

**JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE**  
**MEETING MINUTES**  
**September 17, 2020**

A meeting of the John F. Kennedy Middle School Building Committee held via a virtual meeting, on September 17, 2020.

**1. CALL TO ORDER** The meeting was called to order at 6:35 pm by Randy Daigle

**2. ROLL CALL**

**MEMBERS PRESENT**

Randy Daigle, Gina Cekala, Amy Dennis, Katelyn Dunn, Scott Kaupin, Walter Kruzal, Kevin Margolfo, Michael Monteforte, Joe Muller, Greg Strich

**ALSO PRESENT**

Andrew Berrios, Chris Cykley, Nate Gengarella, Jorge Guillen, Jeff Leonowicz, Jill Lekse, Linda

**MEMBERS ABSENT**

Marcus Brennan, David Costa, Amy Dennis, Bruce Kellogg, Jeff Okun, Amar Shamas, Stacy Thurston

**3. APPROVAL OF MINUTES**

Motion made by Greg Strich to Accept the Regular Meeting Minutes of August 6, 2020

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Accept the Regular Meeting Minutes of September 3, 2020

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Accept the Special Meeting Minutes of September 10, 2020

Seconded by Kevin Margolfo

Motion passes by a show of hands

**4. COMMITTEE GUESTS**

None

**5. ARCHITECTS REPORT**

Jill states we are continuing with construction efforts through answering RFI's, reviewing shop drawings. We had the ground breaking this past Monday. We have Jorge and Linda from GPC who are technology consultants go through the technology package with us.

Linda shows Powerpoint presentation – What we are showing is a summary of products that was specified. Network equipment and it will be Extreme. That is the Town standard. We will have Core and Edge switches. The next product would be the Extreme wireless access points and that provides your connectivity in all the areas of the school. Our telephone system will be Windstream, wall phones, desk phones and conference phones. We will have the classroom, conference room, security, and digital signage. They will be 65" slim size, 4K. These are thin displays. I am for feedback from the school if they want the tilt mounts in different areas or if they want the fixed mount. All of these displays are less than 4" deep. That will meet ADA requirements. To run the displays, behind that will be the Apple TV, that helps them connect to the internet through that display. We will have projectors and screens in certain areas, the auditorium, media center that has a projector that goes to a special whiteboard, and cafeteria projectors. We will have places to connect computers, and sound spaces in the different areas. There are wall racks and floor racks. The classroom displays and the sound systems will have to go out to bid. We are thinking when we do our package we would have category one, all of the classroom displays and digital signage that vendors could bid on. The second part would be

all of the audio/visual equipment for the specialty rooms along with the sound system Music rooms, auditorium, cafeteria. The next item we have is for the existing iPads, these are specialty Apple carts for charging. We have a number of computer labs and we will have the iMac computers with 21" display. These will be attached to the tables with monitor arms. The last item in our budget is specialty digital keyboards for the music room and the teacher station. The students will have portable foot pedals that plug in. They will be able to save their work onto the network. It goes from the student keyboard to the teachers' station.

Jorge states we go to the State with the set of drawings. In order for the State to review it, we have 10-12 drawings that we present. We match what the architectural drawings are relating to technology. All of the equipment that you have here we tell the reviewer how it is going to match your budget. Everything comes down to your budget and how we are going to put every classroom. Linda will show you the tag numbers called TE numbers. Every item will have a tag. That is how it is populated in the drawings. We had done a spreadsheet that was item by item.

Linda shows the current budget. The first category is all the switches, the network equipment. That would be from Extreme. The total cost would be eligible. The next item is the wireless access points. Again, those are on the State contract. What we learned in the last couple of weeks is that the telephone system is only available as a rental. We are not able to purchase the products. Unfortunately, this moves from eligible to ineligible because we are not buying pieces of equipment. The State pays for the purchase of equipment and installation of items.

