

Joint Facilities Committee

Thursday, June 22, 2023

6:00pm Virtual Via TEAMS

1. Call to Order

6:03pm

2. Roll Call

Present: Gina Cekala, Bethany Ouellette, Tim Neville, Doug Maxellon, Marie Pyznar, Scott Ryder, Melissa Everett and Tina LeBlanc. Also present Fred Gerber, Sam D'Agostino, Ellen Zoppo-Sassu and Jim.

Absent: Bob Cressotti, Tina LeBlanc, Jonathan LeBlanc, John Unghire.

3. Approval of Minutes – March 23, 2023

Motion to approve by Doug Maxellon, seconded by Tim Neville. Marie Pyznar abstained, and the rest were in favor.

4. Special Guests

None.

5. Unfinished Business

A. Eli Whitney/HMS Partial Roof Replacement

Will discuss all roof replacements under new business.

B. Transfer Station

Fred Gerber stated that there is pavement down and he believes both scales are working. He also stated that he thinks the project is nearing completion. He will get a better update for the next meeting.

Doug Maxellon stated that he got a tour last week and things are looking good. He said there are some punch list items and a roof leak. He was happy with the way it looked, 1000% better than before.

Tim Neville agreed with Doug, compared to what it was, it is outstanding. The traffic pattern is so much better than it used to be, he gives it an A+.

6. New Business

A. Roof Reimbursement

Sam D'Agostino shared that Hazardville and Eli Whitney roofs are done minus some punch list items for Hazardville. They submitted the change orders for both projects to the state. They received feedback from the state on whether certain POs were eligible or not for reimbursement. The other problem with the state was that they had not uploaded project numbers and project information into the system. We could not submit reimbursement payment until that was done. The numbers were sent the week after Memorial Day. At that point payment requests were submitted for both projects. The anticipated budget for Hazardville was \$1,344,020.00, with a reimbursement from the state of \$950,356.54, and a total cost share for Enfield of \$393,663.46. The actual cost ended up being \$1,390,999.00, with a reimbursement from the state of \$983,575.39, and a total cost for Enfield of \$407,423.61. Sam stated that she added \$9,000 for bonding costs to the report, and she was not sure if that should be included or not. Jim said he would ask John Wilcox. We need to reallocate another \$2267,543.16 for the Hazardville project to cover change orders, contingency, bonding, and additional construction costs. Sam stated that the change orders for Hazardville were submitted to the state and the state came back and said that none of them were eligible. They said that there was no back up provided for the alternate. She is going to counter to the state by stating that each OCO2 was signed by Silktown in November of 2022 and submitted to the state in February 2023 meeting the 6-month rule. The last two counters to the state were not maintenance, they were existing conditions. If the state still comes back with them being not eligible, we can go to the state legislature to get the state to reimburse. Jim was surprised that the alternate came back as ineligible because it was in the PCR review. If the town is going to reallocate the funds for the project, we will need to fill out a O49R form which states that the town is altering their financing of the project and they are allocating a certain amount of money to the project in addition to what was already allocated. Sam stated that she submitted for first payment request to the state last week. She submitted the architect invoices, CSG invoices, and the first 3 invoices from Silktown. She could not submit them all because we are over budget. Once the O49R is filled out and accepted, we can submit the rest of the reimbursement requests to the state. The BOE will need to accept the project as complete, the Sam can fill out the 49F form and officially close out the project. There are a few punch list items that Silktown plans on doing next week. Sam stated that the same exact goes for Eli Whitney minus there is no punch lists and the amounts vary.

Gina Cekala asked Sam to send these sheets out to her, Fred, and Ellen. She asked when the state responded with the ineligible.

Sam D'Agostino stated that she believed it was mid to late March. She now needs to get our counter responses into the state.

Gina Cekala just confirmed the timeline. We submitted it in March, the state denied. We got a letter from Silkton and the state denied it again. We are now submitting a third time with supporting documentation. Gina asked when the BOE would approve it.

Sam D'Agostino stated that she would like the financial portion squared away first because there is a timeline once the BOE approves it.

Jim stated that you have one year once the BOE approves and we want to make sure the punch list items are completed.

Doug Maxellon asked if there was an appeal if they would deny us again before we go to the legislation.

Jim said not really.

Sam D'Agostino stated that the overage for Eli Whitney is \$278,426.97 plus the \$\$267,543.16 for Hazardville.

Maria Pynar requested a copy of all the sheets that she presented.

Gina Cekala stated that the construction area is out of her area of expertise but stated that we can't be in the situation where we are almost \$600,000 in the hole.

Jim stated that the majority of the change orders were the alternates, and he is confused as to why the state is denying it.

Doug Maxellon thinks that some of the change orders should have been picked up by the design team and included in the project from the beginning.

Melissa Everett agreed and stated that we need to ask more hard questions of the architects and engineers in advance.

Scott Ryder clarified that we are over almost \$600,000 but if it is accepted by the state, we should be able to get around \$425,000 in reimbursement from the state.

B. Alcorn Roof Reimbursement

Fred Gerber stated that we have begun the design for the Alcorn roof. The architect is going to apply for reimbursement accordingly, we are eligible for a 35% reimbursement for the area of the building that is used for BOE space, it is roughly 1/3 of the building. They are hoping that the design phase will be complete by July 1, 2023. Unfortunately, the work at this point will be taking place in the spring or summer of 2024 if we are applying for reimbursement. Projects need to be applied to the state by July 1, 2023, and we will not make that deadline.

Maria Pyznar asked why we waited so long to get a design team in there if this was part of the roof referendum. The referendum passed November 2021 and here it is June 2023.

Fred Gerber stated that a notice of confirmation to proceed was never sent by his predecessor.

Doug Maxellon asked if a walkthrough can be done before we reach 100% and make sure that the architect didn't miss anything, so we don't need to have change orders again. He does understand that some stuff can be hidden.

Fred Gerber stated that he has been on the walkthroughs and that they are doing their due diligence.

Gina Cekala did point out that the roofs to be done in 2024 and 2025 are Stowe, Crandall, and Parkman. She does not know if they will be able to get a jump on designing those because they are still waiting on a final plan with the school modernization plan. She also added that the EPD was another roof that was in the referendum that has now filtered into another project.

Scott Ryder asked if we could change the order of the roofs in the roof referendum.

Gina Cekala stated that the only other roof not included in another project is the Annex.

Doug Maxellon added that every month we wait to get a project going it escalates the cost in both materials and labor.

Gina Cekala stated that she does not feel comfortable officially removing any roofs from the referendum until we know they will be taken care of in a timely manner.

Marie Pyznar stated that we should know what is happening with the school modernization plan soon if it is going to be on a November ballot.

Fred Gerber stated that the school modernization surveys of the buildings are starting next week and be done by mid-July.

7. Committee Comments

None.

8. Next Meeting Date

July 27, 2023

9. Adjournment

Motion to adjourn by Gina Cekala, seconded by Doug Maxellon at 6:52pm. All were in favor.

Respectfully submitted,

Tina Demers
Joint Facilities Committee Secretary