

SIDEWALK THROUGH DRIVEWAY POLICY

1. Applicability: This policy applies to replacement of sidewalks across driveways when required due to construction by both public and private entities, including, but not limited to, road and utility work, sidewalk repair/replacement and work by property owners such as reconstruction/repaving of driveways and driveway aprons.
2. Effective Date: This policy is effective as of September 18, 2017. All actions with respect to sidewalk removals/replacements that have taken place prior to this date are ratified and confirmed as being consistent with prior policies and Council decisions.
3. Driveway Permit Applications: Applicants for driveway permits for driveways crossed by concrete sidewalks will be required to replace the concrete through the driveway with asphalt.
4. Exceptions: Driveways and sidewalks constructed of materials other than asphalt or concrete, such as pavers, will be considered on a case-by-case basis.
5. Sidewalk Design Standards: Sidewalks shall be constructed and repaired to the standards established by the Director of Public Works.
6. For Town road projects property owners will be notified during the design process, by mail, of the Town's intention to remove concrete sidewalks across driveways. Property owners may petition the Town Council's DPW Subcommittee, for consideration of relief from this policy requirement per the enclosed procedure.

DRIVEWAY THROUGH SIDEWALK PETITION PROCESS

1. Property owners on affected streets will receive notice, by mail, of Town's intention to remove concrete sidewalks across driveways.
2. Within thirty (30) calendar days of issuance of letter in step 1 above, Town Manager's Office, 2nd Floor Town Hall, receives a petition and signatures of more than 66% of all affected households and/or businesses on the street.
3. The following two requirements must be adhered to ("valid" petition):
 - a. Receipt of petition within thirty (30) calendar days of issuance of letter in step 1 above; AND
 - b. Petition signed by more than 66% of all affected households and/or businesses.
4. DPW staff and/or Town Clerk reserve right to verify signatures.
5. DPW Subcommittee meeting is scheduled to discuss valid petition within thirty (30) calendar days. Standard FOIA notice provisions apply.
6. DPW Subcommittee votes to accept, deny or refer petition to Town Council.
7. All signatories to the petition will be notified, by mail, within thirty (30) calendar days of DPW Subcommittee decision. If DPW Subcommittee decision is to accept or deny petition, said decision is final.
8. If DPW Subcommittee votes to refer petition to Town Council and the Town Council fails to act within thirty (30) calendar days, the petition is automatically deemed to have been denied.



TOWN OF ENFIELD



Before Construction



After Construction