



AGENDA DPW – SUBCOMMITTEE MEETING

**Tuesday, February 21, 2023 5:15 PM
in the Scitico Room - Enfield Town Hall**

1. **Roll Call** – The meeting opened at 5:15pm. In attendance: Councilors Nick Hopkins and Mike Ludwick; PW Director Donald Nunes and Town Manager Ellen Zoppo-Sassu.
2. **Approval of the January 17, 2023 meeting minutes** – Approved on a 2-0 voice vote.
3. **Update: Enfield Housing Authority Transfer Fees** – Ellen distributed a memo concerning the review of the fee structure, state law and federal requirements with a new recommendation for the sub-committee. The Sub-Committee requested that the exclusion of materials that result from construction and/or demolition projects be included as well. The Sub-Committee agreed that the revised Resolution was ready to be forwarded to the Town Council.
4. **Request: Fee Waiver consideration from EfRC** – The Sub-Committee chose to take no action re: ERfC's request to reduce the fee for the School Year Lease at this time; it also chose to not grant the request to extend the Summer use from 7 to 8 weeks due to the need to clean and ready the schools for opening.
5. **Informational: April Events** – Ellen gave an overview of the planned events including Clean Sweep (4/22) and Household Hazardous Waste (4/29) as well as some planned add-ons. Donald stated that he has made arrangements for the collection of oil as part of HHW at a very affordable rate. Councilor Ludwick suggested the package of offerings for April be presented to the Town Council. Ellen suggested that it could be done for March 20th.
6. **Old Business: Fines for Leaves/Snow in public way** – Ellen and Donald will research the notes from the previous meetings to refresh everyone on the background and recommendations.
7. **Any other business to come before the Sub-Committee**
There was a request for a rainbow crosswalk outside of Town Hall but the requested crosswalk is in the State Right of Way. No second request has been made. Ellen is seeking out policies from other communities to see what they have done for policies.
8. **Next Meeting Date: Tuesday, March 21, 2023 at 5:15pm**
9. **Adjournment** – The meeting adjourned at 5:59pm.