

ENFIELD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

DATE: April 27, 2020

LOCATION: Virtual Meeting

Meeting opened at 9:35 a.m.

Present: Deborah Fiore, Yvonne Wollenberg, Marion Maruca, Sandee Nuccio, Georgianna Tippo, Jason Neely and Katie Werth

Minutes of the previous meeting were corrected for the misspelling of Sandee Nuccio's last name. The minutes were accepted as corrected.

OLD BUSINESS

The new transit bags and laminator have been received and Pearl Street staff are very pleased.

The Instrument lending program was going well prior to the pandemic shutdown. We expect the virtuoso borrowers to give a concert when things reopen due to the length of time they've had to practice.

Ukelele sessions had met twice, but Erica has set up weekly ZOOM meetings and has held 10 so far.

NEW BUSINESS

Online programming is going well. Katie does the Book Chats on ZOOM. The Children's Librarians do the Story times on Facebook.

Kristen and Lisa Ellis do Rhyme Time live at 10:30 a.m. with about 25-35 people watching live. The archived session gets about 1,000 views.

Kevin Crane and also an Irish duo from Pittsburgh have done live performances to 44 people and thousands from the archived showings.

There have been 96 new registered e-book subscribers. Library cards are registered a month at a time until residency can be verified in person.

The Reference staff does email research. Staffers are cataloging books and recording Story times.

Books and mail go to Jason's home. Katie handles magazines.

Jason has virtual meetings 2-3 times a week with Town officials and meets with the Health District on Thursday's.

Budget presentations were done last week with no mill increases planned.

REQUESTS FOR FUNDING

Since the Enfield Press has ceased publication, Katie wants to continue the digitization program by doing the 2020 editions for now. The cost is \$110.

Due to the pandemic, it's necessary to do programs through ZOOM virtual meetings. The cost for one year is \$240.

Additionally, looking ahead to reopening in stages, there could be expenses that Federal Covid funding may not cover. Some possibilities for requirements are paper bags to pack items in for curbside pickup, Clorox wipes and sanitizers, masks and gloves, plexiguards at the checkout desks. Requested amount of \$5,000.

Jason is tracking Covid expenses in case FEMA reimburse, including e-book expenses.

The motion for the Enfield Press for \$110 to digitize January and February issues was moved by Sandee and seconded by Yvonne.

Georgianna moved to approve the ZOOM request for \$240. It was seconded by Sandee.

Yvonne made the motion for safety and sanitation for reopening expenses of \$5,000. It was seconded by Marion.

Next meeting is scheduled for July 27, 2020, at Pearl Street, or virtual, if necessary.

The motion to adjourn was made by Georgianna and seconded by Yvonne at 10:00 a.m.

Respectfully submitted by Georgianna Tippo Recording Secretary Sent from my iPad