Randy states these are the phones throughout the school system. We have to go through sole proprietor. Did we purchase them for the other schools?

Chris states this is the same system the rest of the district has. We can purchase them, we need permission from School Construction. I have submitted that request.

Linda states the classroom displays, 65" monitors, tilt mounts, all the cabling that would be needed, and an item that we had as an extra for enhancement, we added a sound system to the classrooms, in addition to the sound coming from the displays. When we saw that was over \$100,000.00 we took that out of essential items. Then we have the digital signage, we are categorizing this as something that could be added later. We will have all the pricing, we will put it out to bid with the rest of the package and when we get the bid results in it can be determined if this needs to be purchased. The next item would be all the different sound systems for the music rooms, choral rooms, auditorium, orchestra, band, cafeteria, cardio room, gymnasium, media center. Projectors, sound racks, assisted listening devices, 32 pages of equipment. If we had to cut out anything, we determined that the cafeteria could be cut and we could do that later.

Gina asks if this sound system different than a speaker or intercom system?

Linda states it would have a DVD player, mixers, switchers. It is a professional sound system.

Gina asks if the cafeteria would still have an intercom system?

Randy states this is totally different. The cafeteria will still have an intercom/PA system. This is a special system that if they were to have a function they would be able to go through the sound system. When we have a function, they usually bring their own equipment/sound system. We weren't going to spend \$100,000.00 to duplicate what they have.

Linda states we have charging carts for the iPads, computers.

Kevin asks how many can the charging carts charge at one time?

Linda states 30.

Gina asks is that compatible with what the kids have now?

Linda states yes. Then we have the iMac computers to plug in to charge. There was a request to include those for the classroom displays. That is something we added to the "could be added later" list. Then we have the Apple TV's. Those are the brains to make a plain display work through the internet. We have connectors to be able to attach other devices to that. We have money in the budget for computer deployment if the I.T. staff needs help getting all the new computers ready. We have the monitor arms for the classrooms. We have digital keyboards for the music labs. We are coming out to a little under \$1.5 million which was the original budget. The AV equipment will go out to bid and that is where we are hoping to see some savings.

Gina asks do we not have any of this equipment at the school now? There's no Apple TV's or adaptors, monitor arms, that we are going to be reusing?

Randy states the State requires everything that goes into this building has to be brand new for renovate as new. We can't reuse anything and maintain a warranty. That's how we achieve our reimbursement. If we used our items we would lose our reimbursement rate. It is cheaper to go brand new than refurbish old equipment. As you know, technology changes so fast.

Kevin asks if the digital keyboards wi-fi compatible?

Linda states they will plug into a data drop. The room has an adequate number of drops and power for the workstations.

Randy states we are at \$1.4 and we have \$1.5 in the budget. We still have contingency money that we moved out and moved in other areas if worst case scenario we can put back in. Our estimated budget is still under our original budget. We have provided them with everything that is state of the art.

Scott on the bottom of the spreadsheet we have the \$1.4 with the enhancements, then incremental purchases. If we were to get everything that is recommended we would add up those 3 columns. If the bids come in at \$1.4 we would be looking to potentially use an additional \$300,000.00 - \$400,000.00 to complete the package.

Randy states if you wanted to. But there are areas like the cafeteria. There are areas we could look at depending where the numbers come in.

Motion made by Greg Strich to Accept this Presentation and the \$1.437 Million Dollar Number and Proceed to Procurement and Working with the State  
Seconded by Kevin Margolfo  
Motion passes by a show of hands

Andrew states it's very exciting to see what is coming down the line and the support. This all makes total sense from an educational standpoint.

