

**BOARD OF ASSESSMENT APPEALS**  
**SPECIAL MEETING – MARCH 29, 2023**  
**MINUTES (Unapproved)**

Meeting called to order at 3:30 pm

Roll Call: Donna Dubanoski – Here, Tom Tyler – Here, Lori Longhi – Here

Election of Officers:

Elected Unanimously were Tom Tyler – Chair; Lori Longhi 1<sup>st</sup> Vice Chair; Donna Dubanoski – 2<sup>nd</sup> Vice Chair; and, Donna Dubanoski Recording Secretary

Order of Agenda modified to take-up dialogue with Vicki Rose next. Passed unanimously. BAA members gave a checklist of materials (which may be amended from time to time) requested for appeal hearings be provided with appeal copies. Brief discussion resulted in agreement that Vicki would provide materials to BAA at or before hearings. Vicki was uncertain as to whether or not any appeals were of recent audits by town.

Todd Helems was welcomed by the Chairman and a robust discussion ensued for about an hour and one half. For the record Tom detailed how we got here by BAA's 3-21-2023 letter to Todd asking for some additional documentation and information (especially if from attorneys, appraisers, accountants or soil scientists) regarding Todd's forty-four (44) revisions (3-1-2023) of BAA decisions regarding the 10-1-2021 Grand List. Initially Todd's response said he would review the records and get back to BAA on that request. (Incidentally, Todd presented each member with a copy of a 7 page narrative response coupled with numerous materials in support of his revision opinions.) Todd stated that he was available to meet with the BAA to discuss last year's appeals, upcoming appeals and the revisions. Todd stressed that he believed it important for him to explain the reasoning and process how the values are reached in order for the BAA to better understand the town perspective.

During discussions with Todd the BAA also heard from John Wilcox who was assisting Todd in explaining the Tax Stabilization Agreement between the Town & Nutmeg from his perspective. Additional topics as stated above were robustly discussed by all participants.

Tom asked Todd if he was planning to tape record hearings again this year. After briefly discussing BAA position on not tape recording and not being in the same room during hearings, Todd replied "We haven't made that decision yet." Tom requested Todd let him know once decision was made.

Motion to Adjourn by Lori Longhi, Seconded by Donna Dubanoski – Unanimously approved 3-0.

Meeting adjourned approximately 5:15 p.m..

Note: Minutes neither proofread nor approved as of 4-5-2023

Respectfully submitted,

Donna Dubanoski  
BAA Recording Secretary