



TOWN OF ENFIELD

TO: Enfield Town Council
FROM: Christopher W. Bromson, Town Manager
DATE: June 21, 2021
RE: Projects & Activities Report (PAR)
CC: Town Direct Reports

The following is a summary of activities and their progress over the last three weeks.

TOWN MANAGER:

Referendum 2021: There will be a presentation on Monday, June 21st, on the upcoming referendum: ROADS, Roofs, Recreation, and Regional Public Safety Complex. The presentation will be available for viewing next week under the Town Manager's website - <https://www.enfield-ct.gov/443/Town-Manager>. For additional information on the referendum, please visit the Town Clerk's page.

Farmer's Market: Please join us on the Enfield Town Green for the Enfield Regional Farmer's Market every Sunday from 10 AM to 1 PM! There will be vendors selling fresh produce, delicious sweets, and handmade craft items. Follow the market on Facebook and Instagram @EnfieldRegionalFarmersMarket for updates! Free ice cream available weekly!

Building Consolidation: The Building Consolidation plan continues to be implemented. The Department of Social Services and Youth Services will be moving into Alcorn by the end of the Summer. The Town Manager continues to meet biweekly with staff to monitor the progress of the plan.

Enfield Police Substation: The Enfield Police Department has opened a police substation at the Enfield Express, 800 Enfield Street. At the June 7th Town Council meeting, the Council passed a resolution hiring five new police officers. Four of these new officers will be Community Police Officers (CPOs) for the Thompsonville substation exclusively. These officers will become embedded in the community and get to know residents and local businesses. This Community Police Officer program will shift the focus of handling random calls in the area to solving community problems, allowing residents and business owners a greater voice in setting local priorities and enhancing the quality of life in the neighborhood. Walk-ins or appointments are not accepted at this location. In case of emergency, please call 911. The main number for police inquiries is 763-6400.



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LIBRARY SERVICES:

Library

We are excited to announce our extensive lineup of programs for Summer Reading this year. Details can be found at <https://www.enfieldpubliclibrary.org/upcoming-programs?category=Children>

Recreation

Seasonal staff training will be held this month in preparation for summer programming starting on Monday, June 28. This summer, Recreation is welcoming 6 new lifeguards and 3 new camp counselors to our summer staffing team. The division is still accepting employment applications for select summer temporary/seasonal positions. Apply online at www.enfield-ct.gov/hr.

Registration for summer programming is now underway. Program offerings include Camp Tons-O-Fun Summer Care, Progressive Swim Lessons, field hockey, track and field, cross country, volleyball, multi-sport camps, babysitter training, chess club, adult yoga classes and more. Registration can be done online, by mail or in person at the Recreation office.

In conjunction with Public Works, the Angelo Lamagna Activity Center outdoor pool will open to the public in late June. The pool will open be daily June 28 – August 20, 12:00 – 5:00 PM for open swim. Daily fees apply and pool passes are available for purchase at the Recreation office.

All Recreation related information can be found on the Recreation homepage. Visit www.enfield-ct.gov/recreation for complete details.

Senior Center

The Senior Center re-opened on Monday, June 7. We averaged 175 participants in the first few days.

Evening hours will begin on Wednesday, July 7. On Mondays, Wednesdays and Thursdays the Center will be open until 8:00pm. We are in the process of hiring a night Program Assistant who will work those evenings from 3:00-8:00pm. The Center will be open for classes, meetings, and the Fitness Center.

Through a generous donation from the Friends of the Senior Center, Building and Grounds is renovating the Gazebo. They are moving right along, completing the roof and cupola. It is really shaping up and we look forward to using it this summer for outdoor concerts.

TOWN CLERK:

Licensing for the 2021-2022 dog licensing season began on June 1, 2021. We have licensed approximately 1500 dogs to date. Licenses can be obtained in person at the Town Clerk's office, through the mail or drop box, as well as through the drive-thru at Enfield Express during the month of June.

Town Manager's Office
820 Enfield Street
Enfield, Connecticut 06082

Telephone (860) 253-6350
Fax (860) 253-6310
www.enfield-ct.gov



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Deputy Town Clerk, Kenzy Lee, successfully completed the third of five classes needed to obtain the designation of Certified Connecticut Town Clerk.

Records Management: Scanoptics picked up the third shipment of Maps/Drawings from the Engineering and Building Departments for all Town owned properties. The company will scan the submitted materials and return them to the Town. This will continue the third phase of the project which was funded by the Public Records Administrator's grant program. This project will save time and resources for both the Building Department, Engineering Department and Records Management, eliminating the time spent locating and copying the paper plans and preserving the original plans from damage when copies need to be made.

