adult Day Care	\$27,990	
	Salaries	22040431-511000	\$26,460
	Social Security	22040431-522000	\$ 1,240
	Medicare	22040431-522100	\$ 290

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of February 11, 2020.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5377** adopted 11-0-0.

**RESOLUTION #5378** by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Finance Director is authorized to carry forward unspent funds from the Distracted Driving Grant Fiscal Year 2019/20 Appropriations, revenue and expenditure accounts in Org code 25006130 into the next fiscal year until all monies are spent.

Present for this item was Sergeant Meier from the Enfield Police Traffic Division.

Sgt. Meier stated each year the Department of Transportation, through their Highway Safety Office, reviews all the crash statistics for each town, and they analyze different areas and ways they can break down federal money and pass that money onto towns. He noted one of the categories is distracted driving, and they identified Enfield as a town that could benefit from grant money for distracted driving. He stated Enfield applied for the grant and was approved for up to \$25,000 in grant funds.

Councilor Sferrazza stated his understanding Enfield is looked upon very favorably by the State compared to some other towns, and Sgt. Meier responded Enfield gets quite a few grants from the State. Councilor Sferrazza stated that speaks to the fact that the officers out on the street are making those stops that need to be made. He noted the State analyzes that information through the UCONN Traffic Office. He stated distracted driving is becoming the number one reason for fatalities. He congratulated the Police Department for pursuing this.

Sgt. Meier stated this is a 100% reimbursable grant with no cost to the town.

Sgt. Meier stated Enfield partners with Vernon, East Windsor, South Windsor, Glastonbury, Manchester and Coventry, and they all share grant resources through all the traffic safety grants, i.e., training, networking, etc.

Councilor Mangini questioned if this is a two-year grant, why are they transferring money if it's a grant. Sgt. Meier explained they are not funding this out of Town funds, but rather it's money that's going to be reimbursed later. He noted they must transfer the money in, and later the Town will be reimbursed by the State.

Councilor Sferrazza questioned if a Traffic Reconstructionist goes through the normal police academy. Sgt. Meier stated once an officer gets into the division, there are three 80-hour courses, and the officer must successfully pass tests for each course. He noted it's a lot of mathematics and calculations. He stated that's just to become a minimal crash reconstructionist, and then there are all the specialty schools, i.e., motorcycles, pedestrians, etc.

Councilor Sferrazza stated his understanding that once a reconstructionist has completed all training, they can testify in court as an expert, and Sgt. Meier responded yes.

Councilor Sferrazza questioned whether most Police Departments have at least one or two traffic reconstructionists, and Sgt. Meier responded they may have one or two. Councilor Sferrazza questioned how many reconstructionists Enfield has, and Sgt. Meier responded Enfield has four reconstructionists.

Councilor Sferrazza stated when Enfield needs assistance from other towns, they call in metro partners because Enfield helps them. He questioned whether metro partners charge money to come to Enfield, and Sgt. Meier responded no. Councilor Sferrazza stated Enfield receives services from other departments, and in turn, Enfield would send its officers to help them. He noted by doing this, Enfield is getting the best investigation possible at the lowest possible cost.

Councilor Muller questioned if Sgt. Meier writes the grant, and Sgt. Meier responded yes.

Chairman Ludwick questioned if this money is more for checkpoints, or other things. Sgt. Meier stated DOT sets the parameters for all the grants. He noted this specific one is similar to a checkpoint style. He stated there will be a spotter, who will call in violations to officers down the road. He noted DOT also wants some type of media push associated with this activity for the purpose of awareness.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5378** adopted 11-0-0.

**RESOLUTION #5379** by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Distracted Driving Enforcement Program		
	Overtime	25006130 514000	\$23,576.00
	Medicare	25006130 522100	\$ 341.85
	Workers Comp	25006130 526000	\$ 195.68
	Unemployment	25006130 525000	\$ 42.44
FROM:	Distracted Driving Enforcement Program		
	DDHVE Grant Revenue	25006130 461211	\$24,155.97

**CERTIFICATON:** I hereby certify that the above-stated funds are available as of January 28, 2020.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5379** adopted 11-0-0.

**RESOLUTION #5380** by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM:	General Fund Unallocated Expenditures-Contingency  10800092-584000	\$36,349	TO:	General Fund-Unallocated-Transfers To Capital 10800092-593010	\$36,349
FROM:	Capital & Nonrecurring Fund CIP Fund Rev-FY2019-2020-General Fund Transfer In 31042020-480001	\$36,349	TO:	Tennis Courts-Construction Services 3108801-545000	\$36,349

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of February 11, 2020.

