

Joint Facilities Committee

Thursday, March 23, 2023

6:00pm Virtual Via TEAMS

1. Call to Order

6:14pm

2. Roll Call

Present: Gina Cekala, Bethany Ouellette, Bob Cressotti, Marie Pyznar, Scott Ryder, and Tina LeBlanc. Also present Fred Gerber, William Dufour, and Chris Cykley.

Absent: Tim Neville, Jonathan LeBlanc, Doug Maxellon, Melissa Everett, and John Unghire.

3. Approval of Minutes – January 26, 2023

Tabled, not enough to pass the approval of the minutes.

4. Special Guests – William Dufour

William Dufour introduced himself as the new Deputy Director of DPW Capital Projects and Administration.

5. Unfinished Business

A. Eli Whitney/HMS Partial Roof Replacement

Fred Gerber shared that they had the walkthrough on Monday and inspected both roofs. At Hazardville Memorial there was one small seam that was coming up that was pointed out that they are going to repair. There were no issues found at Eli Whitney for a punch list. He shared some pictures of the completed roofs with the committee. He said they will verify once they do the repair at Hazardville before it is signed off on.

Fred Gerber also said that unrelated to the roofs, at Hazardville they found a broken window lock and a basketball hoop in need of repair. He will report back to the committee when those repairs are done.

Gina Cekala stated that now that the roofs are basically complete, she will put this item on the agenda maybe one more time or until the repair at Hazardville is complete. At this point it is just waiting for reimbursement.

B. Transfer Station

Fred Gerber stated that they moved the old scale to the new location, and he shared some pictures with the committee. They will continue with the sitework and installation of the new old scale in the new spot. They also dug the trench and now the cameras are set up and they are in the process of integrating them into the system.

6. New Business

A. Roof Referendum/School Modernization Committee

Gina Cekala stated that we have formed a School Modernization Committee and that may alter some of the roofs we may or may not do. We also passed the Public Safety Complex Referendum so that roof came off the list.

Tina LeBlanc stated that the Town Council has to budget for school projects, so the Modernization Committee is going to be looking at an aggressive timeline to come up with recommendations by April 6, 2023 to the Town Council and the BOE. The committee is going to be touring all the schools PK-5 and Eagle Academy and coming up with recommendations.

Gina Cekala reiterated that the recommendations of this committee may or may not alter the roofs that are queued up to be done in the next few years.

Tina LeBlanc mentioned that Fred Gerber is going to be a liaison for the Modernization Committee.

Fred Gerber stated that he just had a kick-off meeting with Russell and Dawson for the design of Alcorn. He said they are going to do a site visit on Tuesday. Alcorn is not part of the Modernization Committee because it is a municipal building. He stated that the completion goal date for Alcorn is October 1, 2023. He sent the existing blueprints for Alcorn to Russell and Dawson.

Gina Cekala shared that the Parkman and Crandall roofs are scheduled to be done in 2024, and Stowe and the Annex for 2025. The Annex is a municipal building like Alcorn.

B. Roof Reimbursement

Bill Dufour stated that the alternate #2 for Eli Whitney was sent back from the state as ineligible for reimbursement. Change order #1 and #2 for Eli Whitney are also not eligible because they were not submitted in time for the state to reimburse, which is six months. The same thing happened for Hazardville with Alternate #2, and Change

orders #2, #3, #4, and #5. They were all also not submitted in time. Bill shared with the committee Connecticut General State Statute 10-286 10 (d) where it states that you have six months after the date of issuance to submit to the Commissioner of Education. He said the JFC approved the change orders, but they were not submitted to the state in time. There were also a couple of issues like clogged drains on the roof that did not qualify because it is a maintenance issue. The PCB removal did not qualify because it was not in the project scope. He reached out to GSG, and they said they are working on negotiating with the Office of the State School Grant Committee.

Fred Gerber stated that this was CSG's responsibility, and we are waiting for a response from them as to a timeline. He also shared that the change orders need to be submitted on a specific form, within six months, and provide back-up documentation. He also pointed out that some things are not eligible like snaking a drain and PCB removal. He said Donald Nunes wrote an email to Chris Cykley and Tom Hibbert explaining the details of the problem. He said we need a clear answer from CSG.

Marie Pyznar wanted to confirm that it was CSG's responsibility to submit these to the state within six months and no one is here to defend them tonight and give us answers. The committee then confirmed that it is approximately \$330,000 that the town would lose out on.

Bob Cressotti said it is disheartening that the late submission by CSG could be the reason that we are out all the money.

Chris Cykley stated that he is working with Barbara from the state. He said Silktown sent the change order over in November. He is working on this, but he does not have a timeframe. He said that the date of Tom's signature on the AIA change order is incorrect. It is dated July 13, 2023 but it was not really until November. Chris needs to explain that to the state and it should take care of all of them. Chris said he is now waiting for Barbara to call him back.

Fred Gerber asked if changing the date would fix the alternate that says back-up not apparent.

Chris Cykley said no, the back-up is the actual bid form. He said he has to go back and look at it. Once the correct bid documents are submitted that will be resolved.

Gina Cekala asked Chris for an update next week.

Bob Cressotti asked Chris if the state was going to give us a hard time with this date change.

Chris Cykley said no.

7. Committee Comments

Tina LeBlanc would like to come up with an acronym for the School Modernization Committee. She also mentioned that Scott Ryder and Gina Cekala are liaisons for that committee.

Marie Pyznar asked Gina Cekala to share any status from Chris Cykley because we are going into budget time.

8. Next Meeting Date

April 13, 2023

9. Adjournment

Motion to adjourn by Scott Ryder, seconded by Bob Cressotti at 6:53pm. All were in favor.

Respectfully submitted,

Tina Demers
Joint Facilities Committee Secretary