## **6. CMR REPORT**

Marcus starts a Powerpoint presentation. Photos shown are of the roof area F, it is about 75-80% installed. An aerial view of the MEP addition is shown. It is ready to start prepping for back fill for the slab to be poured in the next 3-4 weeks. The old pool area is shown. It has been compacted, subgraded and prepping for slab. We are planning to pour the slab sometime next week, which is going to be the new cafeteria. The addition inside the gym and the hub – once we pour slab we go to start building walls. Masonry walls are being built, new steel in the back. That was poured this week. The entrance area of the new auditorium is shown, and the area of future bathrooms, also a large corridor and the new entrance to the addition. The area of the auditorium is shown, the start of the sloped floor and the seating area is shown. We will be setting a crane there, once the masonry walls are built we will start erecting steel. Area B renovation (black wing) has been fully gutted and demoed. We are finishing up coordination of all the overhead and MEP this week. Next week we will start roughing in above ceiling, pipe and conduit. We are at mid 80's for safe work days. No accidents to report.

Randy states these photos will be sent to Monty and our communications subcommittee. It will be on our facebook page.

## **7. OWNERS REP REPORT**

Chris states when we did the hazardous material evaluation during the design phase we had Fuss & O'Neil. They did all the design phase specifications which were included in the bid packages. When we started construction that's when we brought TRC on board do to the monitoring, testing, post verification after the excavation and then the conclusion reports. What we need the approval for tonight would be for the underground storage tank. There is a proposal from them. It's T&M, State Contract rates, for testing, excavation evaluation as well as the post verification, sampling and the conclusion report for the underground storage tank. It is an estimate for \$9,800.00, based on the progress of the construction.

Randy states if it is under \$50,000.00 I have the authority to authorize them to proceed. We will then bring the full back up to the committee.

Chris states we had approved a purchase order for them in May for \$83,000.00, again based on estimate of construction timeframe, and the construction schedule we provided them. We need to supplement that purchase order for Phaw I for approximately \$34,000.00 which will capture the balance of all of phase I. There were various things that we had to do during construction to keep the schedule moving. We had 2 shifts for the abatement for the AAIS abatement and demolition. Anytime abatement is going on in the building we have to have a professional on-site according to DPH and DEEP. They have to monitor and take air samples to make sure everything is okay in the construction area and the clean building side of the abatement. We went through the \$83,000.00 based on our initial estimate, we're tracking about \$34,000.00 more. Our total purchase order for TRC for the monitoring would be \$117,000.00. We had to go to 2<sup>nd</sup> shift to get the boiler room abated and that's where a lot of the costs happened.

Randy states we will discuss this at our next meeting.

## **8. BUDGET SUBCOMMITTEE REPORT**

Randy states the Budget Subcommittee did not meet. We have two ATP's to discuss.

Motion made by Greg Strich to Add to the Agenda ATP0019 and ATP0020

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Accept ATP0019 for the Amount of \$31,048.00 – Storefront and Electrical Changes

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Accept ATP0020 for the Amount of \$8,243.00 – Added PL5 at Backside of Art Room Cabinets

Seconded by Scott Kaupin

Motion passes by a show of hands

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

None

## **11. COMMUNICATIONS SUBCOMMITTEE REPORT**

Mike Monteforte states we put up pictures from the Groundbreaking Ceremony. We will post the pictures that Marcus showed tonight.

Randy thanks Greg for taking the lead in the Groundbreaking Ceremony.

**12. SCHEDULE NEXT MEETING**

Motion made by Greg Strich to have the next meeting on October 1, 2020 at 6:30 p.m.

Seconded by Scott Kaupin

Motion passes by a show of hands

**13. COMMITTEE COMMENTS**

**a. Liaison Comments**

Joe states it was a great job on the Groundbreaking Ceremony. It was a nice time. You are doing a great job, and before you know it you will be doing the Ribbon Cutting Ceremony.

Walter states thank you and you are doing a great job.

**b. Committee Member Comments**

**c. Good to the Order**

**d. Any Happy News**

**14. ADJOURNMENT**

Motion to Adjourn by Greg Strich

Seconded by Scott Kaupin

Motion passes by a show of hands

Adjourned: 7:30 PM