/s/ John Wilcox, Director of Finance

Councilor Szewczak stated they have been working on this for three years. She noted there are a lot of Pickle Ball players at the South Road tennis courts. She stated those tennis courts were slated to be resurfaced and the cracks filled, and in the interim, there was community support that this be converted to an actual Pickle Ball facility. She noted these courts can be reserved once the work is completed.

Councilor Cekala questioned if the attendance and participation is the same now as it was three years ago, and Councilor Szewczak responded it seems to be as high, if not higher. She stated it seems to be trickling down from the senior-aged players to younger players. She noted this is a sport that's going on across the country.

Councilor Cekala questioned whether this will prevent that court from being used for something else should that need arise. Councilor Szewczak responded this only has to do with striping. She noted as concerns the courts at the annex, there may be double striping so people can play either tennis or Pickle Ball.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5380** adopted 11-0-0.

**RESOLUTION #5381** by Councilor Muller, seconded by Councilor Szewczak.

WHEREAS, Construction Solutions Group, LLC and the Town of Enfield executed an Agreement on August 20, 2019, to perform Owner's Representative Services in connection with the design and construction of John F. Kennedy Middle School State Project; and

WHEREAS, Section 10., subsection D.4., of the Agreement requires Professional Liability coverage with a minimum of \$5,000,000 per claim/\$5,000,000 Annual Aggregate; and

WHEREAS, Construction Solutions Group, LLC is requesting that the amount of this coverage be reduced to \$1,000,000 per claim/\$1,000,000 Annual Aggregate.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the Amendment to the Agreement with Construction Solutions Group, LLC revising the insurance provisions.

Mr. Bromson stated a legal opinion was requested because when the Town went out for an RFQ, \$5 million dollars in liability was requested, and the contract provided for \$5 million dollars in liability, and now Construction Solutions Group is requesting a reduction to \$1 million dollars. He noted under the contract that the Council approved and authorized him to sign, he's authorized to sign for amendments, however, he was not comfortable doing this without Council input. He stated a legal opinion was requested, and it was stated they have the right to do this. He stated he is not the proponent of this, so unless someone is here from the Building Committee or someone wants to speak as to what the merits are, this can be tabled until the next meeting.

Present was Christopher Cykley from Construction Solutions Group, LLC.

Mr. Cykley stated Construction Solutions Group did request that the professional liability insurance umbrella limit be reduced to \$1,000,000. He noted \$1,000,000 is standard for what the State of Connecticut Department of Administrative Services requires for their services. He noted the \$5 million dollar limit was simply an oversight. He stated they saw that the umbrella limit was \$5 million dollars in the RFP, but when they went through their contract signing, they were then told by their insurance agent that the umbrella policy does not cover the professional liability umbrella. He stated the professional liability umbrella is what they are asking to be reduced to the State standard of \$1 million dollars and not \$5 million dollars.

Councilor Sferrazza stated he's okay with this, but he'd like to hear from the Town Attorney because the RFP said one thing, and now they're changing it. Attorney Tallberg stated the Council has within their packet a two-page legal opinion, which was signed on January 27<sup>th</sup>. He noted this has been researched, and if the amendment is in writing, which it is, it's their determination that it can be amended. He stated anybody can then try to challenge this, but there's case law, including a case in which the Town of Enfield was a defendant where a losing bidder challenged a subsequent

bid change, and in that case, they did not have standing. He stated he feels comfortable at this point that if the Council made this change, it would be enforceable.

Councilor Szewczak stated the industry standard for the work that they do would be \$1 million dollars. She noted they don't normally see \$5 million dollars. She stated she will support the Resolution.

Chairman Ludwick questioned why this didn't come up during the RFP process. Mr. Cykley stated it was just an oversight with the use of the word umbrella. He explained they have a \$5 million-dollar excess umbrella insurance policy, but that umbrella doesn't carry over on the professional liability. He stated they figured they had the \$5 million dollar umbrella covered, but their insurance agent said those are two separate policies. He noted they must carry a separate policy for the professional liability umbrella.

Chairman Ludwick stated he would like to hear someone from the Committee explain this. Mr. Bromson stated he, the Director of Finance and the Town Attorney's Office felt that in order to maintain the integrity of the bidding system, and as long as this is done in the open and in public, and there's a discussion as to why they're comfortable with this, they won't oppose this.

