

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
MARCH 10, 2020**

A special meeting of the Enfield Board of Education was held on March 10, 2020 in the Enfield Room located at 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** : The meeting was called to order at 5:45 PM by Chairman Kruzel.
2. **PLEDGE OF ALLEGIANCE** : Walter Kruzel
3. **FIRE EVACUATION ANNOUNCEMENT** : Walter Kruzel announced the fire evacuation announcement.
4. **ROLL CALL** :

MEMBERS PRESENT : Jonathan LeBlanc (arrived at 5:50 PM), Bill Salazar, Chris Rutledge, Wendy Costa, Tina LeBlanc (arrived at 5:55 PM), Joyce Hall, Stacy Thurston, Scott Ryder and Walter Kruzel

MEMBERS ABSENT : None

ALSO PRESENT : Mr. Christopher Drezek, Superintendent; Mr. Andrew Longey, Assistant Superintendent; Ms. Jaclyn Valley, Director of Early Childhood Initiatives and EA Aschenbrenner, Consultant

Chairman Kruzel stated Mrs. Costa will participate remotely for tonight's special meeting per BOE Policy #9325.43 Participation at Board Meetings by Remote Methods.

5. **FEDERAL HEAD START PROGRAM ORIENTATION**

Ms. Aschenbrenner and Ms. Valley reviewed Head Start program roles and responsibilities during a training session with Board of Education members, superintendent and assistant superintendent. They addressed the following topics:

- Reviewed the comprehensive child development program that serves 3-5 year olds and their families; eligibility for Head Start services and Federal Poverty Guidelines along with additional eligibility for Head start services for homeless families, families that receive public assistance and foster children.
- Reviewed ERSEA process for recruitment, selection, enrollment and attendance along with guiding regulations and standards.
- Reviewed our Head Start Management Systems for Leadership and Governance along with a five-year project period.
- Reviewed the organizational flow for Head Start and our program in Enfield. Our leadership consists of the Governing Body, Policy Committee and Management Staff.
- Reviewed the leadership's core responsibilities; duties and responsibilities for the governing body; Policy Council/Committee role; and the Head Start Management Staff day-to-day operations along with governing body reminders.

6. **ADJOURNMENT**

Mrs. LeBlanc moved, seconded by Mrs. Thurston to adjourn the Special Meeting of March 10, 2020.

All ayes, motion passed unanimously. Meeting stood adjourned at 6:44 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Andrew B. Longey, Assistant Superintendent