POLICE:

New Hire(s) Swearing In: On May 17, 2021, Officer Kelsie Pace was sworn in as a police officer within the Enfield Police Department. Officer Pace is a 2020 graduate of the University of New Haven with a Bachelor of Science Degree in Criminal Justice. She began her police certification training with the New Britain Police Department Training Academy on May 21, 2021. On June 3, 2021, Officer Amanda Sarrasin was sworn in as a police officer within the Enfield Police Department. Officer Sarrasin is a 2013 graduate of the Bay Path University with a Bachelor of Science Degree in Forensic Science. She began her police certification training with the Connecticut POST (Meriden) Training Academy on June 4, 2021.

Blue Line Trailer Training: In May 2021 the first component of Enfield Police Officers completed their 2021 Blue Line Trailer Training. This training was also witnessed by certain members of the Enfield Town Council who expressed a desire to familiarize themselves with this training paradigm. This training will continue in July 2021.

Community Police Officer Selection Process: On June 1, 2021, the application submission window closed for interested officers to submit for consideration as Thompsonville Community Police Officers. Seven (7) high quality candidates have submitted for consideration and this selection process is ongoing.

Enfield Farmer's Market: On June 6, 2021, the Enfield Police Department staffed a booth at the Enfield Farmer's Market, including three drone demonstrations, the operation of a crime prevention table, and the presence and tours of the department's command post vehicle.

DEVELOPMENT SERVICES:

Time has been spent working with the new Community Gardens consultant to ensure gardeners have supplies and plants. Staff has been direct calling previous gardeners to see if they are interested in a bed this year.

In efforts to reduce postage expenses (certified mailings), staff has discussed alternative methods of code enforcement. For instance, sending a "Perhaps you were unaware" letter or calling a possible violator before going directly to a notice of violation. This softer approach seems to be successful in reaching compliance, with less expenses.



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Reviewing possible parking options for the Hazardville Institute.

DEVELOPMENT SERVICES – BUILDING SERVICES:

About \$666,544 in revenue for the month with 142 Building permits, 59 electrical permits, 71 HVAC permits, and 31 plumbing permits 10 Photovoltaic permits, 2 Fire suppression permits, 4 Code Enforcement Complaints for a total of 315 permits for the month. (About \$40.4 million in construction value).

99 Printshop reroof \$241,000

39 Hazard Avenue Electrical and building for the fit-out(s) \$619,000

25 Hazard Avenue HVAC for AAA \$166,000

10 Hazard Avenue HVAC for Burlington \$210,000

585 Hazard Avenue \$77,000 reroof.

90 Elm Street \$350,000 for the Popeye's building construction value.

7 Elm Street \$63,000 worth of HVAC work and \$85,000 for electrical.

136 Elm Electrical \$35,000

10&11 Rivercliff 2 new homes \$400,000

472 Taylor Shaker Heights 3 new homes \$575,000

562 Enfield Street Dunkin remodel \$190,000

180 Moody Road \$1,000,000 worth of racking upgrades

155 Raffia JFK \$342,000 in electrical work.

113 Maple Street \$33,620,653 for new building (Agri-Mark)

100 Printshop Lego \$262,000 worth of remodeling.

About 118 inspections performed in approximately 20 working days.

DEVELOPMENT SERVICES - PLANNING

PENDING/APPROVED COMMISSION APPLICATIONS

11 Pearl Street – A new owner of the former Thompsonville Fire House has proposed to reuse the building for mixed-use. This proposal is consistent with the goals of the Transit-Oriented Development regulations for Thompsonville. The proposal includes opening a seasonal tap room with a pizza oven and indoor/outdoor seating on the first floor of the building. Two of the garage bays will remain for residential use and parking. The second floor will be a residential unit. The long-term proposal for the building will also include a green roof and ensuring the building is energy neutral utilizing solar, wind and hydro power. This project required a variance from the Zoning Board of Appeals, which was approved on May 24, 2021, as well as a Special Permit from the Planning & Zoning Commission which was approved on June 10, 2021.

54 Hazard Avenue – A new fencing club (with swords) is proposed to be located in Stop & Shop Plaza. They received a Special Permit approval from the Planning & Zoning Commission on June 10, 2021.



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559 Hazard Avenue – The former Food Bag and associated gas station has been purchased and the new owners have applied for façade improvements in order to re-brand the property. The application was approved on May 27, 2021 by the Planning & Zoning Commission.

1551 King Street – The site and the building were improved. The New Day Church has proposed to add an outdoor patio area with fire pits for gathering.