Chairman Ludwick questioned what the \$5 million dollars and \$1 million dollars cover. Mr. Cykley stated the \$1 million dollars is the professional liability, i.e., if an architect or engineer was signing off on things, and there were errors of omission. Chairman Ludwick questioned if this was an oversight by both the bidder and the Committee, and Mr. Cykley stated the insurance requirement was a \$5 million-dollar professional umbrella. He stated because they have a \$5 million dollar umbrella, they thought the umbrella covers both policies, and in fact, it does not. He noted a general excess umbrella does not cover professional liability because it's a standalone policy. He pointed out they have both, but the umbrella of \$5 million dollars doesn't cover the professional liability.

Councilor Cekala stated she wants it on the record that no insurance coverage is being lost by making this reduction.

Mr. Cykley stated they have never seen a \$5 million-dollar professional liability umbrella on an RFP for their services.

Councilor Mangini stated she wants to be sure the Town will not be at a loss either financially or coverage-wise.

Mr. Bromson invited the Director of Finance to confirm this information.

Mr. Wilcox stated they deferred to the Town Attorney to be sure this can be done.

Councilor Sferrazza stated he's comfortable with the legality of this based on what Attorney Tallberg stated. He questioned if the Town consulted with the Town's insurance agents to be sure

they're okay with this, and Mr. Wilcox responded they did, and the response was that the owner's rep was not in a position to be making those types of decisions, but rather they'd expect it more from the architect or a similar position, and they were comfortable with this.

Councilor Bosco questioned if this already went out to bid and was told that it did. He questioned whether an amended bid could go out to see if someone would drop their price. He noted other bidders might not be happy.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5381** adopted 9-2-0, with Councilors Bosco and Ludwick voting against the resolution.

**RESOLUTION #5382** by Councilor Mangini, seconded by Councilor Riley.

WHEREAS, poetry tells the history of the human feeling and can sustain the emotional memory of a community while allowing us to perceive our experience with greater richness and complexity; and

WHEREAS, poetry can carry us to the frontiers of linguistic imagination so that we can articulate our vision of the future; and

WHEREAS, knowledge of poetic traditions allows us to know more about our own culture and can serve as a passport to the cultures of others; and

WHEREAS, Enfield Culture and Arts Commission has developed policies and procedures for the selection of the holder of the honorary position; and

WHEREAS, the Enfield Culture and Arts Commission is hereby authorized to coordinate the selection of a Poet Laureate for the Town of Enfield; and

WHEREAS, the position is voluntary in nature and such honorary position shall not be considered as being an employee, nor an elected official of the Town of Enfield, Connecticut and as such cannot legally bind or obligate the Town in transactions with others; and

WHEREAS, two members of the Town Council and one staff liaison of the Town's employment will serve as the municipal representatives to provide guidance to the members of Enfield Culture and Arts Commission as necessary.

NOW, THEREFORE, BE IT RESOLVED, the future Enfield Poet Laureates shall be appointed by the Enfield Culture and Arts Commission for a term of two years and be approved by the Enfield Town Council; and

BE IT FURTHER RESOLVED, the honorary position of Poet Laureate is hereby acknowledged by the Town Council of the Town of Enfield.

Present for this item were Emily McIntosh and Emily Clifford from the Enfield Culture and Arts Commission.

Ms. McIntosh stated through Sustainable Connecticut, municipalities can voluntarily put in an application to be part of that community and that would open them up for different grants, which they can use to develop economic growth in Enfield. She noted through this application process, there are different areas where they must meet certain criteria. She explained there's an Arts & Culture section, so Enfield's Culture and Arts Commission has started working towards fulfilling those requirements. She noted one of the programs is the Poet Laureate, and they're aware of one town resident, who is interested in this. She stated through the application process, they can decide who best meets the criteria and who will best represent Enfield. She noted they will then present that individual to the Town Council for final approval.

Ms. Purciello explained the Sustainable Connecticut internal committee has been meeting on a monthly basis. She noted they divided up the work to look at all the different spectrums across the town, which includes anything from housing to arts, and Public Works is highly involved. She noted by next month, they hope to compile their point totals, and they're very confident that Enfield will be able to achieve bronze accreditation. She stated their early application deadline is around April, therefore, they hope to be able to present to the Council in May.

Councilor Hemmeler stated she's a liaison on the Enfield Culture and Arts Commission, and they have a lot of great ideas.

