

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
March 23, 2023

The John F. Kennedy Middle School Building Committee held a meeting on March 23, 2023 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Scott Kaupin

2. **ROLL CALL**

MEMBERS PRESENT

Scott Kaupin, Amy Dennis, Todd Kinnin, Kevin Margolfo, Michael Monteforte, Jeff Okun, Christine DeBonee, Samantha D'Agostino

MEMBERS ABSENT

Randy Daigle, Greg Strich, Katelyn Dunn, Andrew LaPlante, Andrew Berrios, Gina Cekala, Lori Unghire, Jonathan LeBlanc, Scott Ryder, Chris Cykley, Bruce Kellogg, Jill Lekse, Emily Czarnecki, Amar Shamas, Jon Mouton, Marcus Brennan, Nate Gengarella, Jon Mazarella

3. **APPROVAL OF MINUTES**

Motion made by Jeff Okun to Approve Minutes of February 2, 2023

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Michael Monteforte to Approve Minutes of February 16, 2023

Seconded by Kevin Margolfo

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECT REPORT**

None

6. **CMR REPORT**

None

7. **OWNERS REP REPORT**

Sam states working on getting change order work completed, closing out the project and managing a few punchlist items.

Amy asks if the band uniforms are happening?

Sam states the State does not reimburse for that. The Town wouldn't let us buy them through the project.

Amy asks about the curtains, microphones and sound system?

Sam states we are working on it.

Motion made by Amy Dennis to Add Budget Subcommittee Report

Seconded by Jeff Okun

Motion passes by a show of hands

8. BUDGET SUBCOMMITTEE

Motion made by Christine DeBonne to Approve CSG Invoice Number 38, in the amount of \$21,408.85

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Christine DeBonne to Approve JCJ Architecture Invoice Number 46, in the amount of \$1,379.16

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Christine DeBonne to Approve JCJ Architecture Additional Services for Masonry Investigation, in the amount of \$17,990.00

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Christine DeBonne to Approve JCJ Architecture Additional Services for Delivery Entrance Canopy, in the amount of \$24,900.00

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Christine DeBonne to Approve JCJ Architecture Additional Services for Additional Construction Administration, in the amount of \$25,000.00

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Christine DeBonne to Approve Gilbane Application Number 41, in the amount of \$95,953.15

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Christine DeBonne to Approve Red Thread Invoice Number 897533, in the amount of \$2,389.03 – Retainage amount required for this invoice to be paid in full

Seconded by Kevin Margolfo

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

None

12. SCHEDULE NEXT MEETING

Scott states next meeting is scheduled for April 6, 2023. This meeting will be confirmed by Randy Daigle.

13. COMMITTEE COMMENTS

a. **Liaison Comments**

b. **Committee Member Comments**

c. **Good to the Order**

d. **Any Happy News**

14. ADJOURNMENT

Motion to Adjourn Christine DeBonee

Seconded by Amy Dennis

Motion passes by a show of hands

Adjourned: 6:40 PM