86B Elm Street (Wendy's) – Wendy's recently purchased their property from the Enfield Square Mall owners. They are proposing landscaping improvements and the removal of the solarium on the building as well.

77 Town Farm Road – Two applications were filed for upgrades to the Enfield Transfer Station. The proposed upgrades involve improving the general flow and function of the transfer station. Accordingly, the Planning & Zoning Commission granted administrative approval. The Aquifer Protection Agency accepted the registration for the site at their May 27, 2021 meeting. No further approvals are required through the Planning & Zoning Department.

Proposed Text Amendments – Only one text amendment was proposed to the Enfield Zoning Regulations this month. The proposed amendment is to allow bedrooms to be located within the basements of homes in Enfield if the requirements of the Building Department and other zoning regulations are met.

Aquifer Protection Agency – Two facilities were registered by the Agency. Planning Staff has been working with the State of Connecticut DEEP on administering the Aquifer Protection Program correctly and efficiently.

Historic District Commission – Two applications were heard and approved by the Enfield Historic District Commission in May. The Commission continues to work with a consultant on updating the Historic District Commission handbook.

Zoning Board of Appeals – Two applications were heard before the Zoning Board of Appeals in the month of May. One being a variance application, which was approved. The other being an Appeal of an order from the Zoning Enforcement Officer, which was denied and appealed to Superior Court.

DEVELOPMENT SERVICES – ECONOMIC & COMMUNITY DEVELOPMENT:

2021 CT DECD Municipal Brownfield Grant Application (up to \$222,000): The OCD has received proposals from a total of 4 on-call consultants to complete the environmental investigations at the Strand Theater and Levitz Property on North River Street before redevelopment can take place on these properties. The consultant will provide the necessary hazardous building materials inspection, survey, sampling, analysis, reporting, site assessments, subsurface investigations, and remedial design services. The OCD is currently reviewing and scoring the proposals and will make a selection if the grant(s) are awarded which is scheduled to take place before the end of the month.



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2021 Community Development Block Grant (\$1,500,000): The OCD is in the process of submitting a 2021 CDBG Application for \$1,500,000 to assist the Enfield Housing Authority with the redevelopment of their Enfield Manor Elderly/Disabled Affordable Housing Complex. The overall project is to replace all existing structures containing 80 units of housing, with two new three-story buildings that will have 99 units in total. The CDBG Grant will be utilized to fund the site improvements (Streets, Sidewalks, Parking, Sewer, etc.) would be removed, replaced, and upgraded.

EMS:

In May 2021, EMS responded to 613 calls for service; mutual aid was needed for 44 responses and mutual aid was provided to surrounding communities 23 times.

On May 21st, 2021, Enfield EMS put on a “Stop the Bleed” training class for Department of Public Work’s staff. This training teaches staff how to recognize and intervene to control life threatening bleeding, using pressure dressings and tourniquets.

INFORMATION TECHNOLOGY:

Department Announcements:

After 20 years of services, Desktop Engineer, Tom Dugan retired. Tom was instrumental in establishing the desktop images that supported Education, Public Safety and Municipal operations. If you had a computer – Tom designed IT. We are actively recruiting for a Desktop Engineer to ensure all computers are ready for our customers.

Enfield Television:

On top of doing their regularly scheduled recordings of Council, Board of Education, and Commission meetings, the E-TV crew has been involved with doing departmental productions such as the Library’s Summer Reading Program. The E-TV crew can provide a professional production to promote departmental initiatives.

SOCIAL SERVICES:

Adult & Community Services

- **Elderly Services** – The Elderly Services Care Coordinator (ESCC) provided 85 units of service to Enfield residents. Services were offered in the office, in the community and by phone. The services included: information and assistance for basic needs, housing applications, energy assistance, mental health screening and referral, Medicare benefits counseling, and outreach to ongoing clients. An example of outreach included a coordinated meeting between Enfield Social Services, the State of CT, Enfield Police Department and Enfield Emergency Medical Services. Coordinated efforts between all parties involved improved quality of services to the client and ensured all the client's needs were met in a timely manner. The ESCC attended the National Council on Aging “Mental Health Awareness Day”, “I’m Vaccinated: Now What?” Conference for the elderly around COVID-19 safety, and North Central Area on Aging review sessions for “2022 funding for Enfield Social



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Services CARES programming.” Word continues to spread on the services that Elderly Services Care Coordination can provide to Enfield residents including adult children caring for their elderly parents.