Councilor Kiner stated Enfield is fortunate to have such a vibrant Cultural Arts Commission. He noted this poet laureate position is a win-win situation, and this person will be working with the schools and libraries. He stated other communities have poet laureates to foster culture and poetry in the community. He noted this is a very worthwhile endeavor.

Councilor Mangini stated there used to be a Connecticut Writers League, and she was a member and she has written poetry. She feels it would be great to bring this to the schools and community. She expressed appreciation for this effort.

Chairman Ludwick stated this is a great job with the Sustainable Connecticut, and he believes it's great that Enfield will be bronze status. He acknowledged that cultural arts are also part of economic development.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5382** adopted 11-0-0.

**RESOLUTION #5383** by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, Amplify, Inc. has provided a grant opportunity to the Youth and Family Services Division; and



WHEREAS, Youth and Family Services Division is in the process of submitting a grant application to Amplify, Inc. for the Connecticut State Opioid Response-Community Mini Grant,

NOW, THEREFORE, BE IT RESOLVED, that the Town Manager is authorized to sign and submit the grant application subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with Amplify, Inc. and to affix the Corporate Seal.

Mr. Bromson stated this is a \$5,000 grant, and it's part of the war on the front to combat opioids. He noted this is a collaborative effort with the Connecticut Department of Mental Health and Addiction Services, Youth and Family Services. He noted Youth and Family Services will work with the Rotary and the Lions Club to help promote safe storage of medications.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5383** adopted 11-0-0.

**RESOLUTION #5384** by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the United States Naval Criminal Investigative Service (NCIS) has implemented and oversees a law enforcement information sharing initiative known as the Northeast Law Enforcement Information Exchange (Northeast LlnX); and

WHEREAS, access to this information sharing system will be available to the Enfield Police Department as an aspect of the department's upcoming conversion to the NexGen CAD/RMS system; and

WHEREAS, information available through this system is limited to legally sharable information amongst eligible law enforcement agencies, and this information may be used for official law enforcement purposes only; and

WHEREAS, this agreement is terminable at any time upon the mutual agreement of both parties, or is terminable with thirty days' notice by any one party and

WHEREAS, the Enfield Police Department has been invited to enter into this Northeast LlnX information exchange system,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council authorized the Town Manager to enter into this Memorandum of Understanding in furtherance of this information sharing system.

Mr. Bromson stated because of Enfield's transition to the NexGen system of communication and software, Enfield is now eligible to receive this. He noted Chief Fox recommends this, and there's no cost to the Town. He stated these collaborative efforts with the federal government are very beneficial to the Town, and Enfield derives a lot of assistance and information at no cost, and this involves information and resources that the Town wouldn't otherwise be able to do on its own.

Councilor Sferrazza stated this helps keep the community safe, therefore, he supports it.

Mr. Bromson stated these relationships and networking are important. He noted the U.S. Supervisory FBI agent, Brian Turner, who came before the Council has now been promoted to be a Deputy Director of the FBI, and he'll be going to Washington. He stated this is a good friend to have, so these relationships are important.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5384** adopted 11-0-0.

**RESOLUTION #5385** by Councilor Muller, seconded by Councilor Riley.

WHEREAS, the Hazardville Water Company and Connecticut Water Company bill the Town of Enfield for public fire protection charges; and

WHEREAS, public fire protection charges are based upon the length and diameter of water lines; and

WHEREAS, the rate for these charges is approved by the State of Connecticut's Public Utilities Regulatory Authority; and

WHEREAS, the Town of Enfield believes it is not responsible for the payment of these charges,

NOW THEREFORE BE IT RESOLVED, the Enfield Town Council hereby directs the Director of Finance to give written notice to Hazardville Water Company and Connecticut Water Company that the Town of Enfield will no longer be responsible for paying the public fire protection charges.

Councilor Mangini stated she will not support this resolution because she feels at this juncture this is a little premature.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5385** adopted 8-3-0, with Councilors Cekala, Kiner and Mangini voting against the resolution.

