

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
July 20, 2023

The John F. Kennedy Middle School Building Committee held a meeting on July 20, 2023 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:33 pm by Randy Daigle

2. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Greg Strich, Todd Kinnin, Kevin Margolfo, Jeff Okun, Christine DeBonee, Bruce Kellogg, Samantha D'Agostino, Amar Shamas

MEMBERS ABSENT

Scott Kaupin, Amy Dennis, Katelyn Dunn, Todd Kinnin, Michael Monteforte, Andrew LaPlante, Andrew Berrios, Gina Cekala, Lori Unghire, Jonathan LeBlanc, Scott Ryder, Jill Lekse, Emily Czarnecki, Jon Moulton, Marcus Brennan, Nate Gengarella, Mike Mazzarella

3. **APPROVAL OF MINUTES**

Motion made by Greg Strich to Approve the Regular Meeting Minutes of June 1, 2023

Seconded by Christine DeBonee

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Bruce states the TAG/SOAR rooms additional scope of work were punched out 2 weeks ago and I was in there last week and there are one or two odds and ends. The entrance canopy, there was essentially no work done. The footings are getting scheduled to be put in before the start of school, and the steel is due in a month or two. The other component is the concessions building, slabs are poured, masonry is up, underground piping is in, putting up wooden trusses, they are moving right along on that. They have fencing so it is a secured site. The fields were turned back over to the Town. Sam and I are working on the outstanding technology pieces. There are some purchase orders that have not been posted yet. By the next meeting we will give you an update on technology.

Greg asks where are we on the charging stations?

Bruce states we are waiting for someone from the Town.

Randy states we are leaving it for the Town.

Greg states may I suggest we make a decision and move on?

Randy states we can't, it affects payments that we have no control over, either a yearly or monthly payment. We have to get a service under the Town's name for wifi. We have the conduits and stations, if the Town wants to do it. This has been going on for almost a year.

Bruce states there is also a set up for a box that goes in the charging station for payment. There is an internet connection that is a base cost that the Town will incur.

Randy states they decide is it free for certain hours? Is there a user cost? I have given numbers to Public Works and the Town Manager.

Bruce states if the charging stations are meant for the school, you can control when they charge. Or, the other option is charge cards.

Randy states there would need to be a line item in the budget. And, we would need internet service.

6. CMR REPORT

Amar states the concession building is moving along and the completion target date is mid-September. Everything is going according to the schedule. Underground utilities are done. All the trusses are in place, roof will be going on in the next couple of weeks. The bleachers are released and about 3 to 5 weeks for delivery. The cost was about \$20,000.00 than anticipated. TAG/SOAR is all set, as Bruce indicated. Are there any FF&E requirements there?

Sam states we need to figure out what we are doing with it.

Bruce states with TAG/SOAR when it was being designed, the school said they had furniture. Sam is hearing they want new furniture. I don't know where the furniture went, but they had furniture.

Sam states they had student desks in one of the rooms.

Randy asks about the furniture for the office?

Sam states one room is already full of furniture, rocks, trophies.

Randy asks about the monitors, sound equipment, computer equipment and microphones?

Bruce states we modified the mechanical system, the technology system, I have to look at George's notes to see what was done.

Randy states they are saying there is nothing in there. It was a classroom, it should have been designed as a classroom.

Sam states we will look at it, again.

Amar states Hartford Elevator Company coming out next week. We received a punchlist and I know you went through. There are some items that have been turned over. The dressing up of the fields from the walkthrough is going to take place this Fall. The exterior report was emailed to you about the pricing structure.

Randy states we got the cost for the aged exterior brick repair work. It's a little over \$300,000.00 not including the mark up. I have to talk to the Town. Remember our meeting Mr. Wilcox was here, stating the Town's portion was almost at max. The Town still has to pay a certain amount. I need to find out if we include this \$300,000.00, do they have the funds to contribute their percentage. Our challenge is when do we do it?

Amar states we broke up the package, the scope of the work is repointing, replacing broken and damaged bricks, there are some expansion joints that will get raked and resealed, flashing, a lot of exterior restoration. We broke it up by areas, the red and blue wing are a package. It's about \$50,000.00 per package and it's what areas you want to tackle. By the time you get this presented and approved you're not going to be able to do drilling and demo while the school is occupied. We will do the noisy work after school hours, come back to repoint on normal shifts.

Bruce states we set it as a priority with the consultant determining what's first order of priority. That is how we worked with Gilbane on how those packages are broken up.

Amar states I haven't had a chance to vet it out with the trades yet. I can go back and tell them this is how we are going to hammer it out.

Randy states the issue I have with prioritizing it, is that it all has to get done. Do we do a joint meeting with the Town and say if you can only provide us with the Town's portion of the funds for A and B, you have to C and D. It has to get done. Once water continues to get in, it's not a little boo-boo now, it's going to be a heart attack in a year. All that they are suggesting has to get done. I'd rather do most of it than none of it.

Amar states one point of it is we obviously have to do some re-painting. Let us know. I sent you an email regarding the film. There is a possibility of vandalism where the edges terminate.

Randy states there is only one window where that occurs on the outside. All the other ones the film is on the inside. What is their recommendation on that glass wall?

Amar states they do not recommend film on that glass, it voids warranties.

Randy states there is film on a lot of rooms.

Amar states I will tell them to go.

Sam states for the one on the inside, I wouldn't put it on unless it's a dry erase. No writing on the film, writing on the glass only.

Bruce states going back to the TAG/SOAR room, there is a purchase order for 4 TV's they asked for.

Greg asks isn't there supposed to be a fence around the two containers in the southeast corner, the storage containers?

Amar states I know we released the fence, I will follow up.

Kevin asks is there any more information on the band uniforms?

Samantha states it is not happening.

Randy states the Town's answer is you can't use 20 year bond money to pay for a uniform.

Kevin asks why does it take 2 weeks to put a roof on if the synthetic paper is already on?

Amar states it will be within the next 2 weeks the roof will be done.

7. OWNERS REP REPORT

Sam states I sent a request to the State to see what the update is on the payment status was. We sent it in May. We are working on the open items and getting them closed out and addressed. We met about the gym flooring last week.

Bruce states the ends of some boards have a hairline crack where maybe they nailed it too close to the end. You can hardly see the hairline cracks. All they have to do is sand down the floor and refinish it. There is a handful of spots.

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich to Approve ATP 238 – Added Water Meter Pit Requirement by Town Contractor – Hazardville Water, in the amount of \$6,135.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve CSG Invoice Number 41, in the amount of \$22,782.01, includes Meyers Invoice Number 220-047083 in the amount of \$1,248.32 and Meyers Invoice Number 220-046165, in the amount of \$1,248.32.
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture, Invoice Number 50, in the amount of \$9,976.02
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Application Number 44, in the amount of \$448,401.26
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Greg Strich to Approve IMTL, Invoice Number 5897, in the amount of \$2,186.00
Seconded by Kevin Margolfo
Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

None

12. SCHEDULE NEXT MEETING

Greg states the next scheduled meeting should be August 3rd, we will leave it. Next meeting will be announced.

13. COMMITTEE COMMENTS

- a. **Liaison Comments**
- b. **Committee Member Comments**
- c. **Good to the Order**
- d. **Any Happy News**

14. ADJOURNMENT

Motion to Adjourn by Greg Strich
Seconded by Christine DeBonee
Motion passes by a show of hands

Adjourned: 7:04 PM