- **Case Worker** –processed 11 homeowner tax credit applications, processed 70 renter rebate applications. Responded to numerous phone calls and residents that walked in for information, appointments and helped with energy assistance paperwork.
- **Food & Nutrition/Mark Twain/ECDC** – continue to move from paperwork to utilization of technology for recipes and procedures. New kitchen staff has been onboarded and trained, doing well. After winning the Congregate Family Feud match on May 5, CRT has invited Mark Twain to defend their title against Newington Senior Center. Tentative date scheduled for June 25. On-boarding kitchen employees at the ECDC/Stowe and is now fully staffed.

Enfield Child Development Center

The Center is currently serving 164 children. We are finalizing enrollment for our school age summer program and solidifying curriculum and field trips.

As part of working on the social and emotional wellbeing of children we are partnering with Heather Benyak, with the FRC, to incorporate the Gizmo Guide. This curriculum is data-driven and evidenced informed to promote healthy coping strategies that are age-appropriate to our children. It was also developed to increase youth mental health literacy. Utilizing best practices, the Guide introduces mental health and wellness knowledge and skills to children at an early age with the hope that they may keep and apply what they learn for a lifetime to help them stay healthy and safe. We had run this program in previous years and are looking forward to having it again.

The infant/toddler rooms have been busy exploring all things spring. The children experienced caterpillars turning into butterflies then released them, planted a vegetable garden, and started outdoor water play experiences. Classrooms held their spring conferences highlighting all the milestones that have been achieved since September and finished up the in person Occupational Therapy lessons offered through the collaboration, we have with Bay Path University.

Preschool children and about 40 parents were able to enjoy their first field trip to Connor’s Park. They played on the playscape together, played basketball, played with the parachute, and picnicked together. Families and staff were excited to be able to be off site together.

Family Resource Centers

The Grandparents Raising Grandchildren Support Group resumed their in-person meeting on May 10 with eight grandparents and eight grandchildren in attendance.



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Music Therapist Renee Coro provided virtual music and movement sessions for 40 children attending special education classrooms at Henry Barnard School on May 24th. This was funded by our State Department of Education Family Resource Center Grant.

The FRC received a donation of \$1,000 from the local EIS Foundation which will provide Summer Wellness Bags for school-aged children attending Enfield Child Development Center.

The FRC applied for and will receive federal funding in the amount of \$125,140 which is coming through the Office of Early Childhood, to provide summer programming for children whose early childhood experiences were affected by the Covid-19 pandemic. A three-week Preschool and Kindergarten Readiness Camp will be held August 2-20, 2021 at the Stowe Early Learning Center. We will partner with the Enfield Public Schools, the Enfield Child Development Center and KITE (Key Initiatives to Early Education) to provide three weeks of enriching and educational activities to help children prepare for Kindergarten and Preschool in the fall.

Transportation

Magic Carpet hours have been decreased. Weekly schedules are being posted on the website, Facebook and posted on the buses. Dial-A-Ride has had to change its schedule to only allow doctor visits on Mondays and Fridays to keep up with the demand of the riders.

The 2021 state grant application has just been released and will be due in August. This grant annually has provided funds for Accessible Vehicle for the Dial-A-Ride program and the Capital Grant provides the funding for The Magic Carpet fixed bus route.

Youth & Family Services

- **The Youth Center** continued to provide afterschool activities to youth ages 8 – 18 throughout the year expanding enrollment as COVID restrictions allowed. The Youth Center ended with a total of 85 members for FY21. Surveys were conducted with youth members. 91% of the youth surveyed have been members for more than 3 years, with 64% of them attending daily. The top activities the youth reported as participating in were open gym time/basketball, video gaming with friends; field trips; arts and crafts; and cooking club. The youth reported being open during COVID helped them stay connected to friends, decreased loneliness, not having to go sit at mom's work, helped with my stress, and having a fun place to hang out. Programs/Activities the youth would like to see offered in the future included soccer, baseball, LGBTQ Club, walking club, more sports, and more video game tournaments.
- **Youth Mental Health and Wellness**
 - Youth Involvement/School Climate: Completed three credit recovery programs for JFK and EHS students. Over 500 students with learning loss due to COVID fully recovered credits to move to next grade or graduate in collaboration with social work services from Youth Services.



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- EHS with Youth Services and the Junior Class distributed student wellness bags to all EHS students with a mental health resource guide, healthy snacks and options for self-care
- Data Reports: There were 23 suicide risk assessments completed since February 2021
- EMPS – Mobile Crisis Reports for Enfield: calls are down 50-60% from last year. Parents are making 50% of the calls during COVID. Pediatrician referral have increased. Some are going directly to the ER and there currently is a 5 – 15 day wait for inpatient beds for children and adolescents.
- DCF Data for Enfield: There has been an increase in referrals for Educational Neglect. Second referral type was Physical Neglect.
- EPD Data for Youth: 139 Protective Custody Referrals; 0 Suicide Deaths; 3 Handle with Care Notices.
- Crisis Response Team: 5 responses for personal family situations and untimely events and one large response due to a fire displacing 7 families
- Training & Resource Development: Social Workers completed a Bereavement Clinician Training for death by suicide survivors; Social Workers attended the National Conference for Behavioral Health; all secondary health teachers will be trained in QPR to provide training to all 9th grade students and a refresher to 11th grade students.