**RESOLUTION #5386** by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town Council adopted Resolution No. 4472 establishing the permanent Joint Facilities Committee (Committee); and

WHEREAS, Resolution No. 4472 established the membership and appointment criteria establishing a committee of up to twelve (12) members; and

WHEREAS, the Town Council desires to amend the criteria for appointments to the Committee,

NOW THEREFORE BE IT RESOLVED, that the Town Council appoint four (4) of its members to the Committee and that, of the four (4) Town Council members on the Committee, two (2) shall be members of the majority political party then seated on the Town Council and two (2) shall be members of the minority political party then seated on the Town Council; and

BE IT FURTHER RESOLVED, that the Board of Education appoint four (4) of its members to the Committee and that, of the four (4) Board of Education members on the Committee, two (2) shall be members of the majority political party then seated on the Board of Education and two (2) shall be members of the minority political party then seated on the Board of Education; and

BE IT FURTHER RESOLVED, that the majority political party then seated on the Town Council appoint two (2) electors to the Committee, and that the minority political party with the most members on the Council (predominant minority party) appoint one (1) elector to the Committee; and

BE IT FURTHER RESOLVED, that the majority political party then seated on the Board of Education appoint one (1) elector to the Committee; and

BE IT FURTHER RESOLVED, that all other provisions of Resolution No. 4472 shall remain in full force and effect.

Councilor Mangini thanked Councilor Szewczak because she worked very hard on this and did a great job.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5386** adopted 11-0-0.

### **PUBLIC COMMUNICATIONS**

Robert Tkacz, 815 Woodgate Circle

Stated when he comes before the Council with facts, and he can't defend them because some people think it's negative. He noted it's not negative. He stated his real question is why Enfield needs more police officers than the other towns. He referred to Councilor Sferrazza's comment about Enfield having first responders. He noted one morning he heard the sirens, and he sees an EMT coming into his apartment complex. He stated EMS was the first responder followed by the Enfield Fire Department. He noted five minutes later the police show up.

Mr. Tkacz stated his daughter locked her keys in her car in Wallingford, and the police were there within two minutes and opened her door. He stated the Enfield Police Department should publish all the services that they provide.

He stated his belief the figure of 60,000 people in Enfield on a daily basis is bogus. He noted there's no such statistic. He stated Shelton says they have 70,000, and they have 45 less police officers, and they do publish the commuters in and out.

Mr. Tkacz stated Enfield has a lot of jobs in Enfield, so it's a wash because Enfield doesn't get more people. He noted the mall is in shambles. He pointed out 9,000 stores per year close. He noted Pier 1 is closing 450 stores and two distribution warehouses. He stated he read that a lot of the big box stores are taking all the sales.

He stated when he comes before the Council with facts, some people take it as a negative. He noted a list should be given why Enfield is a better place, and he hasn't seen it.

Mr. Tkacz stated the Town Manager is doing a great job, and he believes he's probably the best Town Manager Enfield has ever had.

He concluded stating Enfield neglects its history. He noted the past town managers aren't known or who were the past Town Council members, and there's a plaque with misspellings and information is not up to date. He noted Milford puts pictures of their sports hall of fame in the Town Hall, and Enfield doesn't honor the people that made Enfield great.

Karen LaPlante 166 North Maple Street

She stated if a bid gets put out, it should be what it is, and it shouldn't change after the fact. She noted if there's going to be a change, it should be re-bid because it's unfair to everybody that submitted a bid.

As concerns fire protection, Ms. LaPlante noted she looked at the Comprehensive Annual Financial Report for the year ended June 30, 2019, and it shows for the past three years fire taxes that there's \$283,000 in uncollected fire taxes for June 30, 2019. She noted of that, it appears \$79,000 is late fees, which the Town collects, and she doesn't believe the fire districts get any of that, so the Town is getting its 18% if its collected. She stated the Town was paid \$1,030,756 over the past three years to collect that money. She noted if the fees are taken out, the Town netted \$826,756 from the fire districts to basically do electronic filing. She concluded stating she doesn't feel the Town is losing money on this deal, but rather the taxpayers are losing the money.

Robert Tkacz, 815 Woodgate Circle

Stated the School Board adopted their budget at their last meeting. He noted one of the members who was on the Finance Committee had reservations and indicated he was not comfortable with it. He stated when they went to one high school, there was not one layoff. He noted Enfield is 38<sup>th</sup> out of 169 towns as concerns administrative costs. He stated Enfield is staffed for 7,000 students, and there are less than 5,000. He questioned when they're going to make some cuts. He noted the Age 15 to Age 35 population has declined, and that effects the Police Departments because they need less police officers. He noted when the population was at 45,000, there were young people, and that's the age that commits 80% of the crime. He stated the Town

should be looking at all of these numbers and right-size the town. He stated his belief they are overstaffed in the schools and in the Police Department.

### **COUNCILOR COMMUNICATIONS**

Referring to Mr. Tkacz's comments about statistics, Councilor Bosco stated Mr. Tkacz should check what the population increase is in each town during the day.

Councilor Sferrazza stated when he was referring to first responders, the first medical entity that arrives is not the first responder at all. He noted OEMS recognizes the Town of Enfield Police Department as the first medical responders, but it doesn't mean they get there first. He noted that's not the case in other towns.

### **ADJOURNMENT**

**MOTION #5387** by Councilor Muller, seconded by Councilor Szewczak to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5387** adopted 11-0-0, and the meeting adjourned at 9:55 p.m.

Appended to minutes of February 18, 2020 Regular  
Town Council Meeting See Page 13

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM:	Clean and Lien	TO:	
23306120-542400	\$3,600	23306120-593000	\$3,600
Clean and Lien – Grounds Services		Clean and Lien – Fund Transfers Out	

FROM: General Fund	TO:
10040000-488000	1012000-555000
\$3,600	\$3,600
General Fund Revenue – Trfs In - Other Funds	Town Manager – Other Purchases Services

CERTIFICATION: I hereby certify that the above-stated funds are available as of February 11, 2020.

\_\_\_\_\_  
John A. Wilcox, Director of Finance

\_\_\_\_\_  
Date:

APPROVED BY: \_\_\_\_\_  
Christopher W. Bromson, Town Manager

\_\_\_\_\_  
Date

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Youth & Family Services		
Other Professional Services	22040450-533900	\$8,000

FROM: Youth & Family Services		
Travel	22044450-558000	\$8,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of February 6, 2020.

\_\_\_\_\_  
John Wilcox, Director of Finance

\_\_\_\_\_  
Date:

APPROVED BY: \_\_\_\_\_ Town Manager      Date: \_\_\_\_\_

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Youth & Family Services United Way Grant  
Other Professional Services 22046602-533900 \$3,800

FROM: Youth & Family Services United Way Grant  
Travel 22046602-558000 \$3,800

CERTIFICATION: I hereby certify that the above-stated funds are available as of February 6, 2020.

\_\_\_\_\_  
John Wilcox, Director of Finance

\_\_\_\_\_  
Date:

APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

**TOWN OF ENFIELD  
JOB DESCRIPTION  
SOCIAL SERVICES**

**Elderly Services Care Coordinator**

**GENERAL STATEMENT OF DUTIES:** Responsible for provision of direct service, care coordination, and support services for elderly residents in order to promote aging in place. Includes coordination of service delivery system within Social Services in partnership with community providers.

**SUPERVISION RECEIVED:** Reports directly to the Social Services Director.

**SUPERVISION EXERCISED:** May be required to supervise staff in the absence of the Social Service Director.

**ESSENTIAL JOB FUNCTIONS:** Conduct comprehensive care planning assessments, including depression screens, to identify needs and to develop a client-centered plan of service and support. Provides social work services including short-term counseling, community resource planning, and crisis intervention; provide client and family education on issues, supports and services impacting elder family members' quality of life; serve as liaison to town and community service providers; conducts home visits as indicated; provide CHOICES counseling; serve as the Social Services liaison to the Enfield Commission on Aging, the Senior Center, and the Circuit-Breaker program; maintain current information on state and federal efforts for programs and policies in support of aging-in-place

**OTHER JOB FUNCTIONS:** Performs related work as required.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to climb, balance, stoop, kneel, crouch, reach with hands and arms, stand, walk, use hands to finger, handle, feel or operate objects, tools, or controls. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

While performing the duties of this job the employee is occasionally required to lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

**WORK ENVIRONMENT:** The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable



accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

Work is routinely performed in an office and home environment. The employee is occasionally exposed to communicable diseases, toxic substances and medicinal preparations. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions.

Must be able to perform tasks requiring independent knowledge. Must be able to concentrate on fine detail with constant interruption, attend to task for 45-60 minutes at a time and remember multiple assignments given over long period of time.

The noise level in the work environment is usually quiet in the office and moderate in the field.

### **MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, SKILL AND ABILITY:** Knowledge of the various programs available to the residents of the Town. Ability to assist in the operation of an established program for services provided. Ability to understand simple, written and oral directions; ability to work harmoniously with program participants and the general public. Should have ability to recognize abnormal behavior patterns in clients. Complete understanding of computer operation necessary.

**EXPERIENCE AND TRAINING:** Master's Degree in social work or related field and two (2) years of experience working with the elderly and the senior services system of care. Must be a licensed/eligible social worker. Any equivalent combination of experience and education. Must possess a valid driver's license. Certification in Geriatric Care management a plus.

*This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that comprise this position. ADOPTED; February 18, 2020*