PUBLIC WORKS:

Engineering:

Alcorn School Basketball Court:

Alcorn School basketball court RFP award letter has been sent to the low proposer, on May 4, 2021, by Finance. We are awaiting response from the contractor.

Lafayette Park Basketball Court Replacement:

Lafayette Park basketball court replacement RFP award letter has been sent to the low proposer on May 4, 2021. The contractor has submitted bonds and insurance, which are under review.

Brainerd Park Softball Proposed Field:

Engineering Staff made award recommendation, on April 26, 2021, for design consultant on a design scope for the proposed softball field at Brainerd Park.

Powder Hollow Baseball Field Improvements:

Engineering Staff made award recommendation, on April 26, 2021, for the proposed improvements to the baseball field at Powder Hollow.

ROAD 2021 Thompsonville Southwest:

The north section of Spring Street and Cross Street, boxout, sidewalks, curbing and pavement work are underway, concurrently with sanitary sewer and drainage work on Pease Street.



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ROAD 2021 River Washington:

Contract manual is under review in the Finance Dept. Anticipate RFP advertisement in June.

Crack Seal 2021:

Engineering Staff has developed a crack seal program for this year, based on pavement inventory data and field inspection and worked with the State's Vendor in Place contractor on scope of streets we can fit within the allotted funding. The work is prepared for the account funding on July first to give the State's Vendor in Place contractor a PO with an anticipated start of work in August.

Orlando Drive Culvert:

Acquiring State environmental permits and working to acquire the necessary easements. Contract manual is under review by the Finance Dept.

Freshwater Dam Improvements:

Acquiring State environmental permits and working to acquire the necessary easements. Contract manual is under review by Engineering.

DPW Administration:

Chimney Repair Central Library:

Bidding specifications have been issued to contractors and a pre-bid site tour will be held on June 17, 2021. Shortly concluding the tour, bids are due back and DPW Administration will select a contractor to execute the chimney repair.

Senior Center Roofing Repair:

Bidding specifications have been issued to contractors and a pre-bid site tour will be held on June 17, 2021. Shortly concluding the tour, bids are due back and DPW Administration will select a contractor to execute the roof repair.

Alcorn Boilers:

West State Mechanical has begun the demolition of the Alcorn Boilers. They started June 7th and will be moving to Stowe Early Learning Center next.

Facilities Consolidation:

Mattern Construction has been issued a PO for the fire suppression alterations at the Alcorn School for the Youth and Social Services remodel.

Buildings & Grounds:

Senior Center:

The gazebo has had the wood shingles stripped and new shingles installed.

ADC:

Cleaning out the remaining items and salvaging materials prior to the demolition of the facility.



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100 High Street:

Rebuilding the handicap ramp and replacing the hatchway.

Highway:

Town wide street sweeping completed.

Catch basin cleaning completed north end of town.

RRM:

Hazardous Waste Day: June 19th 8:00 am – 1:00 pm

Paper Shredding Event: June 26th 9:00 am – 1:00 pm

WPC:

WPC Facility Upgrade Status:

Nickerson has completed work on stabilizing the discharge piping on the WAS, Primary, and Rotary Press pumps. We will be scheduling in the next few weeks an internal performance test to ensure the work is completed and functional. We are currently working with the manufacturer of the Odor Control System to repair a section of broken pipe within the tower covered under warranty.

WPC Status:

Since Mays PAR report we have treated approximately 150 million gallons of wastewater. An average of 4.9 million gallons per day with no permit violations. RH White has completed filling in the gaps left between the walls in the main stairwell.

Grape Brook Status Update:

DPC engineering is looking into adding a Vertical Auger Monster to deal with the issues that we are having with disposable wipes clogging the pumps on a weekly basis. The manufacture is scheduled for a site visit on Friday the 4th.

Collection System:

Our work continues to reduce collection system hot spots as the sewer lining project at King street was completed on May 28th.

Note: Collection system hot spots are areas within the collection system that have a mechanical deficiency, such as a broken pipe, that requires weekly inspections and cleanings to prevent sewer backups.

Collection system maintenance for May 2021:

48 manhole inspections

10,190 feet TV Camera

21,950 feet sewer cleaning